Agenda - February 10, 2014

Mission: The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.

Regular monthly meetings are held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan at 7 p.m. with adjournment not later than 9:30 p.m., except by unanimous approval otherwise.

The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

   Board of Education: President Wasserman ___ Member Baker ___
   Vice President Brandstadt ___ Member McFarland ___
   Secretary Gorton ___ Member Singer ___
   Treasurer Kaminski ___

   Central Staff:
   Superintendent: Mr. Sharrow ___
   Assistant Superintendent: Mr. Verlinde ___
   Associate Superintendents:
   Finance/Facilities/Operations: Ms. Cline ___
   Curriculum/Instruction/Assessment: Mr. Cooper ___

2. CONSENT AGENDA

   2.1 Approval of the Organizational and Regular Meeting Minutes from January 13, 2014 and the Special Meeting Minutes from January 30, 2014.

   2.2 The following staff members have announced their resignation effective as of the dates indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crystal Gange</td>
<td>Paraprofessional, Carpenter</td>
<td>January 13, 2014</td>
</tr>
<tr>
<td>Calvin Jenkins</td>
<td>Grounds, Midland Public Schools</td>
<td>December 20, 2013</td>
</tr>
<tr>
<td>Scott Page</td>
<td>Teacher, Carpenter</td>
<td>January 24, 2014</td>
</tr>
</tbody>
</table>

   2.3 In 1975, MPS entered into a trust agreement with Chemical Bank and Trust to handle funds donated to the District to provide scholarships for students. In practice, the funds have been handled as a custodial account rather than as a trust since state law limits investment options for schools. To more accurately reflect how the account is handled and to avoid trust management fees, Administration asked the District’s attorney to draft an agreement releasing the assets from the trust but leaving them in the custody of Chemical Bank. At the same time, shares of stock held by the District will be converted from paper certificates...
to electronic form. The FFO committee was made aware of the need to take these actions at their meeting of April 10, 2013; minutes from that meeting reflect the discussion. Administration requests approval of the attached resolution dissolving the trust and giving the Superintendent authority to sign stock powers.

2.4 Midland Public Schools currently has three underground fuel storage tanks that will require replacement or removal within a few years. Rather than incur additional maintenance costs, we approached the City of Midland about allowing the District to use the City’s fueling facility on North Saginaw Road. Jon Lynch, City Manager, and his staff were receptive to the idea and met with MPS staff to develop a plan that we believe will meet the needs of both parties. If the attached agreement is approved by the Board of Education and the Midland City Council, all MPS vehicles will begin fueling at the City’s facility on Monday, February 17. MPS and the City agree to review the purchase price and fueling usage six (6) months from the date of entry of the agreement to ensure that the fueling needs of MPS as well as the financial costs of the City are being met. At that time, the parties have the option to renegotiate the terms of the agreement. If the agreement proves to be beneficial, MPS will plan for the removal of the underground storage tanks on our property.

Administration requests approval for the superintendent to enter into this intergovernmental purchase agreement with the City of Midland.

2.5 Administration recommends approval of a letter of agreement with the grounds and skilled trades association (MCESPA) which articulates working conditions and schedule for this summer. These employees have agreed to work a four-day week, ten-hour per day schedule during the summer months as part of the district’s efforts to save energy costs.

2.6 Submitted herewith is a letter from the Board’s auditors, Yeo & Yeo, P.C., outlining the firm’s plans and procedures for auditing the district’s books for the 2013-14 school year. Yeo & Yeo was selected last year following a request for proposal that was issued on behalf of local districts by the Clare-Gladwin Regional Education Service District. Based on the preliminary figures from Yeo & Yeo, the estimated fee will be $26,200 including one major program as part of the single audit. Yeo & Yeo has been the Board’s auditors since 1972-73.

The total fees for the audits for the last five years have been:

- 2008-09 $24,400
- 2009-10 $25,150
- 2010-11 $28,775 (Federal recovery programs required additional testing)
- 2011-12 $26,660
- 2012-13 $25,600

2.7 Approval of the payment of the school system’s bills for the month of December 2013, as listed in the check register prepared by Ms. Laux, in the total amount of $6,802,171 is recommended. The distribution of obligations, by fund, is as follows:
Submitted herewith are the following financial reports:
2.7.b Listing of purchase orders and purchase card transactions exceeding three thousand dollars ($3,000) for the month of December ............................ (prepared by Ms. Laux)

2.8 Approval is requested to authorize payment for the following legal bill:

<table>
<thead>
<tr>
<th>FIRM</th>
<th>DATE</th>
<th>AMOUNT</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thrun Law Firm P.C.</td>
<td>01/30/2013</td>
<td>$6,141.50</td>
<td>Professional Fees</td>
</tr>
</tbody>
</table>

AMOUNT DUE $6,141.50

3. REQUESTS TO ADDRESS THE BOARD

3.1 Mr. Scott Yockey requests to address the Board with regard to volunteer coaching.

4. BOARD OF EDUCATION MATTERS

PRESENTATIONS TO THE BOARD

For Information:

4.1 Shining Stars................................................................. Michael Sharrow
4.2 Woodcrest Elementary Presentation to the Board..................................Jeffrey Pennex, Principal
Wendy LaCourt, Physical Education Teacher

4.3 Jefferson Middle School Presentation to the Board.........................Steven Poole, Principal

4.4 Midland Public Schools’ 2013 Academic State Champion Certificate
from The Center for Michigan and Bridge Magazine............................Michael Sharrow

4.5 2013 – 2014 School Calendar Revision................................................Gary Verlinde
In order to meet state requirements for days and hours of instruction, The Midland City
Education Association (MCEA) and the district have collaborated on tentative agreement to
change the scheduled Professional Development Day on March 10, 2014 into a required
instructional day for all students. The MCEA Board of Directors will vote on ratification
tomorrow.

This additional day of instruction was made necessary with the last snow day, which brought
our total of weather related cancellations to 7, exceeding the state limit of 6.

4.6 MCEA Letter in Appreciation of the Board of Education.....................Michael Sharrow

4.7 Administrative Appointment .................................................................Mr. Michael Sharrow

For Action:

4.8 Bids have been accepted, and a tabulation is provided for the Woodcrest Elementary
Boiler Re-tubing project. This project includes removing and replacing boiler tubes and
then hydro-testing the boiler. The administration recommends issuing a purchase order
to the low bidder, Monarch Welding & Engineering of Bay City, Michigan for the
amount of $5,359. The FFO Committee discussed the need to use Sinking Fund money
to complete this project at their November 5, 2013 meeting.

5. CURRICULUM and INSTRUCTION

For Information:

5.1 Curriculum, Instruction, Assessment (CIA) Study Committee Minutes............Lynn Baker

6. FINANCE

For Information:

6.1 Finance, Facilities and Operations (FFO) Study Committee Minutes.............John Kaminski
6.2 The following gifts, which total $13,232.06 have been received and processed:

<table>
<thead>
<tr>
<th>No.</th>
<th>Donor</th>
<th>Description</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Eastlawn</td>
<td>Eastlawn Elementary Student Supplemental Education Endowment Fund at the Midland Area Community Foundation</td>
<td>Science Fair</td>
<td>$ 2,000.00</td>
</tr>
<tr>
<td>2</td>
<td>Eastlawn</td>
<td>Eastlawn Elementary PTO</td>
<td>Library Books</td>
<td>$ 750.00</td>
</tr>
<tr>
<td>3</td>
<td>Dow High</td>
<td>H. H. Dow High Athletic Booster Club</td>
<td>Athletics</td>
<td>$ 3,040.00</td>
</tr>
<tr>
<td>4</td>
<td>Northeast</td>
<td>Northeast Music Parents TMPONE</td>
<td>Music</td>
<td>$ 1,499.00</td>
</tr>
<tr>
<td>5</td>
<td>Jefferson</td>
<td>Midland Area Community Foundation</td>
<td>Week of Non-Violence Activities</td>
<td>$ 287.27</td>
</tr>
<tr>
<td>6</td>
<td>District</td>
<td>Midland Area Community Foundation</td>
<td>Snow Sculpture Event</td>
<td>$ 364.00</td>
</tr>
<tr>
<td>7</td>
<td>Eastlawn</td>
<td>Eastlawn Elementary Student Supplemental Education Endowment Fund at the Midland Area Community Foundation</td>
<td>Field Trip</td>
<td>$ 255.00</td>
</tr>
<tr>
<td>8</td>
<td>Jefferson</td>
<td>Michigan Section American Waterworks Association</td>
<td>Science Olympiad Team</td>
<td>$ 1,000.00</td>
</tr>
<tr>
<td>9</td>
<td>Carpenter</td>
<td>Midland Youth Violence Prevention Partnership at the Midland Area Community Foundation</td>
<td>Anti-Bullying Programs</td>
<td>$ 776.79</td>
</tr>
<tr>
<td>10</td>
<td>Eastlawn</td>
<td>Eastlawn Elementary Student Supplemental Education Endowment Fund at the Midland Area Community Foundation</td>
<td>Professional Development and Books</td>
<td>$ 260.00</td>
</tr>
<tr>
<td>11</td>
<td>Dow High</td>
<td>Dow Chemical communityGives Fund</td>
<td>Athletics</td>
<td>$ 1,000.00</td>
</tr>
<tr>
<td>12</td>
<td>Midland High</td>
<td>Dow Chemical communityGives Fund</td>
<td>Athletics</td>
<td>$ 1,000.00</td>
</tr>
<tr>
<td>13</td>
<td>Midland High</td>
<td>Dow Chemical communityGives Fund</td>
<td>Athletics</td>
<td>$ 1,000.00</td>
</tr>
</tbody>
</table>

An appropriate thanks to the donors is recommended.

7. **HUMAN RESOURCES**

For Information:

7.1 The Board and staff extend their deepest sympathy to the families of:

Elza Mae Hancock who passed away on January 20, 2014. Mrs. Hancock was as a school aide at Mapleton for 14 years, retiring in 1981.

Paul C. Gatrell who passed away on January 11, 2014. Mr. Gatrell was a math teacher at Midland High for 37 years, retiring in 1985.
Victoria Ann Rock who passed away on December 20, 2013. Mrs. Rock was a supervising secretary at Midland Public Schools for 18 years retiring in 1988.

Ann M. Moe who passed away on February 4, 2014. Mrs. Moe was a lead secretary for Midland Public Schools for 37 years retiring in 1993.

7.2 The following staff members announced their retirement effective as of the date indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda N. Cline</td>
<td>Associate Superintendent</td>
<td>June 30, 2014</td>
</tr>
<tr>
<td>Nancy Cosman</td>
<td>Paraprofessional, Jefferson</td>
<td>February 11, 2014</td>
</tr>
<tr>
<td>Darla J. Iaquinta</td>
<td>Teacher, Music Department</td>
<td>June 13, 2014</td>
</tr>
<tr>
<td>Sally J. Paulus</td>
<td>Teacher, Physical Education Department</td>
<td>June 13, 2014</td>
</tr>
<tr>
<td>Joanne M. Tickner</td>
<td>Speech Pathologist, Special Services</td>
<td>June 13, 2014</td>
</tr>
<tr>
<td>Kelly Wilson</td>
<td>Teacher, Art Department</td>
<td>June 13, 2014</td>
</tr>
</tbody>
</table>

8. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

**For Information:**

8.1 Letters from the Board of Education or the school system to:

- H. H. Dow High School Athletic Booster Club
- Mary C. Currie Foundation
- EGL Currie Foundation
- The Charles J. Strosacker Foundation
- Mr. and Mrs. Michael Briggs
- Jefferson Parent Advisory Committee
- The Herbert H. and Grace A. Dow Foundation
- Northeast Music Parents TMPONE
- Midland Area Community Foundation
- Midland High School Athletic Booster Club
- The Laura Ludington Hollenbeck Foundation

9. **SCHEDULED ACTIVITIES**

**For Information:**

9.1 The following is a listing of scheduled meetings or activities of the Board of Education for January-December 2014.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 10, 2014</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>March 24, 2014</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>April 14, 2014</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>April 28, 2014</td>
<td>3 p.m.</td>
<td>Budget Workshop of the Board of Education</td>
</tr>
<tr>
<td>May 12, 2014</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>June 9, 2014</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>June 23, 2014</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>July 14</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
<tr>
<td>August 11</td>
<td>7 p.m.</td>
<td>Regular Meeting of the Board of Education</td>
</tr>
</tbody>
</table>
September 8   7 p.m.  Regular Meeting of the Board of Education
October 13    7 p.m.  Regular Meeting of the Board of Education
November 10   7 p.m.  Regular Meeting of the Board of Education
December 8    7 p.m.  Regular Meeting of the Board of Education

10. **STUDY-DISCUSSION SESSION**

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Hearing from Board Members

10.2 Announcements from Superintendent Sharrow

11. **ADJOURNMENT**