Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

   Board of Education: President Wasserman — Member Gorton —
   Vice President Baker — Member McFarland —
   Secretary Kaminski — Member VanderKelen —
   Treasurer Brandstadt —

   Central Staff:
   Superintendent: Mr. Ellinger —
   Assistant Superintendent: Mr. Verlinde —
   Associate Superintendents:
   Finance/Facilities/Operations: Ms. Cline —
   Curriculum/Instruction/Staff Development: Dr. Ellison —

2. CONSENT AGENDA

   2.1 Approval of the Board Retreat Minutes of Saturday, January 12, 2013 and Organization and Regular Meeting Minutes of Monday, January 14, 2013.

   2.2 The following staff member has announced her resignation effective as of the date indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Kourouma</td>
<td>Paraprofessional, Carpenter Elementary</td>
<td>January 14, 2013</td>
</tr>
</tbody>
</table>

   2.3 Administration is seeking approval to issue a purchase order to CDWG of Vernon Hills, IL for $46,979.44 to upgrade the storage hardware for our Microsoft Exchange email system. CDWG was the low bidder for the MPS Netgear Equipment Bid 13-0010. Given the increasing use by staff and students of email as a means of moving files between teacher and student and the ever increasing size and number of the attachments within those communications, this purchase will allow us to provide the capacity that our staff and students will need. Funds have been earmarked in the 2012 – 2013 budget.

   2.4 Approval of the payment of the school system's bills for the months of November and December 2012, as listed in the check register prepared by Ms. Laux, in the total amount of
$7,577,284 (November) and $7,145,851 (December) is recommended. The distribution of obligations, by fund, is as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Through 11/15/2012</th>
<th>Through 11/30/2012</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund / Athletics</td>
<td>$1,027,214</td>
<td>$831,396</td>
<td>$1,858,610</td>
</tr>
<tr>
<td>Capital Projects</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Sinking Fund</td>
<td>116,727</td>
<td>-</td>
<td>116,727</td>
</tr>
<tr>
<td>Middle School Science Lab Renovation</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Technology Grant</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**School Services:**

<table>
<thead>
<tr>
<th>Service</th>
<th>Through 11/15/2012</th>
<th>Through 11/30/2012</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Stores</td>
<td>1,152</td>
<td>4,086</td>
<td>5,238</td>
</tr>
<tr>
<td>Food Service</td>
<td>206,270</td>
<td>32</td>
<td>206,302</td>
</tr>
<tr>
<td>Student Activities</td>
<td>30,168</td>
<td>5,500</td>
<td>35,668</td>
</tr>
<tr>
<td>Sub-totals</td>
<td>1,381,531</td>
<td>841,014</td>
<td>2,222,545</td>
</tr>
</tbody>
</table>

**Fund withholds, etc.:**

- Federal Withholding: $366,730
- State Withholding/Sales Tax: $126,748
- Social Security/Medicare: $473,921
- Payroll Transfers: $84,321
- ACH Transfers: $3,446,035
- ConnectCare Transfers: $446,517
- Consumers payments paid electronically: $113,193
- PESG payroll (contracted substitutes): $61,861
- Purchase Card Transactions: $235,413

Total November Distributions: $7,577,284

**Subsequent Distribution:**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Through 12/15/2012</th>
<th>Through 12/31/2012</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund / Athletics</td>
<td>$1,189,466</td>
<td>$948,969</td>
<td>$2,138,435</td>
</tr>
<tr>
<td>Capital Projects</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Sinking Fund</td>
<td>24,318</td>
<td>-</td>
<td>24,318</td>
</tr>
<tr>
<td>Middle School Science Lab Renovation</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Technology Grant</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**School Services:**

<table>
<thead>
<tr>
<th>Service</th>
<th>Through 12/15/2012</th>
<th>Through 12/31/2012</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Stores</td>
<td>12,382</td>
<td>28,584</td>
<td>40,966</td>
</tr>
<tr>
<td>Food Service</td>
<td>318</td>
<td>178,424</td>
<td>178,742</td>
</tr>
<tr>
<td>Student Activities</td>
<td>8,798</td>
<td>29,960</td>
<td>38,758</td>
</tr>
<tr>
<td>Sub-totals</td>
<td>1,235,282</td>
<td>1,185,937</td>
<td>2,421,219</td>
</tr>
</tbody>
</table>
State Withholding/Sales Tax               191,054
Social Security/Medicare                713,383
Payroll Transfers                      52,684
ACH Transfers                          2,381,351
ConnectCare Transfers                  530,940
Consumers payments paid electronically 117,471
PESG payroll (contracted substitutes)   63,180
Purchase Card Transactions             114,287
Total December Distributions           7,145,851

Submitted herewith are the following financial reports:
2.4.c Listing of Purchase Orders exceeding three thousand dollars ($3,000) or more for the
   months of November and December 2012 .............................. (prepared by Ms. Laux)
2.4.d Listing of Purchase Card transactions exceeding three thousand ($3,000) or more for
   months of November and December 2012 .............................. (prepared by Ms. Laux)

3. REQUESTS TO ADDRESS THE BOARD
   3.1 No hearings have been requested.

4. BOARD OF EDUCATION MATTERS

   PRESENTATIONS TO THE BOARD

   For Information:

   4.1 Board of Education Recognition Month ........................................ Carl Ellinger

   4.2 Midland City Education Association has made a $200 donation to the “Looking Sharp”
       fund at the Midland Area Community Foundation in honor of Board of Education
       Recognition Month. Thank you MCEA.

   4.3 2012 Distinguished Service Award Recipients ............................. Carl Ellinger
       The valuable contribution of Midland Public Schools’ non-teaching staff members is
       acknowledged each year through the presentation of Distinguished Service Awards (DSA)
       to four exemplary support staff personnel who go above and beyond what is expected in
       their day-to-day job duties. A quality educational system can only occur when every
       employee group works together to promote the welfare of the children and the community
       it serves. Mr. Ellinger will share this year’s very deserving DSA recipients.

   4.4 Taipei Taiwan Student/Staff Exchange Program ...................... Janet Greif, MHS Principal;
       Amy Hutchinson, MHS Assistant Principal; Carol Neff, MHS IB Coordinator
       Ms. Greif, Ms. Hutchinson and Ms. Neff will share details about the exchange program
       between Midland High School and Taipei Fuhsing Private School. Details of their
presentation will give background on their initial ideas, putting the proposal together, securing funding, making the connections with Taiwanese educators, selecting teachers and students to take part in the exchange, and what’s ahead for the actual travel. Funding for this exciting exchange program has been graciously provided by a $100,000 grant from the Rollin M. Gerstacker Foundation.

5. CURRICULUM and INSTRUCTION

   **Study Committee Chair** – Ms. Baker
   **Staff Resource Person** – Dr. Ellison

**For Information:**

5.1 Curriculum and Special Services (CaSS) Study Committee Minutes................. Lynn Baker

6. FINANCE

   **Study Committee Chair** – Ms. Brandstadt
   **Staff Resource Person** – Ms. Cline

**For Information:**

6.1 The following gifts, which total $1760, have been received and processed:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Eastlawn Elementary PTO</td>
<td>Books for the Media Center</td>
<td>$750.00</td>
</tr>
<tr>
<td>2 Target Field Trips Scholarship America</td>
<td>Plymouth 2nd Grade Field Trip to &quot;Wonders of Water/Plants Around&quot; at the Chippewa Nature Center</td>
<td>$400.00</td>
</tr>
<tr>
<td>3 Psi Iota Xi Sorority</td>
<td>Central Middle School Life Management Class</td>
<td>$100.00</td>
</tr>
<tr>
<td>4 Target Field Trips Scholarship America</td>
<td>Entrance fee for 9th Grade Dow High Students to attend MCFTA’s performance of <em>Romeo and Juliet</em></td>
<td>$300.00</td>
</tr>
<tr>
<td>5-8 Philip &amp; Lynn Baker</td>
<td>Athletic Scholarship Fund in Honor of Retiring Board Members</td>
<td>$210.00</td>
</tr>
<tr>
<td>Kurt &amp; Angela Brandstadt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Richard &amp; Donna Dolinski</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John &amp; Dianne Kaminski</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following donation of items has occurred.

<table>
<thead>
<tr>
<th>Donor</th>
<th>Gift donated</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) McKay Press</td>
<td>154 web core paper rolls</td>
</tr>
</tbody>
</table>

Appropriate thanks to the donors is recommended.
7. **HUMAN RESOURCES**  

*Study Committee Chair – Ms. Baker*  
*Staff Resource Person – Mr. Verlinde*

**For Information:**

7.1 The following staff member has announced her retirement effective as of the date indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
</table>

8. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

**For Information:**

8.1 Letters from the Board of Education or the school system to:
- The Laura Ludington Hollenbeck Foundation
- H. H. Dow High School Athletic Booster Club
- Grand Rapids building Services, Inc.
- Eastlawn Elementary Office Fund
- Woodcrest Elementary PTO
- Mr. and Mrs. Lowell Youngquist

9. **SCHEDULED ACTIVITIES**

**For Information:**

The following is a listing of scheduled meetings or activities of the Board of Education for 2013:

- **February 11, 2013** 7 p.m. Regular Meeting of the Board of Education
- **February 20, 2013** 5:30 p.m. Special Meeting of the Board of Education
- **February 25, 2013** 7 p.m. Regular Meeting of the Board of Education
- **March 11, 2013** 7 p.m. Regular Meeting of the Board of Education
- **March 25, 2013** 7 p.m. Regular Meeting of the Board of Education
- **April 15, 2013** 7 p.m. Regular Meeting of the Board of Education
- **April 29, 2013** 3 p.m. Budget Workshop of the Board of Education
- **May 13, 2013** 7 p.m. Regular Meeting of the Board of Education
- **May 28, 2013** (Tuesday) 7 p.m. Regular Meeting of the Board of Education
- **June 10, 2013** 7 p.m. Regular Meeting of the Board of Education
- **June 24, 2013** 7 p.m. Regular Meeting of the Board of Education
- **July 15, 2013** 4 p.m. Regular Meeting of the Board of Education
- **August 12, 2013** 7 p.m. Regular Meeting of the Board of Education
- **August 26, 2013** 7 p.m. Regular Meeting of the Board of Education
- **September 9, 2013** 7 p.m. Regular Meeting of the Board of Education
- **September 23, 2013** 7 p.m. Regular Meeting of the Board of Education
- **October 14, 2013** 7 p.m. Regular Meeting of the Board of Education
- **October 28, 2013** 7 p.m. Regular Meeting of the Board of Education
- **November 11, 2013** 7 p.m. Regular Meeting of the Board of Education
- **November 25, 2013** 7 p.m. Regular Meeting of the Board of Education
- **December 9, 2013** 7 p.m. Regular Meeting of the Board of Education
10. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Hearing from Board Members
10.2 Announcements from Superintendent Ellinger

11. **ADJOURNMENT**