Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. **CALL TO ORDER: ROLL CALL**

   Board of Education:  President Mault  
   Vice President Wasserman  
   Secretary Baker  
   Treasurer Ohle

   Central Staff:  
   Superintendent:  Mr. Ellinger  
   Assistant Superintendent:  Mr. Verlinde  
   Associate Superintendents:  
   Finance/Facilities/Operations:  Ms. Cline  
   Curriculum/Instruction/Staff Development:  Dr. Ellison

2. **BOARD OF EDUCATION MATTERS**

   **For Information:**

   2.1 Midland County Educational Service Agency (MCESA)  
   2012-13 Budget Presentation.............................. John Searles, MCESA Superintendent  
   Duane Reyhl, MCESA Chief Financial Officer

3. **CONSENT AGENDA**

   3.1 Approval of the Regular Meeting minutes of Monday, April 16, 2012 and the Budget Workshop minutes of April 30, 2012.

   3.2 The following staff members have announced their resignation effective as of the date indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott Lippoldt</td>
<td>.5 Teacher, Carpenter Elementary</td>
<td>June 9, 2012</td>
</tr>
<tr>
<td>Brian A. Kohl</td>
<td>1.0 Teacher, Siebert Elementary</td>
<td>June 9, 2012</td>
</tr>
</tbody>
</table>
3.3 Approval is requested to purchase hardware and software to upgrade our current finance information system to eFinancePlus 5.0. This upgrade project will replace current hardware that is over 7 years old that has reached the end of product life. The software portion of the upgrade will upgrade our finance information system software from version 4.3 to 5.0 and includes several enhancements such as business work flows, employee self-service, enhanced state and federal reporting, and many other features and technical enhancements. The total project cost will be $115,735.56. Approval is requested to deliver the necessary purchase orders to Sungard Public Sector of Bethlehem, PA for $47,833, Trivalent Group of Mt. Pleasant, MI for $47,115.36 and Microsoft for $20,787.20. Sungard is our current, and preferred, software vendor for our finance and student information systems. Trivalent is our preferred and sole source education provider of Hewlett-Packard server equipment.

3.4 The district Staff/Curriculum Development Committee recommended 23 proposals, listed below, for your consideration at the April 16, 2012 Board meeting. The administration recommends approval at this time. These proposals will be implemented based on the available funding as approved in the 2012-13 budget.

- AP Advanced Biology Curriculum Modification: $2,452
- AP Computer Science A H: $2,062
- IB Math HL 1 / Pre-Calculus H: $1,999
- Financial Math: $2,653
- DIBELS Next: $16,654
- Kindergarten: $2,615
- Survey of Spanish 2: $3,922
- Curr Updates for World Language DP IB Programme: $3,922
- Building Technology Instructional Leaders: $15,147
- HS Technology Standards: $7,134
- Technology as a Necessary Tool for Teaching & Learning: $3,288
- CAD 1 & CAD 2 / Mechanical Drafting: $1,961
- Digital Multimedia & Information Resource Design: $2,615
- Sales Management: $1,307
- Grade Level & Progress Monitoring Meetings: $5,627
- Leadership Team Meetings: $3,088
- Illuminate Web-Based IEP Training: $5,149
- PYP / MYP Exploration and Study: $16,683
- IB Evaluation Planning: $6,000
- IB Consultant: $3,500
- New Tech: $20,000
- Differentiated Instruction: $15,816
- Carpenter Focused Instruction: $3,391
- **Total**: $146,985

3.5 A study committee of administrators from the central office and both high schools submitted this change to the commencement participation policy for foreign exchange students for your consideration at the April 16, 2012 Board meeting. The administration recommends approval at this time.
3.6 Approval is requested to authorize payment for the following legal bills:

<table>
<thead>
<tr>
<th>FIRM</th>
<th>DATE</th>
<th>AMOUNT</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thrun Law Firm, P.C.</td>
<td>4/26/2012</td>
<td>$1,049.41</td>
<td>Professional Services</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AMOUNT DUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,049.41</td>
</tr>
</tbody>
</table>

4. **REQUESTS TO ADDRESS THE BOARD**

4.1 No hearings have been requested.

5. **BOARD OF EDUCATION MATTERS**

**PRESENTATIONS TO THE BOARD**

**For Action:**

5.1 Approval of Summer Tax Rate.................................................................Linda Cline

The Board of Education must certify, by June 1, the tax rate that is to be levied in the summer of 2012 on the property of the school district which is within the City of Midland. Administration recommends approval of the attached resolution.

5.2 Professional Staff Evaluation Policy....................................................Gary Verlinde

It is recommended that the Board have policy regarding professional staff evaluations. A policy regarding the evaluation tool and system will provide staff with a clear understanding of the criteria and procedures of the evaluation process due to changes. The changes have been communicated to staff and have been in effect since early September.

5.3 2012-13 Capital Projects........................................................................Carl Ellinger

A. Bids have been accepted, and a tabulation is provided for District Painting at Dow High School and Plymouth Elementary School. The work to be performed includes interior painting at these buildings. The administration recommends issuing a purchase order to the low bidders as listed below. These projects were previously approved by the Board of Education, and funding is included in the 2012 Capital Fund Projects.

Dow High School          Thermico Inc., Midland, MI      $42,610.00
Plymouth Elementary      Thermico Inc., Midland, MI      $3,130.00

B. Bids have been accepted and a tabulation is provided for district parking lot crack sealing. The work to be performed includes asphalt parking lot and drive crack sealing at six selected school building sites. The project is scheduled to be completed before the start of school this fall. The administration recommends
issuing a purchase order to the low bidder, Highway Maintenance Construction of Romulus, MI for the amount of $10,477. This project was previously approved by the Board of Education, and funding is included in the 2012 Capital Projects.

C. Bids have been accepted and a tabulation is provided for district concrete replacement. This project includes concrete sidewalk and slab area replacement. The project is scheduled to be completed before the beginning of classes this fall. The administration recommends issuing a purchase order to the low bidder Steve Krotzer Contracting of Midland, Michigan for the amount of $12,545. This project was previously approved by the Board of Education, and funding is included in the 2012 Sinking Fund budget.

D. Bids have been accepted and a tabulation is provided for asbestos abatement. The work to be performed includes abatement of floor tile at Adams Elementary School. The project is scheduled to be completed prior to the start of school this fall. The administration recommends issuing a purchase order to the low bidder, Diversified Environmental of Bay City, MI for the amount of $21,215. This project was previously approved by the Board of Education, and funding is included in the 2012 Sinking Fund Projects.

E. Bids have been accepted and a tabulation is provided for district fence repair. This project includes repairs to existing fencing and replacement of damaged chain link fabric. The project is scheduled to be completed before the beginning of classes this fall. The administration recommends issuing a purchase order to the low bidder American Fence Company of Bay City, MI for the amount of $4,658. This project was previously approved by the Board of Education, and funding is included in the 2012 Capital Projects budget.

For Information:

5.4 District 2011 Safety Excellence Awards .................................................. Carl Ellinger

It gives the Midland Public Schools’ Safety Committee great pleasure to announce that six district buildings completed the 2011 year without recording any employee injuries. These buildings are: Bus Garage, Chestnut Hill Elementary School, Franklin Center, Grounds Department, Jefferson Middle School and Maintenance Department. Award certificates were presented at staff meetings April 27.

5.5 In light of recent changes in law that specify additional “prohibited subjects of bargaining,” Administration will bring to the Board at its May 29 meeting, a recommendation for approval of a NEOLA policy that clearly defines the full powers of the Board. Among these subjects are assignment of teachers, layoff and recall procedures, evaluation and observation systems, performance-based compensation, and discipline and discharge. The full policy is available to the public for comment prior to the consideration of approval at the May 29 Board Meeting.
6. **CURRICULUM and INSTRUCTION**  

   **Study Committee Chair** – Dr. Kaminski  
   **Staff Resource Person** – Dr. Ellison  

   **For Information:**  

   6.1 Curriculum and Special Services (CaSS) Study Committee Minutes ....... John Kaminski  

   6.2 The following textbooks are being presented for the 28-day period of examination. These books are available for review at the office of Curriculum and Instruction.  

       This book will be used for Financial Math in grade 12:  
       Title: Mathematics for Business and Personal Finance  
       Authors: Lange & Rousos  
       Publisher: Glencoe  
       Copyright: 2010  

       This book will be used for IB Math HL 1 / Pre-Calculus H in grades 11 and 12:  
       Title: Precalculus with Limits  
       Authors: Larson  
       Publisher: Brooks/Cole Cengage Learning  
       Copyright: 2011  

7. **FINANCE**  

   **Study Committee Chair** – Mr. Ohle  
   **Staff Resource Person** – Ms. Cline  

   **For Information:**  

   7.1 Finance, Facilities and Operations (FFO) Study Committee Minutes................. Rick Ohle  

   7.2 The following gifts, which total $15,646.39, have been received and processed:  

<table>
<thead>
<tr>
<th>Donor</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Eastlawn PTO</td>
<td>Headphones for the Eastlawn Computer Lab</td>
<td>$ 254.70</td>
</tr>
<tr>
<td>(2) Plymouth PTO</td>
<td>Audience Response System Plus Three Additional &quot;Clickers&quot;</td>
<td>$ 1,301.40</td>
</tr>
<tr>
<td>(3) Midland High School Athletic Booster Club</td>
<td>Softball Batting Cage for Midland High School</td>
<td>$ 1,079.00</td>
</tr>
<tr>
<td>(4) Adams PTO</td>
<td>Furniture for the Adams Media Center</td>
<td>$ 1,323.29</td>
</tr>
<tr>
<td>(5) Midland High School Music Parents Association</td>
<td>Accompanist for the Midland High School Choir</td>
<td>$ 600.00</td>
</tr>
<tr>
<td>(6) Laura Currie</td>
<td>Support for the Dow High School Softball Program</td>
<td>$ 2,400.00</td>
</tr>
<tr>
<td>(7) Robert Bartlett Family</td>
<td>R. Bartlett Memorials in Support of the Midland High School Band and Orchestra Programs</td>
<td>$ 1,050.00</td>
</tr>
<tr>
<td>(8) Dorothy O. Minikel Business Education Endowment Fund</td>
<td>Support for MHS &amp; DHS Student Participation in 2012</td>
<td>$ 3,000.00</td>
</tr>
<tr>
<td></td>
<td>through the Midland Area Community Foundation</td>
<td>National DECA and BPA Events</td>
</tr>
<tr>
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<td>-----------------------------------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>(9)</td>
<td>Midland Kiwanis Foundation</td>
<td>Eastlawn 5th Grade Trip to the Henry Ford Museum</td>
</tr>
<tr>
<td>(10)</td>
<td>Woodcrest PTO</td>
<td>Teachers’ Wish List Items</td>
</tr>
<tr>
<td>(11)</td>
<td>Heather Bradley</td>
<td>Donation to Extra Curricular Activity Fee Scholarship Fund</td>
</tr>
<tr>
<td>(12)</td>
<td>Sheldon Baker</td>
<td>Donation to Extra Curricular Activity Fee Scholarship Fund</td>
</tr>
<tr>
<td>(13)</td>
<td>Erin Bradley</td>
<td>Donation to Extra Curricular Activity Fee Scholarship Fund</td>
</tr>
</tbody>
</table>

Appropriate thanks to the donors is recommended.

**For Approval:**

7.3 Technology Lease ................................................................. Linda Cline

Approval is requested to enter into a sixty month lease and service agreement with Michigan Office Solutions and Team Financial Group, Inc. to provide copiers, printers, maintenance, and supplies for all buildings in the district. The monthly lease will be $30,687.20 and monthly maintenance costs are estimated to be $8,112. The total estimated cost of this agreement is $2,327,952. This will replace our current lease and service agreement with American Output and Capital Advantage Leasing and is necessary because of American Output’s bankruptcy and inability to fulfill its contract, originally entered into in the fall of 2007. The district is working with legal counsel to explore options for recovering costs it has incurred as a result of the bankruptcy, but needs to move ahead with a plan to support copying and printing needs which average 1,629,000 pages per month. After an extensive study and bid process, it has been determined that an entirely new agreement is more cost-effective than maintaining the current lease and entering into a service agreement with a new company. The Manager of the Business Office and the Manager of Technology have worked collaboratively to identify and interview vendors that best meet our needs; Michigan Office Solutions have also been selected by Bullock Creek and Coleman.

8. **HUMAN RESOURCES**

**Study Committee Chair – Mr. Wasserman**

**Staff Resource Person – Mr. Verlinde**

**For Information:**

8.1 The Board and staff extend their deepest sympathy to the family of Russell Baker who passed away on April 18, 2012. Dr. Baker began his career with Midland Public Schools in 1965 as the Director of Secondary Education. Upon his retirement in 1993, Dr. Baker was the MPS Assistant Superintendent.
The Board and staff extend their deepest sympathy to the family of Eileen Jenkins who passed away on May 1, 2012. Ms. Jenkins served as a Bus Driver for Midland Public Schools from 1978 through 1996.

The Board and staff extend their deepest sympathy to the family of Carolyn Kruse who passed away on May 8, 2012. Ms. Kruse taught at Plymouth Elementary School for 20 years, retiring in 1978.

For Action:

8.2 Due to recent changes in section 1250 of the Revised School Code, each district in the State of Michigan is required to implement a “performance-based compensation” system for teachers. Administration recommends Board approval of a system in which each teacher who receives a “highly effective” rating on his or her annual evaluation is rewarded with $150, deposited in a 403(b) account set up by the teacher. The deposit will be made no later than July 31 for the “highly effective” rating earned in the previous fiscal year.

8.3 The District and the Midland City Education Association have reached an agreement on the calendar for the 2012 – 2013 school year. It includes 174 days of instruction and 186 work days for teachers, which includes 36 hours of professional development. School will start for students on September 4, 2012 and end on June 12, 2013.

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

For Information:

9.1 Letters from the Board of Education or the school system to:
Midland Kiwanis Foundation
Mr. and Mrs. Scott Thiele
H. H. Dow High School Athletic Booster Club

10. SCHEDULED ACTIVITIES

For Information:

The following is a listing of scheduled meetings or activities of the Board of Education for 2012:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 29, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>June 11, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>June 25, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>July 16, 2012</td>
<td>4 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>August 13, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>August 27, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>September 10, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>September 24, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>October 8, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>October 22, 2012</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
</tbody>
</table>
November 12, 2012  7 p.m.  Regular Meeting of the Board of Education
November 26, 2012  7 p.m.  Regular Meeting of the Board of Education
December 10, 2012  7 p.m.  Regular Meeting of the Board of Education

11. **STUDY-DISCUSSION SESSION**

   This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

   11.1 Hearing from Board Members
   
   11.2 Announcements from Superintendent Ellinger

12. **CLOSED SESSION**

   12.1 Negotiations Discussion.

13. **ADJOURNMENT**