Regular (twice-monthly) meeting at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

<table>
<thead>
<tr>
<th>Board of Education:</th>
<th>President Wasserman</th>
<th>Member Gorton</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice President Baker</td>
<td></td>
<td>Member McFarland</td>
</tr>
<tr>
<td>Secretary Kaminski</td>
<td></td>
<td>Member Singer</td>
</tr>
<tr>
<td>Treasurer Brandstadt</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Central Staff:

- Superintendent: Mr. Sharrow
- Assistant Superintendent: Mr. Verlinde
- Associate Superintendents:
  - Finance/Facilities/Operations: Ms. Cline
  - Curriculum/Instruction/Assessment: Mr. Cooper

2. CONSENT AGENDA

2.1 Approval of the Regular Meeting Minutes from November 11, 2013

2.2 The following textbooks were presented for the 28-day period of examination on October 11.

These books will be used for Health Wellness in grades 9-12:

- **Title**: RU1 Creating My Best Life Student Booklet
- **Author**: The Rock Center for Youth Development
- **Publisher**: The Rock Center for Youth Development
- **Copyright**: None

- **Title**: RU1 Creating My Best Life Coaches’ Manual
- **Author**: The Rock Center for Youth Development
- **Publisher**: The Rock Center for Youth Development
- **Copyright**: None

The administration recommends approval of these books. If approved, these books will be used initially at H. H. Dow High School and could expand to use at Midland High School as well.
2.3 The following staff member has announced his resignation effective as of the date indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Bauerle</td>
<td>Paraprofessional, Eastlawn Elementary</td>
<td>November 22, 2013</td>
</tr>
</tbody>
</table>

2.4 The Midland Public Schools protects its real and personal property with an all-risk replacement cost policy. The value of the District properties and contents is now listed at $220,924,591. In place of replacement, the four vacant buildings are insured for debris removal. A price quotation has been received from our local insurance agent, Ieuter Insurance Group of Midland, Michigan, for coverage for the 2013-2014 school year. This is a one-year renewal of the current policy which expired on November 17, 2013. The principal coverage and deductibles are:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Coverage Value</th>
<th>Deductible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buildings and Contents</td>
<td>$220,924,591</td>
<td>$25,000</td>
</tr>
<tr>
<td>Equipment Breakdown (includes boilers)</td>
<td>$220,924,591</td>
<td>$25,000</td>
</tr>
<tr>
<td>Video Equipment</td>
<td>$20,000</td>
<td>$250</td>
</tr>
<tr>
<td>Violent Event Response</td>
<td>$300,000</td>
<td>None</td>
</tr>
<tr>
<td>Liability</td>
<td>$1,000,000/2,000,000</td>
<td>None</td>
</tr>
<tr>
<td>Umbrella</td>
<td>$5,000,000</td>
<td>$25,000</td>
</tr>
</tbody>
</table>

Fleet Coverage:

- **Collision**: Vehicle Value $250
- **Comprehensive**: Vehicle Value $100
- **PIP**: $1,000,000, None
- **PPI**: $1,000,000, None
- **Uninsured Motorist**: $1,000,000, None

The administration recommends that we purchase insurance coverage from Ieuter Insurance Group of Midland, Michigan, for a total cost of $265,783.

2.5 Approval of the payment of the school system's bills for the month of October, 2013, as listed in the check register prepared by Ms. Laux, in the amount of $6,772,116 is recommended. The distribution of obligations, by fund, is as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Through 10/15/2013</th>
<th>Through 10/30/2013</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund / Athletics</td>
<td>$ 900,775</td>
<td>$ 962,221</td>
<td>$ 1,862,996</td>
</tr>
<tr>
<td>Capital Projects</td>
<td>-</td>
<td>3,548</td>
<td>3,548</td>
</tr>
<tr>
<td>Sinking Fund</td>
<td>-</td>
<td>5,981</td>
<td>5,981</td>
</tr>
<tr>
<td>Middle School Science Lab Renovation</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Technology Grant</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>School Services:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School Stores</td>
<td>413</td>
<td>8,206</td>
<td>8,619</td>
</tr>
<tr>
<td>Food Service</td>
<td>1,046</td>
<td>274,248</td>
<td>275,294</td>
</tr>
<tr>
<td>Student Activities</td>
<td>11,854</td>
<td>64,943</td>
<td>76,797</td>
</tr>
<tr>
<td>Sub-totals</td>
<td>914,088</td>
<td>1,319,147</td>
<td>2,233,235</td>
</tr>
</tbody>
</table>
Federal Withholding 360,545
State Withholding/Sales Tax 122,858
Social Security/Medicare 545,275
Payroll Transfers 52,146
ACH Transfers 2,296,897
Connectcare Transfers 765,457
Consumers payments paid electronically 120,162
PESG payroll (contracted substitutes) 64,773
Purchase Card Transactions 210,768
Total October Distributions $6,772,116

Submitted herewith are the following financial reports:
2.5.b Listing of purchase orders and purchase card transactions exceeding three thousand dollars ($3,000) for the month of October 2013 ...................(prepared by Ms. Laux)

3. REQUESTS TO ADDRESS THE BOARD
3.1 No hearings have been requested.

4. BOARD OF EDUCATION MATTERS

PRESENTATIONS TO THE BOARD

For Information:

4.1 Shining Star Presentations................................................................. Michael Sharrow

4.2 Empowering Eastlawn’s Youngest Authors......................... Bonnie Westervelt, Principal
 Patricia Clancy and Nicole Colman, Grade 1 Teachers
 Amy Rye-Fisher, Kindergarten Teacher

4.3 Carpenter Instructional Rounds…Building Deliberate Practice .... Ben Cronkright, Principal
 Sarah Cooper, Grade 1 Teacher; Annette Gunsell, Grade 2 Teacher
 Christina Weihl, Kindergarten Teacher

5. FINANCE

For Information:

5.1 The following gifts, which total $4,700, have been received and processed:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Midland Area Community Foundation</td>
<td>Support for Week of Non-Violence activities at Dow High School</td>
<td>$250.00</td>
</tr>
</tbody>
</table>

Study Committee Chair – Ms. Brandstadt
Staff Resource Person – Ms. Cline
### Board of Education AGENDA <> November 25, 2013

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Siebert PTO</td>
<td>Books for media center for annual Battle of the Books competition</td>
<td>$ 750.00</td>
</tr>
<tr>
<td>3</td>
<td>PEO Sisterhood, Chapter CB</td>
<td>Discretionary use for Northeast students with financial needs</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>4</td>
<td>H. H. Dow High School Athletic Booster Club</td>
<td>Varsity baseball field fence replacement</td>
<td>$ 3,600.00</td>
</tr>
</tbody>
</table>

An appropriate thanks to the donors is recommended.

### 6. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

**For Information:**

6.1 Letters from the Board of Education or the school system to:
- McKay Press
- Midland Area Community Foundation
- H. H. Dow High School Music Boosters

### 7. SCHEDULED ACTIVITIES

**For Information:**

The following is a listing of scheduled meetings or activities of the Board of Education for 2013:

- December 4, 2013 6 p.m. Special Meeting for Strategic Planning
- December 5, 2013 6 p.m. Special Meeting for Strategic Planning
- December 9, 2013 7 p.m. Regular Meeting of the Board of Education

The following is a tentative listing of meetings or activities of the Board of Education for January-June 2014. Action will take place on these meeting dates at the organizational meeting on January 13, 2014.

- January 13, 2014 4 p.m. Organizational Mtg. of the Board of Education
- January 27, 2014 7 p.m. Regular Meeting of the Board of Education
- February 10, 2014 7 p.m. Regular Meeting of the Board of Education
- February 24, 2014 7 p.m. Regular Meeting of the Board of Education
- March 10, 2014 7 p.m. Regular Meeting of the Board of Education
- March 24, 2014 7 p.m. Regular Meeting of the Board of Education
- April 14, 2014 7 p.m. Regular Meeting of the Board of Education
- April 28, 2014 3 p.m. Budget Workshop of the Board of Education
- May 12, 2014 7 p.m. Regular Meeting of the Board of Education
- May 27, 2014 (Tuesday) 7 p.m. Regular Meeting of the Board of Education
- June 9, 2014 7 p.m. Regular Meeting of the Board of Education
- June 23, 2014 7 p.m. Regular Meeting of the Board of Education
8. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

8.1 Hearing from Board Members

8.2 Announcements from Superintendent Sharrow

9. **ADJOURNMENT**