

MIDLAND BOARD OF EDUCATION

AGENDA

January 28, 2013

Mission: The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.

Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education: President Wasserman _____ Member Gorton _____
Vice President Baker _____ Member McFarland _____
Secretary Kaminski _____ Member VanderKelen _____
Treasurer Brandstadt _____

Central Staff:
Superintendent: Mr. Ellinger _____
Assistant Superintendent: Mr. Verlinde _____
Associate Superintendents:
Finance/Facilities/Operations: Ms. Cline _____
Curriculum/Instruction/Staff Development: Dr. Ellison _____

2. CONSENT AGENDA

2.1 Approval of the Board Retreat Minutes of Saturday, January 12, 2013 and Organization and Regular Meeting Minutes of Monday, January 14, 2013.

2.2 The following staff member has announced her resignation effective as of the date indicated:

Table with 3 columns: Name, Assignment, Effective Date. Row 1: Michelle Kourouma, Paraprofessional, Carpenter Elementary, January 14, 2013

2.3 Administration is seeking approval to issue a purchase order to CDWG of Vernon Hills, IL for \$46,979.44 to upgrade the storage hardware for our Microsoft Exchange email system. CDWG was the low bidder for the MPS Netgear Equipment Bid 13-0010. Given the increasing use by staff and students of email as a means of moving files between teacher and student and the ever increasing size and number of the attachments within those communications, this purchase will allow us to provide the capacity that our staff and students will need. Funds have been earmarked in the 2012 – 2013 budget.

2.4 Approval of the payment of the school system's bills for the months of November and December 2012, as listed in the check register prepared by Ms. Laux, in the total amount of

\$7,577,284 (November) and \$7,145,851 (December) is recommended. The distribution of obligations, by fund, is as follows:

	Through <u>11/15/2012</u>	Through <u>11/30/2012</u>	<u>Totals</u>
2.4.a			
General Fund / Athletics	\$ 1,027,214	\$ 831,396	\$ 1,858,610
Capital Projects	-	-	-
Sinking Fund	116,727	-	116,727
Middle School Science Lab Renovation	-	-	-
Technology Grant	-	-	-
School Services:			
School Stores	1,152	4,086	5,238
Food Service	206,270	32	206,302
Student Activities	<u>30,168</u>	<u>5,500</u>	<u>35,668</u>
Sub-totals	1,381,531	841,014	2,222,545
Federal Withholding			366,730
State Withholding/Sales Tax			126,748
Social Security/Medicare			473,921
Payroll Transfers			84,321
ACH Transfers			3,446,035
ConnectCare Transfers			446,517
Consumers payments paid electronically			113,193
PESG payroll (contracted substitutes)			61,861
Purchase Card Transactions			<u>235,413</u>
Total November Distributions			<u><u>\$7,577,284</u></u>

	Through <u>12/15/2012</u>	Through <u>12/31/2012</u>	<u>Totals</u>
2.4.b			
General Fund / Athletics	\$ 1,189,466	\$ 948,969	\$ 2,138,435
Capital Projects	-	-	-
Sinking Fund	24,318	-	24,318
Middle School Science Lab Renovation	-	-	-
Technology Grant	-	-	-
School Services:			
School Stores	12,382	28,584	40,966
Food Service	318	178,424	178,742
Student Activities	8,798	29,960	38,758
Sub-totals	1,235,282	1,185,937	2,421,219

State Withholding/Sales Tax	191,054
Social Security/Medicare	713,383
Payroll Transfers	52,684
ACH Transfers	2,381,351
ConnectCare Transfers	530,940
Consumers payments paid electronically	117,471
PESG payroll (contracted substitutes)	63,180
Purchase Card Transactions	114,287
Total December Distributions	\$7,145,851

Submitted herewith are the following financial reports:

- 2.4.c Listing of Purchase Orders exceeding three thousand dollars (\$3,000) or more for the months of November and December 2012 (prepared by Ms. Laux)
- 2.4.d Listing of Purchase Card transactions exceeding three thousand (\$3,000) or more for months of November and December 2012 (prepared by Ms. Laux)

3. **REQUESTS TO ADDRESS THE BOARD**

- 3.1 No hearings have been requested.

4. **BOARD OF EDUCATION MATTERS**

PRESENTATIONS TO THE BOARD

For Information:

- 4.1 Board of Education Recognition Month Carl Ellinger
- 4.2 Midland City Education Association has made a \$200 donation to the “Looking Sharp” fund at the Midland Area Community Foundation in honor of Board of Education Recognition Month. Thank you MCEA.
- 4.3 2012 Distinguished Service Award Recipients Carl Ellinger

The valuable contribution of Midland Public Schools’ non-teaching staff members is acknowledged each year through the presentation of Distinguished Service Awards (DSA) to four exemplary support staff personnel who go above and beyond what is expected in their day-to-day job duties. A quality educational system can only occur when every employee group works together to promote the welfare of the children and the community it serves. Mr. Ellinger will share this year’s very deserving DSA recipients.

- 4.4 Taipei Taiwan Student/Staff Exchange Program Janet Greif, MHS Principal; Amy Hutchinson, MHS Assistant Principal; Carol Neff, MHS IB Coordinator

Ms. Greif, Ms. Hutchinson and Ms. Neff will share details about the exchange program between Midland High School and Taipei Fuhsing Private School. Details of their

presentation will give background on their initial ideas, putting the proposal together, securing funding, making the connections with Taiwanese educators, selecting teachers and students to take part in the exchange, and what's ahead for the actual travel. Funding for this exciting exchange program has been graciously provided by a \$100,000 grant from the Rollin M. Gerstacker Foundation.

5. **CURRICULUM and INSTRUCTION**

Study Committee Chair – Ms. Baker
Staff Resource Person – Dr. Ellison

For Information:

5.1 Curriculum and Special Services (CaSS) Study Committee Minutes.....Lynn Baker

6. **FINANCE**

Study Committee Chair – Ms. Brandstadt
Staff Resource Person – Ms. Cline

For Information:

6.1 The following gifts, which total \$1760, have been received and processed:

	Donor	Purpose	Amount
1	Eastlawn Elementary PTO	Books for the Media Center	\$ 750.00
2	Target Field Trips Scholarship America	Plymouth 2nd Grade Field Trip to "Wonders of Water/Plants Around" at the Chippewa Nature Center	\$ 400.00
3	Psi Iota Xi Sorority	Central Middle School Life Management Class	\$ 100.00
4	Target Field Trips Scholarship America	Entrance fee for 9 th Grade Dow High Students to attend MCFTA's performance of <i>Romeo and Juliet</i>	\$ 300.00
5-8	Philip & Lynn Baker Kurt & Angela Brandstadt Richard & Donna Dolinski John & Dianne Kaminski	Athletic Scholarship Fund in Honor of Retiring Board Members	\$ 210.00

The following donation of items has occurred.

	Donor	Gift donated
(1)	McKay Press	154 web core paper rolls

Appropriate thanks to the donors is recommended.

7. **HUMAN RESOURCES**

Study Committee Chair – Ms. Baker
Staff Resource Person – Mr. Verlinde

For Information:

7.1 The following staff member has announced her retirement effective as of the date indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ms. Emma Rittmaier	Braille Tech, H. H. Dow High	January 24, 2013

8. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

For Information:

8.1 Letters from the Board of Education or the school system to:
 The Laura Ludington Hollenbeck Foundation
 H. H. Dow High School Athletic Booster Club
 Grand Rapids building Services, Inc.
 Eastlawn Elementary Office Fund
 Woodcrest Elementary PTO
 Mr. and Mrs. Lowell Youngquist

9. **SCHEDULED ACTIVITIES**

For Information:

The following is a listing of scheduled meetings or activities of the Board of Education for 2013:

February 11, 2013	7 p.m.	Regular Meeting of the Board of Education
February 20, 2013	5:30 p.m.	Special Meeting of the Board of Education
February 25, 2013	7 p.m.	Regular Meeting of the Board of Education
March 11, 2013	7 p.m.	Regular Meeting of the Board of Education
March 25, 2013	7 p.m.	Regular Meeting of the Board of Education
April 15, 2013	7 p.m.	Regular Meeting of the Board of Education
April 29, 2013	3 p.m.	Budget Workshop of the Board of Education
May 13, 2013	7 p.m.	Regular Meeting of the Board of Education
May 28, 2013 (Tuesday)	7 p.m.	Regular Meeting of the Board of Education
June 10, 2013	7 p.m.	Regular Meeting of the Board of Education
June 24, 2013	7 p.m.	Regular Meeting of the Board of Education
July 15, 2013	4 p.m.	Regular Meeting of the Board of Education
August 12, 2013	7 p.m.	Regular Meeting of the Board of Education
August 26, 2013	7 p.m.	Regular Meeting of the Board of Education
September 9, 2013	7 p.m.	Regular Meeting of the Board of Education
September 23, 2013	7 p.m.	Regular Meeting of the Board of Education
October 14, 2013	7 p.m.	Regular Meeting of the Board of Education
October 28, 2013	7 p.m.	Regular Meeting of the Board of Education
November 11, 2013	7 p.m.	Regular Meeting of the Board of Education
November 25, 2013	7 p.m.	Regular Meeting of the Board of Education
December 9, 2013	7 p.m.	Regular Meeting of the Board of Education

10. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Hearing from Board Members

10.2 Announcements from Superintendent Ellinger

11. **ADJOURNMENT**