BOARD OF EDUCATION
MINUTES – June 23, 2014
The regular meeting of the Board of Education of the Midland Public Schools, Midland, Michigan, was held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan, on Monday, June 23, 2014, beginning at 7:00 p.m. in accordance with the requirements of the Revised School Code, MCL 380.1 et seq. effective July 1, 1996, and the policies established in How Midland Schools Work.

1. CALL TO ORDER: ROLL CALL
Board members present: President Wasserman, Secretary Gorton, Treasurer Kaminski, Member McFarland
Board member present via conference call for a portion of this meeting: Vice President Brandstadt, Member Baker, Member Singer
Central staff present: Superintendent Sharrow, Associate Superintendent Cline, Associate Superintendent Cooper
Central staff absent: Assistant Superintendent Verlinde, Associate Superintendent Brutyn
Visitors present: 20 staff, citizens and guests

2. REQUESTS TO ADDRESS THE BOARD
2.1 No hearings have been requested.

3. BOARD OF EDUCATION MATTERS
PRESENTATIONS TO THE BOARD
For Action:
Kaminski/Gorton moved for approval of the following item.
3.1 Mrs. Cline presented the 2013-14 Final Budget Adjustments.

- General Fund revenues for 2013-14: $78,841,527
- Expenditures reported in final budget adjustment: $81,635,011
- Anticipated shortfall deducted from fund balance: ($ 2,793,484)
- Anticipated spendable Fund Balance for 2014-15: $ 8,107,481 (9.9%)

A roll call vote was taken.
Motion carried unanimously (7-0).
Kaminski/Gorton moved for approval of the following item.

3.2 The 2014-15 budget was presented for information and open for public comment at the June 9, 2014, Board of Education meeting. Because there was no clear direction from the State at the time the 2014-15 budget had to be completed, administration chose to use the Executive proposal for the initial budget. Of the three versions, it was most similar to 2013-14 and allowed for a clearer comparison of the two years. Since that date, the State of Michigan released 2014-15 State foundation allowance figures. Since the changes were substantial, administration chose to modify the 2014-15 budget prior to adoption at this meeting. To offset the loss of per pupil revenue, administration cut technology spending by $250,000. Administration recommended approval of the 2014-15 Operating Budget.

Here are the revised figures for Board approval:

- Anticipated revenue for 2014-15: $77,854,422
- Anticipated expenditures for 2014-15: $81,162,956
- Anticipated shortfall for 2014-15: $3,308,534
- Spendable Fund Balance Going into 2015-16: $5,035,579 (6.2%)

Based on the most recent information with respect to taxable value and the estimated blended student count for 2014-15, the estimated 2014 millage rates to support the 2014-15 general fund expenditures are:

- 18.0 mills on non-homestead property
- 6.0 mills on commercial personal property
- 1.7399 mills on principal residence, qualified agricultural, qualified forest, industrial personal and commercial personal property. This rate is subject to adjustment by the Department of Treasury. The process of adjustments to correct overpayments or underpayments will continue to occur on an annual basis.

A roll call vote was taken.

Motion carried 6 Ayes; 1 Nay.

Ayes: Wasserman, Brandstadt, Kaminski, Gorton, Baker, Singer
Nays: McFarland

Vice President Brandstadt, Member Baker and Member Singer ended their conference call and participation in the Board of Education meeting at this time.

3.3 On May 12, 2014 the Board of Education approved the tax rates that are to be levied in the summer of 2014 on the property of the school district which is within the City of Midland. Since that time, we have learned that one of the requested mills was not levied on Commercial Personal Property in July of 2013. Section 1211 of the Revised School Code of the State of Michigan states, “(7) If a school district levies millage for school operating purposes that is less than the limits of this section, the board of the school district may levy at the school district's next regular tax levy an additional number of mills not to exceed the additional millage needed to make up the shortfall.” Although the millage was authorized and approved for 2013, our attorney recommends that we amend our 2014 resolution to specifically address the need for the correction. Administration recommended approval of the attached revised resolution.

Kaminski/McFarland moved to approve the Resolution of the Revised Certification of Summer Taxes for 2014, as presented. A complete copy of the Resolution is attached to the original of these minutes.
WHEREAS, this Board of Education was authorized by the electors of the Midland Public Schools on May 3, 2005 to assess up to 18 mills of the taxable valuation of the school district for 10 years, 2006-2015, for the general operating fund, subject to the limitations of Article 9, Section 31 of the Michigan Constitution of 1963, as amended; and

WHEREAS, Section 1211 of the Revised School Code, as amended, provides that the Board of Education of the school district may levy 18 mills of the taxable valuation of non-homestead property within the school district for school operating purposes and exempts principal residence, qualified agricultural, qualified forest, industrial personal, and commercial personal property from such levy; and

WHEREAS, Section 1211 of the Revised School Code, as amended, further provides that if the foundation allowance of a school district calculated under Section 20 of the state School Aid Act for the 1994-95 state fiscal year was more than Six Thousand Five Hundred Dollars ($6,500) per pupil, such school district may reduce the number of mills from which principal residence, qualified agricultural, qualified forest, industrial personal, and commercial personal property are exempted by up to the number of mills, as certified by the Michigan Department of Treasury, required for the school district’s combined state and local revenue per membership pupil for the school fiscal year ending in 1995 to equal the school district’s foundation allowance for the state fiscal year ending in 1995, and may levy that number of mills in succeeding years for school operating purposes on principal residence, qualified agricultural, qualified forest, industrial personal, and commercial personal property, subject to certain limitations; and

WHEREAS, the supplemental millage rate applicable to principal residence, qualified agricultural, qualified forest, industrial personal, and commercial personal property of the Midland Public Schools for the 1994-95 fiscal year was certified by the Michigan Department of Treasury as 5.6523 mills; and

WHEREAS, the Midland Public Schools has taken the action required by Section 1613 of the Revised School Code, as amended, to conduct a summer tax levy for 2014, and communicated such action to the City of Midland by letter dated November 12, 2013; and

WHEREAS, Public Act 38 of 1999, being MCLA 211.39, requires that millage rate assessments be rounded down to four decimal places;

NOW, THEREFORE, BE IT RESOLVED, that there be spread on the 2014 Summer Tax Roll a tax levy on the taxable value of non-homestead property of the school district within the City of Midland of 9 mills for the general operating fund; and

RESOLVED FURTHER, that there be spread on the 2014 Summer Tax Roll a tax levy on the taxable value of principal residence, qualified agricultural, qualified forest, and industrial personal property of the school district within the City of Midland of 0.9 mill for the general operating fund; and

RESOLVED FURTHER, that there be spread on the 2014 Summer Tax Roll a tax levy on the taxable value of commercial personal property of the school district within the City of Midland of 4.9 mills for the general operating fund, 1 mill of which corrects for the authorized amount that failed to be levied in July 2013 and is authorized by Section 1211 of the Revised School Code, as amended; and

NOW THEREFORE, BE IT RESOLVED, that if the revenues produced by the above levies for operating purposes result in revenues exceeding or falling short of the limits specified in Section 1211 of the Revised School Code, as amended, such difference shall be made up in the school district’s next regular tax levy, in accordance with such section; and

RESOLVED FURTHER, that the Clerk of the City of Midland be and hereby is authorized and instructed on behalf of the Midland Public Schools to assess and spread the amounts and only those amounts required by the above mills on the 2014 Summer Tax Roll.
Roll call vote was taken.

Ayes: Wasserman, Kaminski, Gorton, McFarland
Absent: Brandstadt, Baker, Singer

Item passed unanimously (4-0).

Gorton/Kaminski moved for approval of the following item.

3.4 Mr. Sharrow presented the 2014-15 Teacher Leader 1 and 2 Letter of Agreement with the Midland City Education Association for Board Approval.

Motion carried unanimously (4-0).

Kaminski/Gorton moved for approval of the following item.

3.5 In August 2009 the Board of Education approved a policy regarding the payment of fees by participants in athletics or Pom Pon. The high school athletic directors recommended revising the policy to provide an annual athletic pass to any student fulfilling their participation fee obligation. Fees will remain at $150 per MHSAA sport with an annual cap of $300 per student. The fee for fall Pom Pon, winter Pom Pon and fall cheerleading is $75. Administration recommended approval of the revised policy.

Motion carried unanimously (4-0).

McFarland/Kaminski moved for approval of the following item.

3.6 Approval was requested to authorize the Superintendent to enter into a three-year lease agreement with Apple Inc. to provide a 16GB, WiFi only iPad Air (480) to every certificated/licensed staff member in the district. The annual lease will be $77,069.95, totaling $231,209.85 at the end of the three-year term. Equipping each administrator and teacher with the same device helps us grow our initiative and get closer to our vision for 1:1 computing. Leasing the iPads allows us to spread the payments over three years, reducing our up-front capital costs. At the end of the lease, we will have the option to purchase the iPads for $1.

Motion carried unanimously (4-0).

McFarland/Kaminski moved for approval of the following item.

3.7 Administration sought approval to deliver a purchase order in the amount of $16,800 to CDW-G of Chicago, Illinois to purchase protective cases for the teacher iPads. Pricing includes 480 Targus Versavu Classic iPad Air cases to provide protection for the teacher issued devices that are part of the Midland Public Schools iPad Action Research Initiative. Investing in a high-quality case has proven to help reduce the need for repairs/replacements in prior years. CDW-G was the lowest of four bids received. This expenditure was included in the regular budgeting process for 2014-2015.

Motion carried unanimously (4-0).
Kaminski/Gorton moved for approval of the following item.

3.8 Administration sought approval to deliver a purchase order in the amount of $374,518.72 to Sehi Computer Products, Inc. of Rochester Hills, Michigan to upgrade the oldest computers in the district as part of a five-year replacement cycle. Pricing included the purchase of the following:
- 234 Hewlett-Packard 450 ProBook G1 notebook computers (124 staff; 110 labs)
- 256 Hewlett-Packard 800 G1 SFF desktop computers (38 staff; 218 labs)
- 278 Hewlett-Packard V221, 21” monitors
- 11 HP USB 3.0 Port Replicators
- 11 HP Computer Power Cords

This equipment will be purchased through the 22i Technology Readiness Infrastructure Grant statewide purchasing activity (SPOT) which was negotiated on behalf of the State of Michigan to help drive down the price of personal computing devices and desktop computers and to assist school districts in preparing for online assessments. These devices are also eligible for a rebate of up to $100 per laptop or $50 per desktop. Sehi Computer Products was awarded the SPOT contract for these items. This expenditure is included in the regular budgeting process for 2014-2015 and is being paid for out of general funds.

Motion carried unanimously (4-0).

Kaminski/McFarland moved for approval of the following item.

3.9 Administration sought approval to deliver a purchase order to Trivalent of Grandville, MI for $25,344.00 as part of the plan to upgrade computers throughout the District. The pricing is for 256 HP small form factor integrated workstation stands. These stands allow us to attach a desktop computer to the back of the monitor reducing the amount of space taken up on a desk or in a lab so that the student has more workspace available to them. This pricing is bid by the Western States Contracting Alliance (WSCA) of which the State of Michigan is a member. Midland Public Schools is able to use the approved Hewlett-Packard WSCA agreement as a governmental entity of Michigan. This expenditure is included in the regular budgeting process for 2014-2015 and is being paid for out of general funds.

Motion carried unanimously (4-0).

2. **CONSENT AGENDA**

Gorton/Kaminski moved that the following Consent Agenda items be approved.

4.1 Approval of the Regular Meeting Minutes from June 9, 2014.

4.2 The following staff members announced their resignation effective as of the dates indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amber Elliott</td>
<td>Paraprofessional, Eastlawn Elementary</td>
<td>June 12, 2014</td>
</tr>
<tr>
<td>Patrice Walters</td>
<td>Paraprofessional, Plymouth Elementary</td>
<td>June 12, 2014</td>
</tr>
</tbody>
</table>

4.3 The following tenure teacher requested a leave of absence for the 2014-15 school year:

Amy R. Guenther Teacher
4.4 In compliance with Public Act 335, the District School Improvement Committee reviewed and gave feedback on each of the Building School Improvement Plans and the District Improvement Plan. These plans described the strategies that each building will implement to move toward 100% student proficiency.

The law requires the Board to approve for submission the District Plan and each of the Building Plans. The administration recommended approval of these plans for submission.

4.5 Bids have been accepted and tabulation provided for district fire inspections for the 2014-2015 school year. Administration recommended issuing a purchase order to the low bidder, Firepros of Grand Rapids, Michigan, for the amount of $9,682.10. Funding for this service was included in the facilities and maintenance budget.

4.6 Approval was requested to enter into a twelve-month extension of a two-year contract with Schindler Elevator Corporation of Saginaw, Michigan, for district elevator inspections for the 2014-2015 school year. Cost of this service is $3,312.

4.7 Approval was requested to enter into a twelve-month extension of a two-year contract with J.E. Johnson of Midland, Michigan, for district HVAC maintenance to provide coil cleaning for the 2014-2015 school year. Cost of this service is $4,563.85.

4.8 Approval of the payment of the school system's bills for the month of May 2014, as listed in the check register prepared by Ms. Laux, in the total amount of $8,600,031 was recommended. The distribution of obligations, by fund, is as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Through 5/15/2014</th>
<th>Through 5/31/2014</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund / Athletics</td>
<td>$828,113</td>
<td>$2,109,581</td>
<td>$2,937,694</td>
</tr>
<tr>
<td>Capital Projects</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Sinking Fund</td>
<td>-</td>
<td>5,359</td>
<td>5,359</td>
</tr>
<tr>
<td>Middle School Science Lab Renovation</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Technology Grant</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>School Services:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School Stores</td>
<td>1,083</td>
<td>4,206</td>
<td>5,289</td>
</tr>
<tr>
<td>Food Service</td>
<td>363</td>
<td>171,126</td>
<td>171,489</td>
</tr>
<tr>
<td>Student Activities</td>
<td>2,218</td>
<td>65,787</td>
<td>68,005</td>
</tr>
<tr>
<td>Sub-totals</td>
<td>831,777</td>
<td>2,356,059</td>
<td>3,187,836</td>
</tr>
</tbody>
</table>

Federal Withholding 367,703
State Withholding/Sales Tax 123,526
Social Security/Medicare 537,537
Payroll Transfers 57,854
ACH Transfers 3,480,514
Connectcare Transfers 466,855
Consumers payments paid electronically 114,386
PESG payroll (contracted substitutes) 66,616
Purchase Card Transactions 197,204
Total May Distributions $8,600,031
Submitted were the following financial reports:

4.8.b Listing of purchase orders and purchase card transactions exceeding three thousand dollars ($3,000) for the month of May prepared by Ms. Laux.

Motion carried unanimously (4-0).

5. **BOARD OF EDUCATION MATTERS**

**PRESENTATIONS TO THE BOARD**

**For Information:**

5.1 Mr. Paris, MPS Special Services Director, presented a video prepared by the MPS Special Services Department and Everyone in Education from the ARC of Midland that highlighted inclusion opportunities and benefits for MPS students with developmental disabilities. MPS families who were present in the audience shared their thoughts about the MPS special services department and inclusion opportunities in which their children are participating.

6. **FINANCE**

**Study Committee Chair – Dr. Kaminski**  
**Staff Resource Person – Ms. Cline**

**For Information:**

6.1 The following gifts, which total $7,447 were received and processed:

<table>
<thead>
<tr>
<th></th>
<th>School</th>
<th>Booster Club</th>
<th>Team</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Midland High</td>
<td>Midland High School Athletic Booster Club</td>
<td>Boys’ Golf Team</td>
<td>$1,689.00</td>
</tr>
<tr>
<td>2</td>
<td>Midland High</td>
<td>Midland High School Athletic Booster Club</td>
<td>Boys’ Golf Team</td>
<td>$604.00</td>
</tr>
<tr>
<td>3</td>
<td>Midland High</td>
<td>Midland High School Athletic Booster Club</td>
<td>Girls’ Tennis Team</td>
<td>$1,026.00</td>
</tr>
<tr>
<td>4</td>
<td>Midland High</td>
<td>Midland High School Athletic Booster Club</td>
<td>Girls’ Soccer Team</td>
<td>$3,003.00</td>
</tr>
<tr>
<td>5</td>
<td>Dow High</td>
<td>H. H. Dow High School Athletic Booster Club</td>
<td>Pom Camp Scholarships</td>
<td>$750.00</td>
</tr>
<tr>
<td>6</td>
<td>Dow High</td>
<td>H. H. Dow High School Athletic Booster Club</td>
<td>Pom Coach Clinic</td>
<td>$375.00</td>
</tr>
</tbody>
</table>

Appropriate thanks to the donors was recommended.

7. **HUMAN RESOURCES**

**Study Committee Chair – Mr. McFarland**  
**Staff Resource Person – Mr. Verlinde**

**For Information:**

7.1 The following staff member announced her retirement effective as of the date indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>JoAnne Egnor</td>
<td>Paraprofessional, Siebert Elementary</td>
<td>June 12, 2014</td>
</tr>
</tbody>
</table>
8. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

For Information:

8.1 Letters from the Board of Education or the school system to:
   - H. H. Dow High School Athletic Booster Club
   - Midland High School Athletic Booster Club
   - National Energy Foundation
   - Kiwanis Foundation
   - Jefferson Parent Advisory Committee
   - The Dow Chemical Company Foundation

8.2 FOIA request from Ms. Renaye Baker requesting e-mail records on behalf of Mr. James Mosca.

9. SCHEDULED ACTIVITIES

For Information:

9.1 The following is a listing of scheduled meetings or activities of the Board of Education for the remainder of 2014.

   July 14  7 p.m.  Regular Meeting of the Board of Education
   August 11  7 p.m.  Regular Meeting of the Board of Education
   September 8  7 p.m.  Regular Meeting of the Board of Education
   October 13  7 p.m.  Regular Meeting of the Board of Education
   November 10  7 p.m.  Regular Meeting of the Board of Education
   December 8  7 p.m.  Regular Meeting of the Board of Education

10. STUDY-DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district-related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1 Hearing from Board Members

   Earlier in this Board meeting and before Mrs. Singer and Mrs. Baker terminated the conference call, they expressed their gratitude to Mrs. Cline and Mr. Sharrow for their work on the budgets and their quick response and resolution allowing for the reduction in 2014-15 funding MPS will receive from the State. They also thanked Mrs. Cline for all of her hard work through the years and wished her all the best in her retirement.

   Board members expressed their …
   - thanks to Mr. Paris for this evening’s special services presentation and to the ARC of Midland for their partnership with Midland Public Schools. Thank you to all of the parents who came and spoke tonight and share their children and passion with MPS. Thank you also to our voters for supporting this program through the special education millage.
   - thoughts about the budgets presented at this meeting and the challenges ahead for Midland Public Schools.
• confidence that MPS will continue to produce high achieving students. MPS teachers and staff continue to rise to the challenge even given difficult budget challenges. We are concerned by the recent budget news from Lansing, but we have confidence going forward given our supportive parents and outstanding staff that MPS will remain a great place to work and learn.
• disappointed with the challenges we are facing from Lansing. It was impossible to foresee this most recent budget decrease that came out of the conference committee that was so different than the three proposals that went into the conference.
• hope that the State would re-evaluate Proposal A and come up with an up-to-date plan to help achieving districts remain viable and financially stable.
• disappointed that Midland taxpayers pay more property taxes than many other districts and that the state has appropriated much of those funds to other districts. Board members wanted Midland to know they are going to fight with vigor.
• furor that we all keep communicating with our legislators about K-12 education funding.
• sincere thanks to our very generous gift donors this evening. Thank you so much for your support.

10.2 Announcements from Superintendent Sharrow:
• Thank you to our partners at MCTV, led by Ron Beacom, for their contributions to MPS-TV. This year their grants have allowed us to upgrade to the flat screen televisions that we are seeing for the first time this evening as well as equipment in the Board Room and our TV control room. Thanks to MCTV no MPS general funds were used for these upgrades.
• We are still progressing with our MPS facilities studies. French Associates (architectural firm) and Barton Malow (construction management firm) will be in the district June 30 and July 2 to wrap up the facilities study and begin their analysis for eventual presentation at an upcoming board meeting.

11. **ADJOURNMENT**

The meeting was adjourned at 8:40 p.m.

President: _________________________ Secretary: _________________________

Gerald Wasserman  Yvonne Gorton

Approved by the Board on:

______________________________

C. Young  14-July-2014