

MIDLAND BOARD OF EDUCATION

“REVISED” AGENDA

June 24, 2013

Mission: The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.

Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education:	President Wasserman	_____	Member Gorton	_____
	Vice President Baker	_____	Member McFarland	_____
	Secretary Kaminski	_____	Member VanderKelen	_____
	Treasurer Brandstadt	_____		

Central Staff:				
Superintendent:			Mr. Ellinger	_____
Assistant Superintendent:			Mr. Verlinde	_____
Associate Superintendents:				
Finance/Facilities/Operations:			Ms. Cline	_____
Curriculum/Instruction/Staff Development:			Dr. Ellison	_____

2. REQUESTS TO ADDRESS THE BOARD

2.1 No hearings have been requested.

3. CONSENT AGENDA

3.1 Approval of the Regular Board Meeting Minutes of June 10.

3.2.a Bids were recently received from custodial supply vendors to provide Affex hard wound hand towels for our district facilities. The administration recommends that a purchase order be issued to the low bidder, Midland Paper Company of Midland, Michigan for a cost of \$12,870 to provide these supplies to Midland Public Schools for the 2013-2014 school year.

3.2.b Bids were recently received from custodial supply vendors to provide 9” JRT 2 ply 3.75” x 1000” Toilet Tissue for our district facilities. The administration recommends that a purchase order be issued to the low bidder, Midland Paper Company of Midland, Michigan for a cost of \$9,647.97 to provide these supplies to Midland Public Schools for the 2013-2014 school year.

3.2.c Bids were recently received from custodial supply vendors to provide Betco SS Gym Coat for our district facilities. The administration recommends that a purchase order be issued to the low bidder, Arnold Sales of Bay City, Michigan for a cost of \$8,510.92 to provide these supplies to Midland Public Schools for the 2013-2014 school year.

- 3.2.d Bids were recently received from lighting supply vendors to provide T-8 Florescent Linear Lamp Bulbs for our district facilities. The administration recommends that a purchase order be issued to the low bidder, Standard Electric Company of Saginaw, Michigan for a cost of \$13,496.40 to provide these supplies to Midland Public Schools for the 2013-2014 school year.
- 3.2.e Approval is requested to enter into a twelve month HVACR maintenance agreement with J.E. Johnson of Midland, to provide CSD-1 Boiler Tests for all buildings in the District. This is a state mandated requirement. Upon completion of each inspection, the contractor will provide the District with a Comprehensive Inspection Report listing work performed, defects found and corrected, and any recommended corrective action. This service inspects controls and safety devices, along with valves, limit switches and flame safeguards in the boiler vessels. The total cost for this service is \$8,521.45.
- 3.2.f Approval is requested to enter into a twelve-month compliance agreement with Vanguard Fire & Security to provide annual fire extinguisher, fire alarm, wet fire sprinkler, dry fire sprinkler and emergency light testing inspections. This service also includes duct detector cleaning throughout the District and Semi-annual kitchen hood inspections at the secondary buildings. The total cost for this service is \$9,000.
- 3.3 The following staff members have announced their resignation effective as of the dates indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Phillip Peter Adams	German Teacher	June 13, 2013
Alvin L. Baker	Building Trades Paraprofessional	June 12, 2013
Jane Kaiser	Paraprofessional, Woodcrest Elementary	June 12, 2013

- 3.4 Approval of the payment of the school system's bills for the month of May 2013, as listed in the check register prepared by Ms. Laux, in the total amount of \$9,521,293 is recommended. The distribution of obligations, by fund, is as follows:

3.4.a	Through <u>5/15/2013</u>	Through <u>5/31/2013</u>	Totals
General Fund / Athletics	\$ 1,703,274	\$ 1,934,460	\$ 3,637,734
Capital Projects	-	-	-
Sinking Fund	2,695	-	2,695
Middle School Science Lab Renovation	-	-	-
Technology Grant	-	-	-
School Services:			
School Stores	685	2,766	3,451
Food Service	260	159,319	159,579
Student Activities	6,024	133,809	139,833
Sub-totals	1,712,938	2,230,354	3,943,292
Federal Withholding			370,141
State Withholding/Sales Tax			124,128
Social Security/Medicare			556,818
Payroll Transfers			65,110
ACH Transfers			3,405,460
Connectcare Transfers			533,131
Consumers payments paid electronically			167,812
PESG payroll (contracted substitutes)			142,991
Purchase Card Transactions			212,410
Total May Distributions			<b>\$9,521,293</b>

Submitted herewith are the following financial reports:

- 3.4.b Listing of Purchase Orders exceeding three thousand dollars (\$3,000) for the month of May 2013..... (prepared by Ms. Laux)
- 3.4.c Listing of Purchase Card transactions exceeding three thousand (\$3,000) or more for the month May 2013..... (prepared by Ms. Laux)

4. **BOARD OF EDUCATION MATTERS**

PRESENTATIONS TO THE BOARD

**For Information:**

- 4.1 G. O. Raspberry Pi Balloon Launch .....Bernadette Wood and Sharon DeRees  
Central Middle School Teachers

**For Action:**

- 4.2 Work Schedule Adjustment: Interim Associate Superintendent ..... Carl Ellinger  
Because of Mr. Cooper’s transition between coordinator and interim associate superintendent since his appointment on March 25, 2013, Mr. Cooper has not been able to utilize his remaining vacation and personal days by the end of June. Administration is seeking Board approval of an adjustment to the amount of vacation and personal days Mr. Robert Cooper be allowed to carry over to the 2013-14 school year. The requested adjustment would allow Mr. Cooper to carry over vacation days to a maximum of 35 days (as opposed to 30) and the carryover of one (1) personal day.
- 4.3 2012-13 Final Budget Adjustments ..... Linda Cline
- 4.4 2013-14 Operating Budget ..... Carl Ellinger

5. **ADMINISTRATIVE SERVICES**

**Study Committee Chair – Dr. Kaminski**  
**Staff Resource Person – Mr. Ellinger**

**For Information:**

- 5.1 2012-13 Scholarships ..... Carl Ellinger

The following scholarships have been announced:

- The Joe Bazy Scholarship, awarded to Kevin D. Morse, 12<sup>th</sup> grade student at H. H. Dow High School.
- The Chester L. and Blanche L. Coanes Scholarship, awarded to Joseph Ryan, 12<sup>th</sup> grade student at Midland High School.
- The Earl M. Engwis Scholarship, awarded to Sylvia Klosin, 12<sup>th</sup> grade student at Midland High School.
- The Grand Rapids Building Services Award, awarded to Hannah Fisher, 12<sup>th</sup> grade student at Midland High School and Joseph Decker, 12<sup>th</sup> grade student at H. H. Dow High School.
- The Paula K. Kellan Scholarship, awarded to Matthew Lopez, 12<sup>th</sup> grade student at Midland High School.
- The James E. Karanen Scholarship, awarded to Cara Ferruzzi, 8<sup>th</sup> grade student at Northeast Middle School, and Kelsey Dice, 6<sup>th</sup> grade student at Northeast Middle School.
- The Lindsey-Schiel Scholarship, awarded to Laura Heinrich, 12<sup>th</sup> grade student at Midland High School.

- The Mahlen H. Moore Scholarship, awarded to David F. Read, 12<sup>th</sup> grade student at H. H. Dow High School.  
The Tony O’Hora Scholarship, awarded to Kristine Mussell, 12<sup>th</sup> grade student at H. H. Dow High School.
- The George and Shirley Owen Scholarship, awarded to Anna Doering, 12<sup>th</sup> grade student at H. H. Dow High School.
- The Tom Stern Scholarship, awarded to Terrence Thomas, 12<sup>th</sup> grade student at Midland High School.
- The Charles Trzcinski Scholarship, awarded to Dylan Matthews, 12<sup>th</sup> grade student at Midland High School.
- The Steven Zuzula Scholarship, awarded to Melissa Bishop, 10<sup>th</sup> grade student at H. H. Dow High School and Alexis Warmbier, 11<sup>th</sup> grade student at H. H. Dow High School.
- The H. H. Dow High School Student Council Scholarships, awarded to 12<sup>th</sup> grade student, Alan Corbeille.
- The Midland High School Student Council Scholarships, awarded to Midland High School seniors, Dylan Matthews, Zoie Bucci, Benjamin Yats, and Deborah Berry.
- The Roy L. McNeill Scholarship, awarded to Andrew Holland, 12<sup>th</sup> grade student at H. H. Dow High School.
- The Midland High School Business Education Scholarship, awarded to Kathryn Ortega, 12<sup>th</sup> grade student at Midland High School.
- The William Dixon Scholarship, awarded to Caitlyn McPhillips, 12<sup>th</sup> grade student at Midland High School and Ashley Burr, 12<sup>th</sup> grade student at H. H. Dow High and to Joseph Decker, 12<sup>th</sup> grade student at H. H. Dow High School.
- The Mary and Fred Coulter Family Scholarship, awarded to Thomas Crawford, 12<sup>th</sup> grade student at H. H. Dow High School.

6. **FINANCE/FACILITIES**

**Study Committee Chair – Ms. Brandstadt**  
**Staff Resource Person – Ms. Cline**

**For Information:**

6.1 The following donation of items have occurred:

	Donor	Gift donated
(1)	Mark & Mary Bassett	One Conn 20 B Trumpet
(2)	Barbara Ruhberg	One Yamaha Flute

The following gifts, which total \$300, have been received and processed:

	Donor	Purpose	Amount
2	Ruth Ann Wright	General Classroom Supplies for Chestnut Hill’s Upper CI Classroom <i>(Deferred to 2013-2014)</i>	\$ 150.00
3	Rollin M. Gerstacker Foundation	Matching Funds for General Classroom Supplies for Chestnut Hill Upper CI Classroom <i>(Deferred to 2013-2014)</i>	\$ 150.00

**For Action:**

Acceptance of the following gift totaling \$5,000 is recommended:

	Donor	Purpose	Amount
1	Dow Chemical Company Foundation	Dow High's Youth In Government Program	\$ 5,000.00

An appropriate thanks to the donors is recommended.

6.2 Bids have been accepted, and a tabulation is provided for the grounds building roof replacement. This project includes total removal of the old roof and replacement with new E.P.D.M. membrane system. The project is scheduled to be completed during the summer of 2013. The administration recommends issuing a purchase order to the low bidder, Brandle Roofing of Midland, Michigan for the amount of \$30,000. This project is part of the Sinking Fund Projects; funding is included in the 2013 Sinking Fund budget.

7. **TECHNOLOGY**

**Staff Resource Person – Mr. Verlinde**

**For Action:**

7.1 Computer Lab Upgrades: Administration is seeking approval to deliver a purchase order to Trivalent Group of Mt. Pleasant, MI for \$75,768.62 as part of the plan to upgrade 12 of the oldest computer labs across the district. Pricing includes the purchase of the 62 Hewlett-Packard 6300 All-in-One desktop computers (\$56,978.62), for 10 Hewlett-Packard 30-Notebook Managed Charging Carts (\$18,790). This pricing also includes setup of each device. The computers being replaced are over six years old and are out of warranty. This pricing is bid by the Western States Contracting Alliance (WSCA) of which the State of Michigan is a member. Midland Public Schools is able to use the approved Hewlett-Packard WSCA agreement as a governmental entity of Michigan. This expenditure is included in the regular budgeting process for 2013-2014 and is being paid for out of general funds. It is also part of the replacement cycle of the Midland Public Schools Technology Plan and has prior support from the Finance, Facilities, and Operations study committee.

7.2 Computer Lab Upgrades Part II: Administration is seeking approval to deliver a purchase order to Dell Marketing, LP of Round Rock, TX for \$299,508 as part of the plan to upgrade 12 of the oldest computer labs across the district. Pricing includes the purchase of 300 Dell Latitude E5430 laptop computers. The computers being replaced are over six years old and are out of warranty. This pricing is part of the 22i SPOT Contract negotiated on behalf of the State of Michigan to assist school districts in preparing for online assessments. Dell was awarded the bid for notebook computers. These laptops are also eligible for a rebate of up to \$100 per device. This expenditure is included in the regular budgeting process for 2013-2014 and is being paid for out of general funds. It is also part of the replacement cycle of the Midland Public Schools Technology Plan and has prior support from the Finance, Facilities, and Operations study committee.

The deployment strategy for each building affected by these purchases is listed below:

- Adams Elementary – 30 laptops and one managed cart
- Carpenter Street School – 30 laptops and one managed cart
- Chestnut Hill Elementary – 30 laptops and one managed cart
- Eastlawn Elementary – 30 laptops and one managed cart

- Plymouth Elementary – 30 laptops and one managed cart
- Jefferson Middle – 30 laptops and one managed cart
- H.H. Dow High – 60 laptops and two managed cart; 31 AiO desktops
- Midland High – 60 laptops and two managed cart; 31 AiO desktops

7.3 Replacement Teacher Laptops: Administration is seeking approval to deliver a purchase order to Trivalent Group of Mt. Pleasant, MI for \$101,123 to upgrade the oldest staff computers. Pricing includes the purchase of 100 Hewlett-Packard 6570b laptop computers as well as configuration. The computers being replaced are six years old. This pricing is bid by the Western States Contracting Alliance (WSCA) of which the State of Michigan is a member. Midland Public Schools is able to use the approved Hewlett-Packard WSCA agreement as a governmental entity of Michigan. This expenditure is included in the regular budgeting process for 2013-2014 and is being paid for out of general funds. It is also part of the replacement cycle of the Midland Public Schools Technology Plan and has prior support from the Finance, Facilities, and Operations study committee.

7.4 iPads: Administration is seeking approval to deliver a purchase order to Apple Inc. of Cupertino, CA for \$74,844 to purchase 156 fourth generation iPads. This equipment will be used to expand the action research initiative into our secondary buildings by providing a cart of 32 devices to be shared between two teachers for the entire school year. The iPads will be purchased through the 22i SPOT Contract which was negotiated on behalf of the State of Michigan to assist school districts in preparing for online assessments. These devices are also eligible for a rebate of up to \$100 per device. Apple was awarded the 22i SPOT Contract for iPads. This expenditure is included in the regular budgeting process for 2013-2014 and is being paid for out of general funds. It is also part of the replacement cycle of the Midland Public Schools Technology Plan and has prior support from the Finance, Facilities, and Operations study committee.

## **8. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

### **For Information:**

- 8.1 Letter from the Board of Education or the school system to:
- Midland High School Athletic Booster Club
  - Midland Area Community Foundation
  - Meijer
  - Midland Kiwanis Foundation
  - Ladies Auxiliary of the VFW
  - American Association of University Women
- 8.2 FOIA request from Kimberly VanderKelen requesting information regarding class sizes in all Midland Public Schools' buildings and contract limit information.

9. **SCHEDULED ACTIVITIES**

**For Information:**

The following is a listing of scheduled meetings or activities of the Board of Education for 2013:

July 15, 2013	7 p.m.	Regular Meeting of the Board of Education
August 12, 2013	7 p.m.	Regular Meeting of the Board of Education
August 26, 2013	7 p.m.	Regular Meeting of the Board of Education
September 9, 2013	7 p.m.	Regular Meeting of the Board of Education
September 23, 2013	7 p.m.	Regular Meeting of the Board of Education
October 14, 2013	7 p.m.	Regular Meeting of the Board of Education
October 28, 2013	7 p.m.	Regular Meeting of the Board of Education
November 11, 2013	7 p.m.	Regular Meeting of the Board of Education
November 25, 2013	7 p.m.	Regular Meeting of the Board of Education
December 9, 2013	7 p.m.	Regular Meeting of the Board of Education

10. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Hearing from Board Members

10.2 Announcements from Superintendent Ellinger

11. **ADJOURNMENT**