

MIDLAND BOARD OF EDUCATION

**“REVISED” AGENDA**

September 23, 2013

*Mission:* The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.

Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

**1. CALL TO ORDER: ROLL CALL**

Board of Education:	President Wasserman	_____	Treasurer Brandstadt	_____
	Vice President Baker	_____	Member Gorton	_____
	Secretary Kaminski	_____	Member McFarland	_____
Central Staff:				
Superintendent:			Mr. Sharrow	_____
Assistant Superintendent:			Mr. Verlinde	_____
Associate Superintendents:				
Finance/Facilities/Operations:			Ms. Cline	_____
Curriculum/Instruction/Assessment:			Mr. Cooper	_____

**2. CONSENT AGENDA**

2.1 Approval of the Regular Meeting Minutes from September 9, 2013

2.2 The following staff members have announced their resignation effective as of the dates indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kasandra G. Andridge	Paraprofessional, Carpenter Elementary	September 9, 2013
Tamara L. Chalk	ELS Tutor, Midland Public Schools	September 6, 2013
Marcus Collins	Paraprofessional, Northeast Middle	September 10, 2013
Kurtis Lee	Mechanic, Transportation	September 27, 2013
Seth Simmons	Paraprofessional, Transportation	September 20, 2013
Cari Warren	Paraprofessional, Siebert Elementary	August 23, 2013

2.3 The following persons are recommended for employment for the 2013-14 school year:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Christine C. Brillhart	Science Teacher (.6), Jefferson Middle	September 3, 2013
Dana D. Carley	Family Intervention Specialist (1.0), Special Services	August 27, 2013

2.4 The following textbooks were presented for the 28-day period of examination on August 26.

This book will be used for IB Twentieth Century World Topics in grade 12:

Title: *History: A Very Short Introduction*  
 Author: John H. Arnold  
 Publisher: Oxford University Press  
 Copyright: 2000

This book will be used for Marketing .3 in grades 9-12:

Title: *The Traveler's Gift*  
 Author: Andy Andrews  
 Publisher: Thomas Nelson  
 Copyright: 2002

This book will be used for Sales Management A in grades 9-12:

Title: *Fish! A proven Way to Boost Morale and Improve Results*  
 Author: Stephen C. Lundin  
 Publisher: Hypersion Books  
 Copyright: 2001

The administration recommends approval of these books. If approved, these purchases are contingent on the available funding as approved in the 2013-14 budget.

2.5 Approval of the payment of the school system's bills for the months of July and August 2013, as listed in the check register prepared by Ms. Laux, in the total amount of \$11,064,583 is recommended. The distribution of obligations, by fund, is as follows:

	<u>Through</u> <u>7/30/2013</u>	<u>Through</u> <u>8/31/2013</u>	<u>Totals</u>
General Fund / Athletics	\$ 1,936,056	\$ 1,593,225	\$ 3,529,281
Capital Projects	-	37,630	37,630
Sinking Fund	-	21,610	21,610
Middle School Science Lab Renovation	-	-	-
Technology Grant	-	-	-
School Services:			
School Stores	-	3,337	3,337
Food Service	79,048	84,695	163,743
Student Activities	<u>415</u>	<u>43,094</u>	<u>43,509</u>
Sub-totals	2,015,519	1,783,591	3,799,110
Federal Withholding			734,712
State Withholding/Sales Tax			238,395
Social Security/Medicare			1,045,786
Payroll Transfers			62,176

ACH Transfers	3,502,658
Connectcare Transfers	1,178,985
Consumers payments paid electronically	123,784
PESG payroll (contracted substitutes)	1,161
Purchase Card Transactions	<u>377,816</u>
Total July and August Distributions	<u>\$11,064,583</u>

Submitted herewith are the following financial reports:

2.5.b Listing of purchase orders and purchase card transactions exceeding three thousand dollars (\$3,000) for the months of July and August ..... (prepared by Ms. Laux)

**3. REQUESTS TO ADDRESS THE BOARD**

3.1 No hearings have been requested.

**4. BOARD OF EDUCATION MATTERS**

PRESENTATIONS TO THE BOARD

**For Information:**

- 4.1 Shining Star Presentations..... Michael Sharrow
- 4.2 Midland High School Presentation to the Board..... Corey Pawlak, Welding Teacher
- 4.3 NEOLA Board Policy Manual Initial Review ..... Michael Sharrow

Midland Public Schools has been working with NEOLA since 2011 to update and ensure legal compliance of all MPS Board policies. Administration recommends initial approval of the entire NEOLA Board Policy Manual at the October 28, 2013 Regular Board of Education meeting. Upon culmination of the approval process, the NEOLA Board Policy Manual will be posted on the MPS website for utilization by all MPS stakeholders. The NEOLA Board Policy Manual will be available for review at the Superintendent’s Office for the 28-day period of examination.

**For Action:**

- 4.4 2012-13 Audit Report ..... Dave Youngstrom, Yeo & Yeo/Linda Cline

5. **FINANCE**

**Study Committee Chair – Ms. Brandstadt**  
**Staff Resource Person – Ms. Cline**

**For Information:**

5.1 The following gifts, which total \$11,073.50, have been received and processed:

	Donor	Purpose	Amount
1	Adams Elementary PTO	Key card reader for Adams Elementary playground door	\$ 1,600.00
2	H. H. Dow High Music Boosters	Equipment and instruments for H. H. Dow High band	\$ 1,600.00
3	Jefferson Parent Advisory Committee	Art supplies with funds raised from Box Tops for Education	\$ 474.10
4-8	Dow Chemical communityGives Fund at the Midland Area Community Foundation	<ul style="list-style-type: none"> <li>• Dow High's freshman baseball team field updates</li> <li>• Dow High's junior varsity baseball team field updates</li> <li>• Dow High's varsity baseball team field updates</li> <li>• Uniforms for Dow High's varsity tennis team</li> <li>• Dow High's junior varsity cheerleading team uniforms</li> </ul>	\$ 5,000.00
9	Anonymous	Supplies for Siebert Elementary classroom	\$ 500.00
11-13	H. H. Dow High School Athletic Booster Club	<ul style="list-style-type: none"> <li>• Girls golf rain suits</li> <li>• Girls basketball team funding</li> <li>• Boys tennis team trophies and awards</li> </ul>	\$ 1,899.40

**For Action:**

5.2 Acceptance of the following gift totaling \$29,772 is recommended:

	Donor	Purpose	Amount
10	H. H. Dow High School Athletic Booster Club	Tuff Sport Scoreboards for Dow High Gym	\$ 8,972.00
14	Woodcrest PTO	Laptop computers for mobile carts	\$ 20,800.00

An appropriate thanks to the donors is recommended.

6. **HUMAN RESOURCES**

**Study Committee Chair – Ms. Baker**  
**Staff Resource Person – Mr. Verlinde**

**For Information:**

6.1 The following staff members have announced their retirement effective as of the dates indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Karen S. Emeott	Office Professional, H. H. Dow High	December 20, 2013
Beth Hanson	Office Professional, Human Resources	December 20, 2013
Catherine Lopez	Bus Driver, Transportation	December 20, 2013

7. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

**For Information:**

7.1 Letters from the Board of Education or the school system to:  
 Ms. Melissa Bressette, Plymouth Elementary PTO  
 Mr. and Mrs. Aaron Oberlin  
 Ms. Brandi Palmer, Chestnut Hill Elementary PTO  
 Ms. Tracy Renfro, Chestnut Hill Administrative Account  
 Ms. Karen Kozerski, Jefferson Parent Advisory Committee

8. **SCHEDULED ACTIVITIES**

**For Information:**

The following is a listing of scheduled meetings or activities of the Board of Education for 2013:

<b>October 7, 2013</b>	<b>7 p.m.</b>	<b>Special Meeting of the Board of Education</b>
October 14, 2013	7 p.m.	Regular Meeting of the Board of Education
<b>October 22, 2013</b>	<b>7 p.m.</b>	<b>Special Meeting of the Board of Education*</b>
October 28, 2013	7 p.m.	Regular Meeting of the Board of Education
November 11, 2013	7 p.m.	Regular Meeting of the Board of Education
November 25, 2013	7 p.m.	Regular Meeting of the Board of Education
December 9, 2013	7 p.m.	Regular Meeting of the Board of Education

\*The October 22, 2013 Special Meeting of the Midland Public Schools Board of Education will take place at the Midland County Educational Service Agency (MCESA), 3917 Jefferson Avenue, Midland, MI 48640. Purpose of the meeting: discussion of the County-wide Enhancement Millage Renewal process.

The following is a tentative listing of meetings or activities of the Board of Education for January-June 2014. Action will take place on these meeting dates at the organizational meeting on January 13, 2014.

January 13, 2014	4 p.m.	Organizational Mtg. of the Board of Education
January 27, 2014	7 p.m.	Regular Meeting of the Board of Education
February 10, 2014	7 p.m.	Regular Meeting of the Board of Education
February 24, 2014	7 p.m.	Regular Meeting of the Board of Education
March 10, 2014	7 p.m.	Regular Meeting of the Board of Education
March 24, 2014	7 p.m.	Regular Meeting of the Board of Education
April 14, 2014	7 p.m.	Regular Meeting of the Board of Education
April 28, 2014	3 p.m.	Budget Workshop of the Board of Education
May 12, 2014	7 p.m.	Regular Meeting of the Board of Education
May 27, 2014 (Tuesday)	7 p.m.	Regular Meeting of the Board of Education
June 9, 2014	7 p.m.	Regular Meeting of the Board of Education
June 23, 2014	7 p.m.	Regular Meeting of the Board of Education

#### 9. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

- 9.1 Selection of Board Member Replacement Recommendation Sub-Committee
- 9.2 Hearing from Board Members
- 9.3 Announcements from Superintendent Sharrow

#### 10. **ADJOURNMENT**