

**BOARD OF EDUCATION
MINUTES – May 28, 2013**

The regular meeting of the Board of Education of the Midland Public Schools, Midland, Michigan, was held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan, on Tuesday, May 28, 2013, beginning at 7:00 p.m. in accordance with the requirements of the Revised School Code, MCL 380.1 et.seq. effective July 1, 1996, and the policies established in How Midland Schools Work.

1. CALL TO ORDER: ROLL CALL

Board members present: President Wasserman,
 Vice President Baker,
 Secretary Kaminski,
 Treasurer Brandstadt,
 Member Gorton,
 Member VanderKelen

Board member absent: Member McFarland

Central staff present: Superintendent Ellinger,
 Assistant Superintendent Verlinde,
 Associate Superintendent Ellison,
 Associate Superintendent Cline

Visitors present: 9 staff, citizens and guests

2. CONSENT AGENDA

Brandstadt/Kaminski moved that the following Consent Agenda items be approved.

- 2.1 Approval of the Budget Workshop Minutes from May 13, 2013; Regular Board Meeting Minutes of May 13; Special Meeting Minutes of May 20, May 22 and May 23.
- 2.2 Administration recommended the renewal of the Adult Ed Cooperative Agreement between Bullock Creek School District, Coleman Community Schools, Meridian Public Schools and Midland Public Schools for the 2013-14 school year.
- 2.3 The following textbook was presented for the 28-day period of examination on March 25.

This book will be used for IB AP Advanced Biology in grades 11 and 12:

Title: *Oxford IB Diploma Programme Biology Course Companion*
Authors: Allott, Mindorff
Publisher: Oxford University Press
Copyright: 2012

The administration recommended approval of this book. This purchase is contingent on the available funding as approved in the 2013-14 budget.

- 2.4 The following staff member announced her resignation effective as of the date indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Megan Sondergard	Paraprofessional at Midland High	June 6, 2013

2.5 Approval of the payment of the school system's bills for the months of March and April 2013, as listed in the check register prepared by Ms. Laux, in the total amount of \$12,514,765 was recommended. The distribution of obligations, by fund, was as follows:

2.5.a.	Through 3/15/2013	Through 3/31/2013	Totals
General Fund / Athletics	\$ 935,194	\$ 1,021,810	\$ 1,957,004
Capital Projects	-	-	-
Sinking Fund	-	695	695
Middle School Science Lab Renovation	-	-	-
Technology Grant	-	9,500	9,500
School Services:			
School Stores	3,447	5,831	9,278
Food Service	-	169,745	169,745
Student Activities	3,049	30,642	33,691
Sub-totals	941,690	1,238,223	2,179,913
Federal Withholding			351,642
State Withholding/Sales Tax			120,184
Social Security/Medicare			541,240
Payroll Transfers			39,311
ACH Transfers			2,219,249
Connectcare Transfers			476,472
Consumers payments paid electronically			211,953
PESG payroll (contracted substitutes)			73,676
Purchase Card Transactions			120,583
Total March Distributions			\$6,334,223

	Through 4/15/2013	Through 4/30/2013	Totals
General Fund / Athletics	\$ 852,006	\$ 982,266	\$ 1,834,272
Capital Projects	-	-	-
Sinking Fund	-	-	-
Middle School Science Lab Renovation	-	-	-
Technology Grant	-	-	-
School Services:			
School Stores	6,903	1,280	8,183
Food Service	4,526	206,496	211,022
Student Activities	13,035	50,968	64,003
Sub-totals	876,470	1,241,010	2,117,480
Federal Withholding			342,671
State Withholding/Sales Tax			116,649
Social Security/Medicare			526,122
Payroll Transfers			35,536
ACH Transfers			2,152,880
Connectcare Transfers			539,278
Consumers payments paid electronically			186,030
PESG payroll (contracted substitutes)			68,098
Purchase Card Transactions			95,798
Total April Distributions			\$6,180,542

Submitted herewith are the following financial reports:

- 2.5.b Listing of Purchase Orders exceeding three thousand dollars (\$3,000) for the months of March and April 2013 prepared by Ms. Laux.
- 2.5.c Listing of Purchase Card transactions exceeding three thousand (\$3,000) or more for the months of March and April 2013 prepared by Ms. Laux.

Motion carried unanimously.

3. **REQUESTS TO ADDRESS THE BOARD**

- 3.1 No hearings were requested.

4. **BOARD OF EDUCATION MATTERS**

PRESENTATIONS TO THE BOARD

For Information:

- 4.1 Mr. John Searles, Superintendent and Mr. Duane Reyhl, Chief Financial Officer of the Midland County Educational Service Agency (MCESA) presented the 2013-14 MCESA proposed budget.
- 4.2 Mr. Bob Cooper, Interim Associate Superintendent, updated the Board regarding the Smarter Balanced Assessment Pilot.
- 4.3 Mr. Ellinger presented the District 2012 Safety Excellence Awards. Woodcrest Elementary School, Administration Center, Bus Garage, and Franklin Center completed the 2012 year without recording any employee injuries. Award certificates were presented to the buildings on April 29, 2013.

For Action:

Brandstadt/Gorton moved for approval of the following item.

- 4.4 Approval of the Midland County Educational Service Agency 2013-14 budget, which was presented to the Board of Education at this evening's meeting.

A roll call vote was taken. Motion carried by those members present (6-0).

ISD Budget Resolution

Midland Public Schools, Midland, Michigan (the "District") A Regular meeting of the board of education of the District was held in the MPS Board Room in the District on the 28th day of May, 2013, at 7:00 p.m. in the evening.

The meeting was called to order by Mr. Gerald Wasserman, President

Present: Members Wasserman, Baker, Kaminski, Brandstadt, Gorton, VanderKelen

Absent: Member McFarland

The following preamble and resolution were offered by Member Brandstadt and supported by Member Gorton:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2013.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members Wasserman, Baker, Kaminski, Brandstadt, Gorton, VanderKelen
Absent: Member McFarland
Nays: N/A

Resolution declared adopted.

_____/s/ John Kaminski_____
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Midland Public Schools, Midland, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a Regular meeting held on ____May 28, 2013, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

_____/s/ John Kaminski_____
Secretary, Board of Education

5. CURRICULUM and INSTRUCTION

Study Committee Chair – Ms. Baker
Staff Resource Person – Dr. Ellison

For Information:

5.1 The “Curriculum and Special Services (CaSS) Study Committee Report” was read aloud by Ms. Yvonne Gorton. The meeting was held on May 21, 2013. Members present were Yvonne Gorton, Kimberly VanderKelen, Bob Cooper and Gary Verlinde.

Building Trades

Kevin Dodick, Building Trades teacher, and two students, discussed the overall Building Trades project and partnership for the 2012-2013 school year. This year's partnership included the City of Midland and the Reece Endeavor of Midland. The 22 students enrolled in the building trades program met the challenge of completing the 2,322 square foot duplex-style residence on East Haley Street. Both sides of the duplex were constructed with a universal design to meet the needs of a variety of potential residents. The entire residence was built in compliance with the American Disabilities Act (ADA) standards as a handicap accessible, barrier-free, and zero-step home. In the final weeks of the school year, students will be putting the final touches on the interior and exterior of the home and property.

- 5.2 In compliance with Public Act 335, the District School Improvement Committee reviewed and gave feedback on each of the Building School Improvement Plans and the District Improvement Plan. These plans describe the strategies that each building will implement to move toward 100% student proficiency.

The law requires the Board to approve the District Plan and each of the Building Plans. These plans will be brought to the Board for action at the next meeting.

6. **FINANCE**

Study Committee Chair – Ms. Brandstadt
Staff Resource Person – Ms. Cline

For Information:

- 6.1 The following gifts, which total \$7,324.29, have been received and processed:

	Donor	Purpose	Amount
1	National Energy Foundation	Think Energy Program with Consumers Energy to be used in the Adams Elementary classrooms <i>(Deferred to 2013-2014)</i>	\$ 400.00
2	Eastlawn Elementary PTO	Scholastic News for Eastlawn Elem. for the 2013-14 school year <i>(Deferred to 2013-2014)</i>	\$ 2,313.29
3	H. H. Dow High School Athletic Booster Club	Uniforms for Dow High Baseball Program	\$ 2,861.00
5	Midland High School Athletic Booster Club	Trainer supplies for Midland High athletic program	\$ 750.00
6	Timothy & Pamela Nash	Prom decorations and door prizes/favors for 2013 Prom	\$ 500.00
7	Wolverine Bank	Prom decorations and door prizes/favors for 2013 Prom	\$ 500.00

For Action:

Kaminski/Brandstadt moved for approval of the following gift totaling \$6,876.67:

	Donor	Purpose	Amount
4	Midland High School Athletic Booster Club	Midland High's fall sports regular season entry fees	\$ 6,876.67

Motion carried unanimously.

An appropriate thanks to the donors was recommended.

Baker/Brandstadt moved for approval of the following item.

- 6.2 The school district's two-year service contract with CMI, A York Risk Services Company, (formerly Citizens Management Inc.), of Howell, MI, expires on June 30, 2013.

CMI supervises claims payments, conducts claims investigations and provides assistance in filing reports and statistical data with the State of Michigan.

An employer must have a contract with a claims service agency in order to purchase aggregate insurance coverage for workers' compensation claims. CMI has been the district's claims service agency since 1998.

The new contract is for two years and has an annual premium of \$40,355 for excess insurance coverage with Safety National Casualty Corporation of St. Louis, MO. Safety National has been a specialist in workers' compensation since 1942 and is the longest continual provider of Excess Workers' Compensation in America. The coverage they are providing as a \$350,000 specific retention as well as a \$759,629 aggregate retention (deductible).

There is also an estimated annual premium of \$10,220 for the TPA annual service fee which includes claims administration and managed care cost review by CMI. The premium is estimated because it is based on the district's total actual payroll for each of the two years.

The administration recommended approval of a two-year contract with CMI and Safety National to provide workers' compensation coverage for the period July 1, 2013 through June 30, 2015.

Motion carried unanimously

7. **HUMAN RESOURCES**

Study Committee Chair – Ms. Baker
Staff Resource Person – Mr. Verlinde

For Information:

- 7.1 The Board and staff extended their deepest sympathy to the family of Mrs. Margaret Cook, who passed away on May 19, 2013. Mrs. Cook was the Manager of Accounts Payable when she retired in 1977. She worked for Midland Public Schools for 19 years.

8. **TECHNOLOGY**

Staff Resource Person – Mr. Verlinde

For Action:

Brandstadt/Kaminski moved for approval of the following item.

- 8.1 Administration requested approval to deliver a purchase order to Trivalent of Grandville, MI for \$66,983 for a replacement backup system. Our current backup system is four years old, almost out of storage space, and no longer covered under the original maintenance contract. Archive technology has changed a great deal in the last two years and it has become cheaper to replace our existing solution than to add to it. The new backup system includes a Unitrends Recovery-833 backup appliance, an external archiving device with removable drives and carriers and a 5-year maintenance and support contract. As 65% of our archived data is server

data and not user created data, archive remains a vital component to the District's disaster recovery and operational needs. Funds for this purchase have been allocated in the current school year budget.

Motion carried unanimously.

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

For Information:

- 9.1 Letter from the Board of Education or the school system to:
Home Builders Association of Midland County
Siebert Elementary PTO
Jefferson Parent Advisory Committee
Midland Area Community Foundation
H. H. Dow High School Athletic Booster Club
Midland Baseball Foundation, Inc.

10. SCHEDULED ACTIVITIES

For Information:

The following is a listing of scheduled meetings or activities of the Board of Education for 2013:

June 10, 2013	7 p.m.	Regular Meeting of the Board of Education
June 24, 2013	7 p.m.	Regular Meeting of the Board of Education
July 15, 2013	4 p.m.	Regular Meeting of the Board of Education
August 12, 2013	7 p.m.	Regular Meeting of the Board of Education
August 26, 2013	7 p.m.	Regular Meeting of the Board of Education
September 9, 2013	7 p.m.	Regular Meeting of the Board of Education
September 23, 2013	7 p.m.	Regular Meeting of the Board of Education
October 14, 2013	7 p.m.	Regular Meeting of the Board of Education
October 28, 2013	7 p.m.	Regular Meeting of the Board of Education
November 11, 2013	7 p.m.	Regular Meeting of the Board of Education
November 25, 2013	7 p.m.	Regular Meeting of the Board of Education
December 9, 2013	7 p.m.	Regular Meeting of the Board of Education

This Special Meeting of the Board of Education will be held related to the Superintendent Search:

May 30, 2013	5 p.m.	Report Out by Site Comm./Final Authorization
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11. STUDY-DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

11.1 Hearing from Board Members

Ms. Vanderkelen made a motion to have students begin to say the Pledge of Allegiance in every MPS classroom as soon as possible. A second was not forthcoming. While board members agreed the practice is important, it isn't feasible with just a few weeks remaining in this school year.

Board members expressed their ...

- thanks to the MCESA group for their presentation this evening; Board members expressed their eagerness to continue to work with the MCESA in the future.
- appreciation to Mr. Bob Cooper for his presentation this evening. Mr. Cooper always does a nice job as he keeps us up-to-date on testing at the State and National levels.
- enthusiasm about a presentation one of the board members heard during today's Chemic Connection meeting where the five students who traveled to Taipei, Taiwan shared some of the highlights of their trip. Board members thanked the community and foundations for their support for this exciting endeavor.
- sadness that today's elementary track meet was cancelled due to inclement weather.
- excitement for the Midland High baseball team who is going to CoAmerica Park tomorrow.
- thanks and appreciation to the great teaching staff we have at Midland Public Schools. In large part because of the dedication and hard work of these professional educators, both MPS high schools have been recognized as "Silver Medal" schools in *Newsweek's* 2013 high school rankings.
- congratulations to the buildings who received the safety achievement awards recognized this evening.
- thanks to everyone who served on this year's District and School Improvement Teams. This is a huge undertaking and accomplishment.
- thanks to all of the gift donors recognized this evening. Your support is very appreciated.
- hope that everyone is enjoying all of the wonderful spring events happening in our schools during this very busy time.
- enthusiasm for this year's graduates. We look forward to seeing everyone at the June 7 commencement ceremonies.
- eagerness for tomorrow as the visiting team makes their way to Algonac Community Schools where Mr. Michael Sharrow is the superintendent. Thank you to the following individuals who have agreed to be part of the committee:
 - Gerald Wasserman, Board of Education President
 - Lynn Baker, Board of Education Vice President
 - Angela Brandstadt, Board of Education Treasurer
 - Janet Greif, Midland High School Principal
 - Kelly Bays, Jefferson Middle School Teacher and Gerstacker Award recipient
 - Cindy Smerdon, Eastlawn Parent
 - Vi Collin, MCEA President
 - Rick Ohle, Former MPS Board Member
 - Jen Heronema, The Legacy Center Director
 - Mike Erickson, Vice President, Facilities for MidMichigan Health and MPS parent
 - Jenee Velasquez, Executive Director of The Herbert H. & Grace A. Dow Foundation, however, it now appears Ms. Velasquez may not be able to join the tour.
- Those Board members not going on the tour will each contact the Mr. Sharrow's references furnished by School Exec Connect.

- The Next Special Board of Education Meeting is Thursday, May 30, at 5:00 p.m. The visiting committee and Board members doing reference checks will report their findings to the entire Board of Education.

11.2 Announcements from Superintendent Ellinger

- Midland High School's MITES stands for Michigan Industrial and Technology Education Society. Corey Pawlak, the welding teacher, has only been with MPS two years and has done a terrific job of building the welding club and MITES activities. This is by far the best showing we have ever had in this competition. Congratulations to all of the students for their success at this year's State competition.
- Congratulations to the MHS Girls Track team as they won the Valley Championship meet last week! Congratulations to all team members on a very successful season.
- Congratulations also to Coach Diane Sugnet for being voted as Saginaw Valley League Coach of the Year!
- Congratulations to Kathy Snyder, this year's H. H. Dow High School's Saginaw Valley League Teacher of the Year and to Will Luzar, this year's Midland High Saginaw Valley League Teacher of the Year. Well-deserved honors to two very special MPS staff members.
- This year's prom was organized by Midland High class advisors Mark Camilleri and Angie Kerr and Dow High class advisors Jamie Cressman and Assistant Principal, Ted Davis. 779 students came to the Valley Plaza Great Hall on May 18th for this very special evening. Thank you to the community, parents, staff and students for their help and support.

13. ADJOURNMENT

The meeting was adjourned at 8:57 p.m.

President: _____
Gerald Wasserman

Secretary: _____
John Kaminski

Approved by the Board on:

C. Young 10-June-2013