

MIDLAND BOARD OF EDUCATION

AGENDA

January 23, 2012

The Mission of the Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.

Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education: President Mault _____ Member Brandstadt _____
Vice President Wasserman _____ Member Gorton _____
Secretary Baker _____ Member Kaminski _____
Treasurer Ohle _____

Central Staff:
Superintendent: Mr. Ellinger _____
Assistant Superintendent: Mr. Verlinde _____
Associate Superintendents:
Finance/Facilities/Operations: Ms. Cline _____
Curriculum/Instruction/Staff Development: Dr. Ellison _____

2. CONSENT AGENDA

2.1 Approval of the Organizational/Regular Meeting minutes of Monday, January 9, 2012.

2.2 The following staff member has announced her resignation effective as of the date indicated:

Table with 3 columns: Name, Assignment, Effective Date. Row: Andrea Secrease, Paraprofessional, Eastlawn Elementary, January 26, 2012

2.3 Approval of the payment of the school system's bills for the month of November 2011, as listed in the check register prepared by Ms. Laux, in the total amount of \$6,698,713 is recommended. The distribution of obligations, by fund, is as follows:

Table with 4 columns: Item, Through 11/15/2011, Through 11/30/2011, Totals. Rows: General Fund / Athletics, Capital Projects



Sinking Fund	48,781	246,366	295,147
Middle School Science Lab Renovation	-	-	-
Technology Grant	2,436	-	2,436
School Services:			
School Stores	4,418	15,988	20,406
Kindergarten Complement	5,567	5,070	10,637
Food Service	1,514	221,061	222,575
Student Activities	1,643	49,342	50,985
Sub-totals	993,611	1,449,992	2,443,603
Federal Withholding			397,974
State Withholding/Sales Tax			130,904
Social Security/Medicare			485,754
Payroll Transfers			187,784
ACH Transfers			2,258,903
Connectcare Transfers			433,363
Consumers payments paid electronically			117,313
PESG payroll (contracted substitutes)			55,710
Purchase Card Transactions			187,405
Total November Distributions			<u>\$6,698,713</u>

Submitted herewith are the following financial reports:

- 2.3.b Investment Report for November 2011 (prepared by Ms. Laux)
- 2.3.c Listing of Purchase Orders exceeding three thousand dollars (\$3,000) or more for the months of November (prepared by Ms. Laux)
- 2.3.d Listing of Purchase Card transactions exceeding three thousand (\$3,000) or more for the months of November (prepared by Ms. Laux)

2.4. Approval of the payment of the school system's bills for the month of December 2011, as listed in the check register prepared by Ms. Laux, in the total amount of \$8,658,391 is recommended. The distribution of obligations, by fund, is as follows:

2.4.a.	Through 12/15/2011	Through 12/31/2011	Totals
General Fund / Athletics	\$ 821,637	\$ 2,144,855	\$ 2,966,492
Capital Projects	-	-	-
Sinking Fund	11,545	165,267	176,812
Middle School Science Lab Renovation	-	-	-
Technology Grant	5,014	2,251	7,265
School Services:			
School Stores	2,851	9,809	12,660
Kindergarten Complement	4,970	11,616	16,586
Food Service	1,207	197,017	198,224
Student Activities	1,767	93,172	94,939
Sub-totals	848,991	2,623,987	3,472,978
Federal Withholding			414,361
State Withholding/Sales Tax			133,551
Social Security/Medicare			492,515
Payroll Transfers			270,141
ACH Transfers			3,424,755



Connectcare Transfers	170,318
Consumers payments paid electronically	115,304
PESG payroll (contracted substitutes)	72,016
Purchase Card Transactions	<u>92,452</u>
Total December Distributions	<u>\$8,658,391</u>

Submitted herewith are the following financial reports:

- 2.4.b Investment Report for December 2011..... (prepared by Ms. Laux)
- 2.4.c Listing of Purchase Orders exceeding three thousand dollars (\$3,000) or more for the month of December (prepared by Ms. Laux)
- 2.4.d Listing of Purchase Card transactions exceeding three thousand (\$3,000) or more for the month of December (prepared by Ms. Laux)

2.5 Approval is requested for a wireless network survey to be performed by Netech, of Novi, MI, for \$21,800. This is an important first step toward meeting the goal of full wireless network coverage across the District. Completion of this survey will provide a detailed list of recommended equipment for robust wireless capacity in all MPS schools. This is a planned expenditure from the 2011-2012 budget.

2.6 Approval is requested to authorize payment for the following legal bills:

FIRM	DATE	AMOUNT	PURPOSE
Currie Kendall PLC	1/11/2012	\$334.96	Professional Services
AMOUNT DUE		\$334.96	

3. REQUESTS TO ADDRESS THE BOARD

3.1 No hearings have been requested.

4. BOARD OF EDUCATION MATTERS

PRESENTATIONS TO THE BOARD

For Information:

- 4.1 Board of Education Recognition MonthCarl Ellinger
- 4.2 Superintendent’s Report.....Carl Ellinger

Recommended For Action:

- 4.3 Final Property Management Plan RecommendationCarl Ellinger

On December 12, 2011, Superintendent, Mr. Ellinger, presented the Board of Education with the final District Property Management Plan Recommendation. The plan came to

the full Board at the recommendation of the Finance, Facilities & Operations Study Committee of the Board. The plan is presented for action by the Board of Education, again, at the suggestion of the FFO Study Committee and as publically mentioned at the December 12, 2011 Board of Education meeting.

4.4 Service Consolidation PlanLinda Cline

Section 22(f) of the 2011-12 State School Aid Act established one-time incentive grants of \$100 per pupil. To be eligible to receive the 22f funds a district is required to provide evidence that it met four of the five best financial practice requirements listed in 2011 PA 62. Each district wishing to apply for funds under this section must submit to the Michigan Department of Education a copy of the board resolution detailing the district’s compliance with the required best financial practices. One of the best practices is a formal Service Consolidation Plan that reduces school operating costs by considering the consolidation of services. In determining eligibility for incentive payments, the Michigan Department of Education (MDE) will recognize service consolidation and cooperation and cost reductions already in effect as well as continued progress. Although Midland Public Schools is involved in numerous cost-saving collaborative efforts, we do not have a formal plan on file with MDE. The attached resolution will signify our intent to do so and will be an important second step in qualifying for the incentive payment.

5. **CURRICULUM and INSTRUCTION**

Study Committee Chair – Dr. Kaminski
Staff Resource Person – Dr. Ellison

For Information:

5.1 Curriculum and Special Services (CaSS) Study Committee Minutes John Kaminski

6. **FINANCE**

Study Committee Chair – Mr. Ohle
Staff Resource Person – Ms. Cline

For Information:

6.1 Finance, Facilities and Operations (FFO) Study Committee Minutes..... Rick Ohle

6.2 The following gifts, which total \$12,656 have been received and processed:

	<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
(1)	Mr. & Mrs. Joseph Trombka Mr. & Mrs. Rick Ohle Mr. & Mrs. Gerald Wasserman Mr. & Mrs. Edmund LaCross Mr. & Mrs. Philip Baker <i>(In honor of Ms. Rouse’s District service)</i>	Support for Midland High Cross Country	\$ 190.00
(2)	Dow High Music Parents	Musical Instruments & Supplies at Dow High	\$ 2,000.00



(3)	Eastlawn PTO	Books for Eastlawn Media Center	\$ 750.00
(4)	H. H. Dow High School Athletic Booster Club	Pool Touchpad at Dow High	\$ 625.00
(5)	Dow Chemical Foundation	Plymouth Recess Equipment	\$ 1,000.00
(6)	Mr. & Mrs. Paul White	Recess Rainy Day Games	\$ 1,000.00
(7A)	Siebert School	Siebert School Anti-Bullying Program	\$ 3,370.00
(7B)	Midland Rotary Foundation	Siebert School Anti-Bullying Program	\$ 3,721.00

Appropriate thanks to the donors is recommended.

7. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

For Information:

- 7.1 Letters from the Board of Education or the school system to:
 Midland Area Community Foundation
 Eastlawn Elementary P.T.O.
 The Dow Chemical Foundation
 The Midland High School Class of 1961
 Midland High School Athletic Booster Club
 Mr. and Mrs. Kelly Buell
 Northeast Middle School Booster Club
 Michigan Chapter American Institute of Professional Geologists
 The Mary C. Currie Foundation

8. CLOSED SESSION

- 8.1 Midland Federation of Paraprofessionals contract negotiations

9. RECOMMENDED FOR ACTION

- 9.1 Midland Federation of Professionals Contract

10. SCHEDULED ACTIVITIES

For Information:

The following is a listing of scheduled meetings or activities of the Board of Education for 2012:

February 13, 2012	7 p.m.	Regular Meeting of the Board of Education
-------------------	--------	---



February 27, 2012	7 p.m.	Regular Meeting of the Board of Education
March 12, 2012	7 p.m.	Regular Meeting of the Board of Education
March 26, 2012	7 p.m.	Regular Meeting of the Board of Education
April 16, 2012	7 p.m.	Regular Meeting of the Board of Education
April 30, 2012	3 p.m.	Budget Workshop of the Board of Education
May 14, 2012	7 p.m.	Regular Meeting of the Board of Education
May 29, 2012 (Tuesday)	7 p.m.	Regular Meeting of the Board of Education
June 11, 2012	7 p.m.	Regular Meeting of the Board of Education
June 25, 2012	7 p.m.	Regular Meeting of the Board of Education
July 16, 2012	7 p.m.	Regular Meeting of the Board of Education
August 13, 2012	7 p.m.	Regular Meeting of the Board of Education
August 27, 2012	7 p.m.	Regular Meeting of the Board of Education
September 10, 2012	7 p.m.	Regular Meeting of the Board of Education
September 24, 2012	7 p.m.	Regular Meeting of the Board of Education
October 8, 2012	7 p.m.	Regular Meeting of the Board of Education
October 22, 2012	7 p.m.	Regular Meeting of the Board of Education
November 12, 2012	7 p.m.	Regular Meeting of the Board of Education
November 26, 2012	7 p.m.	Regular Meeting of the Board of Education
December 10, 2012	7 p.m.	Regular Meeting of the Board of Education

11. STUDY-DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

11.1 Hearing from Board Members

11.2 Announcements from Superintendent Ellinger

12. ADJOURNMENT