Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. **CALL TO ORDER: ROLL CALL**

   - **Board of Education:** President Wasserman, Member Gorton, Vice President Baker, Member McFarland, Secretary Kaminski, Member Singer, Treasurer Brandstadt
   - **Central Staff:**
     - Superintendent: Mr. Sharrow
     - Assistant Superintendent: Mr. Verlinde
     - Associate Superintendents:
       - Finance/Facilities/Operations: Ms. Cline
       - Curriculum/Instruction/Assessment: Mr. Cooper

2. **CONSENT AGENDA**

   2.1 Approval of the Regular Meeting Minutes from October 28, 2013

   2.2 The following staff members have announced their resignation effective as of the dates indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah G. Fortin</td>
<td>Paraprofessional, Carpenter Street</td>
<td>October 30, 2013</td>
</tr>
<tr>
<td>Willie A. Irvin, Jr.</td>
<td>Paraprofessional, Northeast Middle</td>
<td>November 4, 2013</td>
</tr>
</tbody>
</table>

   2.3 Approval of Lynn Baker and Pam Singer’s travel expenses incurred October 24-27 when they attended the annual MASB Conference held in Lansing. This requested reimbursement is in line with *How Midland Schools Works (HMSW)* policy in Chapter II. B. 7. b. which states, “Board members shall be reimbursed for actual and necessary expenses incurred in discharging their official duties and in performing functions authorized by the Board.” The requested reimbursement amounts are within the allowable limits as stated in *HMSW*.
2.4 Approval is requested to authorize payment for the following legal bill:

<table>
<thead>
<tr>
<th>FIRM</th>
<th>DATE</th>
<th>AMOUNT</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thrun Law Firm P.C.</td>
<td>10/31/2013</td>
<td>10,324.30</td>
<td>Professional Fees</td>
</tr>
</tbody>
</table>

3. **REQUESTS TO ADDRESS THE BOARD**

3.1 No hearings have been requested.

4. **BOARD OF EDUCATION MATTERS**

**PRESENTATIONS TO THE BOARD**

**For Information:**

4.1 MHS Code Michigan Project Winners ....................... Mr. Bob Fox, Computer Science Teacher

4.2 IB-Primary Years Programme Reflections ...........Dr. Linda Lipsitt, Ms. Bridget Hockemeyer, Ms. Ellen Flegenheimer-Riggle, Ms. Robin Harshman-Rogers

4.3 2013 Distinguished Service Awards Recipients .....................................Mr. Michael Sharrow

   The valuable contribution of Midland Public Schools’ non-teaching staff members is acknowledged each year through the presentation of Distinguished Service Awards (DSA) to four exemplary support staff personnel who go above and beyond what is expected in their day-to-day job duties. A quality educational system can only occur when every employee group works together to promote the welfare of the children and the community it serves. Mr. Sharrow will share this year’s very deserving DSA recipients.

**For Action:**

4.4 Summer Tax Collection Request................................. Ms. Linda Cline

The Michigan Court of Appeals on October 21, 1985 issued a major decision interpreting the 1982 summer tax collection statute. In its ruling upholding the constitutionality of the law, the Appellate Court stated that, despite prior practices, school districts must adopt an annual resolution for summer tax collection. An ongoing request is not sufficient. The Court of Appeals held that an annual formal action by the Board is required prior to January 1 of each year for which the Board intends to collect taxes in the summer.

The Midland Public Schools collects summer taxes only on property in the City of Midland. All school taxes in the townships are levied in December.
The resolution to collect summer taxes on property in the City of Midland is included in the Agenda. It should be read publicly and, if approved, a copy of the resolution should be provided to the city.

4.5 Middle School Competitive Cheer.................................................................Mr. Gary Verlinde

Administration asks approval for the Midland Community Center, on behalf of the Midland Public Schools, to add middle school competitive cheerleading as a Michigan High School Athletic Association sport at Northeast and Jefferson Middle Schools for the winter season. If approved, Northeast will field both a seventh grade team and an eighth grade team. Jefferson will have a combined team of seventh and eighth grade girls for this school year. It is expected this addition will offer opportunities for 45 additional middle school athletes during the winter season.

5. CURRICULUM and INSTRUCTION

For Information:

5.1 Curriculum, Instruction, Assessment (CIA) Study Committee Minutes.......Ms. Lynn Baker

5.2 The Major Change Proposals are being presented for consideration. The cost of each proposal includes all anticipated expenses such as curriculum development, staff development, and staff or student materials. Expenses for the total implementation are described in the Major Change Proposal which is available in the office of the associate superintendent or from the proposer. Three proposals were submitted. Board action is anticipated December 9, 2013. If these proposals are accepted, the changes will be incorporated into the student enrollment procedures for the 2014-15 school year. Upon approval, the implementation of these changes will be dependent upon the budget.

<table>
<thead>
<tr>
<th>#</th>
<th>NAME</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>World Language (L. Bensinger)</td>
<td>Point Level Change from .2 to .3 to reflect the increased rigor following the implementation of the Survey of Spanish courses.</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>Spanish 1.2</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Course #: WL1200</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grades: 7-12</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Point Level: .2</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CTE (P. Miller-Nelson)</td>
<td>Alteration to provide course in an online blended learning, as well as a name change to Advanced Business 1 &amp; 2, and a grade level change from 12th grade only to 11th and 12th grades.</td>
<td>$2,760</td>
</tr>
<tr>
<td></td>
<td>Contemporary Business and Business &amp; Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Course #: BU5310 &amp; BU5320</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grade: 12</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Point Level: .3</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CTE (P. Miller-Nelson)</td>
<td>Addition of a .3 option to provide extended opportunities for students to meet the higher level criteria.</td>
<td>$1,380</td>
</tr>
<tr>
<td></td>
<td>Computer Technology 1 &amp; 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Course #: BU3210 &amp; BU3220</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grades: 9-12</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Point Level: .2</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>$4,140</td>
</tr>
</tbody>
</table>
6. **FINANCE**

   **Study Committee Chair** – Ms. Brandstadt  
   **Staff Resource Person** – Ms. Cline

   **For Information:**

   6.1 Finance, Facilities and Operations (FFO) Study Committee Minutes... Ms. Angela Brandstadt

   6.2 The following gifts, which total $2,081.55 have been received and processed:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Midland Area Community Foundation</td>
<td>Support for H. H. Dow High's Camp Outlook</td>
<td>$ 1,000.00</td>
</tr>
<tr>
<td>2 H. H. Dow High Music Parents</td>
<td>H. H. Dow High Choir Class Trip to Detroit Opera House</td>
<td>$ 560.00</td>
</tr>
<tr>
<td>3 Midland Area Community Foundation</td>
<td>Support for Week of Non-Violence Activities for Midland High and Eastlawn Elementary</td>
<td>$ 521.55</td>
</tr>
</tbody>
</table>

   The following item donation has occurred.

<table>
<thead>
<tr>
<th>Donor</th>
<th>Gift donated</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) McKay Press</td>
<td>Web Core Paper Rolls for projects at various MPS schools</td>
</tr>
</tbody>
</table>

   An appropriate thanks to the donors is recommended.

7. **HUMAN RESOURCES**

   **Study Committee Chair** – Ms. Baker  
   **Staff Resource Person** – Mr. Verlinde

   **For Information:**

   7.1 The following staff member announced her retirement effective as of the date indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris L. Witowski</td>
<td>Office Professional, Midland High</td>
<td>February 28, 2014</td>
</tr>
</tbody>
</table>

8. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

   **For Information:**

   8.1 Letters from the Board of Education or the school system to:
   Plymouth Elementary PTO  
   Jefferson Parent Advisory Committee  
   Siebert Elementary PTO  
   Midland Area Community Foundation  
   H. H. Dow High School Athletic Booster Club  
   Mr. Ken Bodner  
   Ms. Sue Bakke  
   Ms. Deborah Kaiser
9. **SCHEDULED ACTIVITIES**

For Information:

9.1 The following is a listing of scheduled meetings or activities of the Board of Education for 2013:

- November 25, 2013  7 p.m.  Regular Meeting of the Board of Education
- December 2, 2013  6 p.m.  Special Meeting for Strategic Planning
- December 4, 2013  6 p.m.  Special Meeting for Strategic Planning
- December 9, 2013  7 p.m.  Regular Meeting of the Board of Education

The following is a tentative listing of meetings or activities of the Board of Education for January-June 2014. Action will take place on these meeting dates at the organizational meeting on January 13, 2014.

- January 13, 2014  4 p.m.  Organizational Mtg. of the Board of Education
- January 27, 2014  7 p.m.  Regular Meeting of the Board of Education
- February 10, 2014  7 p.m.  Regular Meeting of the Board of Education
- February 24, 2014  7 p.m.  Regular Meeting of the Board of Education
- March 10, 2014  7 p.m.  Regular Meeting of the Board of Education
- March 24, 2014  7 p.m.  Regular Meeting of the Board of Education
- April 14, 2014  7 p.m.  Regular Meeting of the Board of Education
- April 28, 2014  3 p.m.  Budget Workshop of the Board of Education
- May 12, 2014  7 p.m.  Regular Meeting of the Board of Education
- May 27, 2014 (Tuesday)  7 p.m.  Regular Meeting of the Board of Education
- June 9, 2014  7 p.m.  Regular Meeting of the Board of Education
- June 23, 2014  7 p.m.  Regular Meeting of the Board of Education

10. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Officer Nominating Committee for Board of Education ............... Mr. Gerald Wasserman
10.2 Hearing from Board Members
10.3 Announcements from Superintendent Sharrow

11. **ADJOURNMENT**