Minutes of Regular Meeting  
November 18, 2019  
The Board of Education Midland Public Schools

A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, November 18, 2019, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. CALL TO ORDER: ROLL CALL
   Board Members Present: President Singer, Vice President McFarland, Treasurer Fredell, Member Blasy, Member Rausch
   Board Member Absent: Secretary Baker, Member Lauderbach
   Central Staff Present: Superintendent Sharrow; Associate Superintendents Brutyn, Jaster, Miller-Nelson
   29 audience members were present for this meeting.

2. CONSENT AGENDA
   McFarland/Rausch moved for approval of the consent agenda.
   2.1. Approval of the Meeting Minutes from the October 21, 2019 Regular Meeting.
   2.2. Special Education Teacher, Chelsea Morris, was recommended for employment for the 2019-20 school year
   2.3. Rachel Dodds, Plymouth Elementary Teacher, announced her resignation effective November 1, 2019.
   2.4. (Agenda item 2.4 – Payment of school system’s bills for September 2019 removed from 2.4 in consent agenda moved to item 3.4 per a request from Trustee Blasy)
   2.5. Approval was requested to authorize legal payment to Thrun Law Firm, P.C. for $1,758.30, October 31, 2019 for Professional Legal Fees.
       Motion carried unanimously for items 2.1, 2.2, 2.3, 2.5.

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD
   3.1. Director of the Pre-Primary Center, Pam Sharrow, presented information about the Pre-Primary Center at Carpenter Street School. This presentation included these staff members, Teachers Kelly Skutt, Katrina Spry and Laura DeShais as well as six Pre-Primary students. The information they shared spoke to Why this? Why now?, Programs, Program Criteria, Self-Regulation, PPC’s Focus, Basic Academic Skills, IB PYP is for all children, the Goals and Themes of IB PYP, the Five Greatest Predictors of Student Success, PPC Daily Schedule, Young 5’s Kindergarten “Specials,” STEM Fridays, Developmentally Appropriate Programs, Finding the Balance, and more. Plymouth Principal, Margaret Doan, who oversees the Young 5’s Kindergarten program was in the audience.
   3.2. Mr. Sharrow recognized the November 2019 Shining Star employees. These team members were recognized for doing an outstanding job and going above and beyond to make MPS a better place for students.
       ♦ Carol Bremmer, Special Education Teacher, H.H. Dow High School
       ♦ John McClelland, Manager of Fiscal Services, Business Office, MPS Administration Center
   3.3. Rausch/McFarland moved for approval of the Summer Tax Collection Request
       The Michigan Court of Appeals on October 21, 1985 issued a major decision interpreting the 1982 summer tax collection statute. In its ruling upholding the constitutionality of the law, the Appellate Court stated that, despite prior practices, school districts must adopt an annual resolution for summer tax collection. An ongoing request is not sufficient. The Court of Appeals held that an annual formal action by the Board is required prior to January 1 of each year for which the Board intends to collect taxes in the summer.
       The Midland Public Schools collects summer taxes only on property in the City of Midland. All school taxes in the townships are levied in December.
As approved, a copy of the signed Resolution to collect summer taxes on property in the City of Midland will be provided to the City and a copy attached to the original of these minutes. Roll Call Vote was taken with the resolution passing unanimously 5-0.
(Ayes: Singer, McFarland, Fredell, Blasy, Rausch; Nays: n/a; Absent: Lauderbach, Baker)
Motion carried unanimously 5-0.

3. 4. Note: During this meeting, this item was moved from 2.4 in the Consent Agenda to this location.
(Mr. Blasy asked a question about hyperlinking each purchase order and invoice to the Board packet each month. The District will look into this request.)
Rausch/McFarland moved for approval of the following item:
Approval of the payment of the school system's bills for the month of September 2019 as listed in the check registers, prepared by Ms. Holderby, in the total amount of $10,238,148 was recommended. The distribution of obligations by fund is included in the documentation.
Motion carried unanimously.

4. REQUESTS TO ADDRESS THE BOARD:
<> No requests to address the Board were received

5. ADMINISTRATIVE SERVICES
Study Committee Chair: Mr. Blasy; Staff Resource Person: Mr. Sharrow

5. 1. Administrative Services Study Committee Minutes from October 31, 2019 were read aloud by Mr. Blasy.
Members present: Brad Blasy (chair), Mr. Lauderbach, Ms. Fredell (sub for Ms. Baker), Mr. Sharrow
NEOLA Policy Updates
At the November 18, 2019, Board of Education meeting, Mr. Sharrow will bring for action to the Board of Education policy changes to a number of Midland Public Schools’ policies as recommended by NEOLA in our Fall 2019 updates. NEOLA retains law firms to provide legal reviews of published materials and consults on policy updates in the spring and fall each year. Therefore, the legal accuracy and compliance of proposed revisions can be unequivocally guaranteed.
Mr. Sharrow and Administrative Services Committee members discussed the 19 Board Policies that have proposed changes (Policies PO0142.3, PO1420, PO1615, PO2265, PO2410, PO2414, PO2418, PO2628, PO3210, PO3215, PO3220, PO4215, PO5230, PO5512, PO6800, PO7300, PO7434, PO7440.03, PO8462)
The policies to be presented for action at the November 18, 2019, Board meeting will be included in the documentation for Board members to review before the meeting.

5. 2. Fredell/Rausch moved for approval of the following item: Due to changes in Federal and State law, government regulations and school practices, revisions to the following Board policies were requested: PO0142.3, PO1420, PO1615, PO2265, PO2410, PO2414, PO2418, PO2628, PO3210, PO3215, PO3220, PO4215, PO5230, PO5512, PO6800, PO7300, PO7434, PO7440.03, PO8462.
Motion carried unanimously.

6. CURRICULUM, INSTRUCTION AND ASSESSMENT
Study Committee Chair: Ms. Baker; Staff Resource Person: Ms. Miller-Nelson

6. 1. The following textbook was presented for the 28-day period of examination. This book is available for review at the office of Curriculum and Instruction.
This book will be used for Welding Technology 1, 2 and 3:
<>Title: Welding Skills; Author: B.J. Moniz; Publisher: ATP; Copyright: 2015

6. 2. Rausch/Fredell moved for approval of the following novels for the classes noted below:
The following five novels were presented for the 28-day period of examination on October 21. As approved, these purchases are contingent on the available funding as approved in the 2019-20 budget.
This book will be used for Reading 6 and Writing 6:
<>Title: Projekt 1065; Author: Alan Gratz; Publisher: Scholastic; Copyright: 2016
This book will be used for Reading 6, English, Language Arts 7 & 8:
<>Title: Refugee; Author: Alan Gratz; Publisher: Scholastic; Copyright: 2017
This book will be used for English Language Arts 7:
<>Title: Grenade; Author: Alan Gratz; Publisher: Scholastic; Copyright: 2018
These books will be used for English 9A:
<> Title: Long Way Down; Author: Jason Reynolds; Publisher: Atheneum; Copyright: 2017
<> Title: Piecing Me Together; Author: Renee Watson; Publisher: Bloomsbury USA; Copyright: 2017

Motion carried unanimously.

7. FINANCE, FACILITIES AND OPERATIONS
Study Committee Chair: Ms. Fredell; Staff Resource Person: Mr. Brutyn

7.1 Finance, Facilities & Operations Study Committee Minutes from November 4, 2019 were read aloud by Ms. Fredell. Members Present: Mary Fredell (chair), Scott McFarland, Pam Singer, Mike Sharrow, Brian Brutyn

Guests Present: Matt Granzo, Jacob Howard

Risk Management

Representatives from Arbury Insurance presented a risk management program aimed at reducing claims and lowering premium costs.

Mr. Sharrow and Mr. Brutyn discussed the following topics with the committee:

1. September Financials: No significant variances from prior years were noted.
2. Summer Tax Collection Resolution: The Board will be asked to approve an annual request to the city of Midland to collect half the school’s annual tax levy including debt service during the summer tax collection period.
3. AA/OP Wages: A wage scale adjustment was presented to the committee for consideration and feedback.

7.2 For Information: Gifts totaling $22,200.02
<> $2,500.00 from Laura Ludington Hollenbeck Found for Luna, Central Park ES Therapy Dog Support
<> $2,000.00 from Mr./Mrs. Alan Ott in support of HH Dow HS Debate Program
<> $2,000.00 matching gift from Rollin M. Gerstacker Foundation for HH Dow HS Debate Program
<> $442.50 from Siebert PTO for Accelerated Reader Program yearly Access
<> $600.00 from Scott & Karla McFarland for Siebert ES classroom support
<> $250.00 from ServiceMaster of the Tri-Cities in support of Northeast MS Robotics
<> $100.00 from Kerry Pump and Supply in support of Central Park ES Robotics
<> $200.00 from Kurt Yockey in support of Midland High’s Chemic Challenge Field Trip and Supplies
<> $95.00 from Midland Center for the Arts for Siebert ES field trip transportation

From H. H. Dow High All Athletic Boosters:
<> $2,502.80 for girls’ cross country uniforms
<> $3,500.00 for boys’ basketball uniforms
<> $1,664.72 for sports’ trainer supplies
<> $120.00 for cross country coaches clinic
<> $240.00 for cheer summit & memberships

The following gifts have been given in support of Jefferson MS Robotics:
<> $500.00 from Xalt Energy MI, LLC for CyDogs
<> $1,000.00 from Olin Corporation for CyDogs
<> $100.00 from LaLonde’s Foods for Wired Wolves

From the Midland Area Community Foundation
<> $3,400.00 in support of Kindness Week 2019
<> $485.00 in support of Midland HS 9th Grade Biology Wetlands Field Trip
<> $500.00 in support of new cameras for Midland High yearbook program

7.3 Fredell/McFarland moved for approval of the following item:
<> $9,750.00 from the Arthur C. Frock Endowment Fund at the Midland Area Community Foundation for vape sensors at HH Dow High School. Motion carried unanimously.

7.4 A gift of an upright Grinnell Bros. spinet piano was received by Central Auditorium from Pete Conarty.
A gift of two sectionals for the lobby at Central Auditorium from Midland Furniture Garage.

8. HUMAN RESOURCES
Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Brutyn

8.1 The Board and Staff extended their deepest sympathy to the family of Ms. Marjorie Englund who passed away on November 1, 2019. Ms. Englund was a teacher at Mills Elementary School for twenty years, retiring in 1991.
9. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

9.1 For Information: Letters from the Board of Education to:

- Mr. John Gohndrone, Mr./Mrs. Philip Hong, Siebert Elementary PTO, HH Dow High All Sports Boosters, Jefferson Parent Advisory Committee, Ms. Karthikevan Balakrishnan, Midland Area Community Foundation, Michigan Tree Farm Committee, Mr. Paul Getz, Ms. Peggy Jackson from Joe Ramseyer Estate, Poznak Dyer Kanar Schefsky Thompson PLC, Girl Scout Troop #50336, Mr./Mrs. Todd Draves, Mr./Mrs. John Wilson, Mr./Mrs. Colin Buell

10. **SCHEDULED ACTIVITIES--FOR INFORMATION:**

The final Board of Education meeting for 2019 is December 16, 2019. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted.

The following dates are tentative until approved at the January 20, 2020 Organizational Meeting.

- January 20, 2020 (Organizational Meeting) <> February 17, 2020 <> March 16, 2020 <> April 20, 2020 (Budget Workshop--6:30; Regular Meeting directly following) <> May 18, 2020 <> June 8, 2020 <> June 22, 2020

11. **STUDY DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

11.1 Board of Education Officer Nominating Committee: Board members voted for the three Board of Education members who would serve as the Nominating Committee for the 2020 Officers. Near the end of this meeting it was announced Board members voted President Singer, Vice President McFarland and Treasurer Fredell as the 2020 Nominating Committee.

11.2 Hearing from Board Members who expressed their …

- appreciation for this evening’s Pre-Primary Center presentation and the great learning happening for the Preschool and Young 5’s Kindergarten students. We are hoping to see universal preschool become a reality in our State soon.
- thank you to Mr. Pete Conarty and the Midland Furniture Garage for their gifts.
- appreciation for the Santa Parade this Saturday.
- congratulations to our November Shining Stars, Ms. Bremmer from H. H. Dow High and Mr. McClelland from the Business Office. Both are doing great things for Midland Public Schools.
- thoughts about the MASB leadership conference attended by two MPS Board members. The content was helpful and brought into perspective the importance of contacting our legislators about the important decisions being made relative to K-12 education. The Keynote speakers and breakout sessions were very interesting. The breakout sessions attended made Board members feel like MPS is on the right track with our support for at-risk students and restorative practice that focuses on restoring students in school systems when there may be roadblocks. The Delegate assembly presented the possibility of required training for Board of Education members by the State.
- information about the Superintendent Evaluation, which will take place in December. The evaluation forms and Mr. Sharrow’s self-evaluation will be sent to Board members in early December. Please do due diligence in completing the documents and sending them back to President Singer. Mr. Sharrow has requested closed session for his evaluation, which will take place at the December Board meeting.
- thoughts about being a member of a Governance Committee that involves 15 district representatives helping MASB on their stance on different legislation. Interesting and thought provoking. President Singer will reach out to BOE members to get their thoughts on legislation.

10.3 Announcements from Superintendent Sharrow

- We recently provided an update about the Inclusion & Diversity team meeting. Also met with the Dow executive team who is very happy with the District’s progress in this area. The District may be receiving an “Executive in Loan” from Dow to help us with our I & D initiative going forward. We will know more soon.
- The District has 41 Robotics teams, fabulous! The Carpenter Street Robotics Center is a busy place.
• Bond work update … punch list getting down to the end with smaller items. We anticipate in early December to take occupancy of the Adams Elementary gym and cafeteria new additions. Work will then begin renovating the former gym into a media center with completion in the spring. At the next FFO & BOE meeting will be bids for demo of Eastlawn and the Franklin Center as well as some renovations for Dow High windows and some athletic renovations. Coming in January we will include for FFO and Board action further work at Dow High with door and front entry area renovations
• In recent Communiques we have included some polling questions. It has been interesting to see what our active stakeholders think about these issues in education today.
• My classroom visits are continuing. Today I sat in on a kindergarten art class and special education class. Great opportunity for me to see our students and teachers in action.
• Mike & Jeff have been attending county meetings in preparation for the full scale mock drill with EMS, Police and other emergency services. Experts in the field believe we will have many mistakes and learn from this drill.
• The newly-hired MPS Multi-Tiered System of Support (MTSS) Coordinator is Ms Ann Sheffer and Ms. Kristi Hainstock has recently assumed the Student Support Specialist (SSS) position.
• Most counties have a school board association that meets a couple of times a year for Board member growth and communication. The Midland County Boards of Education have been invited to participate in the Claire Gladwin School Board Association. Every Board member is welcome to attend, however, when looking at committee assignments at the January Organizational Meeting, two Board members could be slated to attend the twice yearly Clare Gladwin School Board Association dinner/educational meeting. We do a lot with the Clare-Gladwin RESD and this will be a great opportunity for our Board members.

11. ADJOURNMENT
Fredell/McFarland moved to close the meeting at 8:06 p.m.

President: Pam Singer
Secretary: Lynn Baker

Approved by the Board of Education on:
C. Young December 16, 2019