Minutes of Regular Meeting
July 20, 2015
The Board of Education Midland Public Schools

A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, July 20, 2015, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. CALL TO ORDER: ROLL CALL

   **Board Members Present:** President Wasserman, Vice President Brandstadt, Treasurer Singer, Secretary Baker, Member Gorton, Member McFarland

   **Board Member Absent:** Member Frazee

   **Central Staff Present:** Superintendent Sharrow, Associate Superintendent Cooper, Associate Superintendent Brutyn

   2 audience members were present for this meeting.

2. CONSENT AGENDA

   Brandstadt/Gorton moved for approval of consent agenda items.

   2. 1. Approval of the Regular Meeting Minutes from June 22, 2015.

   2. 2. The following staff members announced their resignation effective as of the dates indicated:

      ◄ Deborah Digsby, Paraprofessional, Jefferson Middle, June 29, 2015
      ◄ Jill Dillon, Speech Therapist, Special Services, July 1, 2015
      ◄ Chelsea Manasian, School Psychologist, Special Services, June 28, 2015
      ◄ Robert Paris, Director of Special Services, July 23, 2015
      ◄ Melissa Thompson, Paraprofessional, Northeast Middle, July 1, 2015

   2. 3. The following books were presented for the 28-day period of examination on June 8. These books will be used for IB Theory of Knowledge SLA .3. The administration recommended approval of these books. As approved, these purchases are contingent on the available funding as approved in the 2015-16 budget.

      ◄ Title: *Theory of Knowledge for the IB Diploma*; Authors: Alchin, Henly; Publisher: Hodder Education; Copyright: 2014
      ◄ Title: *Theory of Knowledge for the IB Diploma 3rd Ed. Teaching & Learning Resources*; Authors: Alchin, Henly; Publisher: Hodder Education; Copyright: 2015

   2. 4. Adoption of Michigan School Code Articles 105/105C (Schools of Choice)

   The administration requested approval from the Board of Education to
continue accepting Nonresident Schools of Choice students. This applies to nonresident students from other districts within the Midland County Educational Service Agency (Meridian, Bullock Creek and Coleman) and to nonresident students from contiguous intermediate districts (Bay-Arenac, Clare-Gladwin, Gratiot-Isabella, and Saginaw).

There will be two application periods each year: from February to September for students who wish to enroll for the new school year, and during January for second semester enrollment. Information will be made available to parents at the end of the first semester and the beginning of the second semester for the fall enrollment process.

As specified by law, in situations in which a special education student from a contiguous intermediate district wishes to enroll, it is required that there be a written agreement between the district of residence and the Midland Public Schools to specify the responsibility for paying the special education costs for the student.

Nonresident students who enroll in the Midland Public Schools through this process can maintain their attendance until they graduate and they pay no tuition. Nonresident students who enroll at different times of the school year will be required to pay tuition.

2. 5. Legal Invoices for Payment
Approval was requested to authorize payment for the following invoices:
<> Thrun, $2,689.00, June 25, 2015, Professional Legal Fees
Motion carried unanimously.

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION

3. 1. McFarland/Brandstadt moved for approval of the following item:
The Michigan Attorney General ruled in 1977 that the Michigan High School Athletic Association (MHSAA) is a private organization, and therefore, cannot be delegated governmental authority to regulate public school athletics. However, a school district may join the Association and may adopt the Association's rules as its own. The school district must then accept the responsibility to enforce these rules in the district. The Midland secondary schools have long been members of the MHSAA.

A copy of the minutes of the May 2015 meeting of the Representative Council of the MHSAA, which provides information on athletic changes for the 2015-16 school year, was provided.

The administration recommended that the Board
<> Approve membership in the MHSAA for the four Midland secondary schools again in 2015-16.
<> Adopt the rules of the MHSAA as published in its current HANDBOOK
and qualifications as published in the Bulletin with above changes, to govern athletic competitions in the Midland Public Schools in 2015-16.

Accept the responsibility of enforcing these rules for the Midland Schools. A formal resolution embodying these recommendations was attached. A roll call vote of the Board was taken; the Board's secretary signed the resolution as approved.

A roll call vote was taken with those members present (6-0) accepting the resolution.

3. 2. Brandstadt/Singer moved for approval of the following item:
   Proposed Michigan Association of School Boards (MASB) 2015-16 Delegate and Alternate
   2015-16: Scott McFarland, Delegate; Patrick Frazee, Alternate
   Motion carried unanimously.

3. 3. Gorton/McFarland moved for approval of the following item:
   On July 9, 2015, formal bids were received for a controls system contractor. It was recommended that the District accept the low bid of Metro Controls, Inc. for $31,045 for software install and middle school boiler controls. This work is part of the Bond Projects utilizing Series 1 Bonds approved by the State of Michigan Department of Treasury and passed by Midland Public Schools' voters.
   Motion carried unanimously.

3. 4. Brandstadt/Baker moved for approval of the following item:
   Administration sought approval to deliver a purchase order to Trivalent Group of Mt. Pleasant, MI for $292,352 to purchase 168 Earthwalk FlexCart 16.2 carts for the student enhanced access computers at both middle schools. The pricing on these carts is sole source pricing as Trivalent is the only educational reseller of these carts for this region. The carts will be used to both secure and recharge the student laptops as they stay in the classroom when students aren’t using them on nights and weekends. The expenditure is part of the series one technology bond money that was budgeted for the 2015-2016 school year.
   Motion carried unanimously.

3. 5. Brandstadt/McFarland moved for approval of the following item:
   Administration sought approval to deliver a purchase order to Trivalent Group of Mt. Pleasant, MI for $65,857.68 to purchase 5 HP ProLiant DL380 G9 servers. These servers will replace the 5 oldest servers that run our virtual server farm. The existing servers are 5 years old and have been running non-stop with a very heavy load for that entire time. These servers will replace existing capacity as well as provide extra capacity for new projects such as building automation and building security. This pricing is bid by the Western States Contracting Alliance (WSCA) of which the State of Michigan is a member. Midland Public Schools is able to use the approved Hewlett-Packard WSCA agreement as a governmental entity of Michigan. This expenditure is being paid for from the technology bond and is part of the series one technology bond money that was budgeted for the 2015-2016 school year.
   Motion carried unanimously.
3. 6. Singer/Brandstadt moved for approval of the following item:
   Administration sought approval to deliver a purchase order to Netech of 
   Wixom, MI for $25,792.20 for Cisco Identity Services Engine (ISE) server 
   software and 4500 client licenses for that software. This will allow our 
   wireless network to help manage all of the existing wireless devices that MPS 
   owns as well as the new purchases this summer. ISE will help provision 
   wireless connections for all devices as well as ensure that devices are 
   automatically placed in the appropriate network with the appropriate quality 
   of service assigned to them. The pricing provided is REMC bid pricing and 
   follows Board purchasing policy.
   Motion carried unanimously.

4. **BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD 
   FOR INFORMATION**

   4. 1. Mr. Sharrow announced that 2015 Midland Public Schools’ graduates 
   were offered more than $11 million in scholarships. A listing of some local 
   scholarship recipients was included in the board packet and is posted on the 
   district website.

5. **REQUESTS TO ADDRESS THE BOARD:** No hearings were requested.

6. **FINANCE, FACILITIES AND OPERATIONS**

   Study Committee Chair: Pam Singer; Staff Resource Person: Mr. Cooper

   6. 1. Finance, Facilities and Operations (FFO) Study Committee Minutes from 
   July 13, 2015 were read aloud by Ms. Singer, Chair

   *Members Present: P. Singer (chair), A. Brandstadt, G. Wasserman , M. Sharrow, R. 
   Cooper; Guests Present: D. Dziedzic, Daryl Dombrow-Barton Malow, Dale Jerome-
   French Associates*

   Cash Flow Low Point/Summer Borrowing: Mr. Cooper reviewed the work done 
   by Mrs. Laux on determining the district’s cash flow low point that will occur in 
   September. The current analysis shows that the district will have enough cash on 
   hand and will not need to borrow. On legal advice, a second cash flow analysis will 
   be done at the end of July. If conditions change a resolution to borrow can be 
   brought to the August Board meeting.

   Bond Update: Mr. Dziedzic shared the details of three technology purchases that 
   are in tonight’s Board agenda for approval. The three purchases include middle 
   school computer carts, district servers, and district software. The first two purchases 
   will be with bond funds and the third purchase will use TRIG grant money. Dale 
   Jerome from French Associates reviewed the Central STEM Elementary School 
   project. He discussed the earlier series of 13 programming meetings that took place 
   to assist in the design of the new elementary school, reconciling the project budget 
   with the programming document, and the next series of schematic design sessions. 
   Daryl Dombrow from Barton Malow reviewed the selection process of the control 
   system and contractor for bond projects. This was followed by a presentation from 
   Metro Controls, the selected contractor on the capabilities of the control system.
6. 2. For Information: Gifts totaling $10,800.
   <> $1,740 designated for Plymouth Elementary School in memory and honor of Ann Hoerauf
   <> $1,000 for science experiments during Eastlawn summer school from the Eastlawn Elementary Student Supplemental Education Endowment Fund at the Midland Area Community Foundation
   <> $3,000 from the Dow Chemical community Gives Fund at the Midland Area Community Foundation for the following Midland High expenses: $1,000--hockey team ice time; $1,000--girls volleyball fees and equipment; $1,000--boys golf fees
   <> $5,060.00 for H. H. Dow High Athletics from the H. H. Dow High School Athletic Booster Club as follows: $280--cheer camp scholarships; $900--pom camp expenses; $600--pom camp scholarships; $280--cheer camp scholarships; $3,000--pom uniforms

6. 3. For Information: The following donations of items have occurred:
   <> Kohler and Campbell Piano from Ms. Collette Bouwhuis
   <> King 602 Cornet (serial #820903) from Ms. Amie Munger
   <> Gemeinhardt 2SP Flute (serial #170137) from Ms. Linda Spears
   <> Bach Trombone (serial #B62542) from Mr. Jim Fulkerson
   <> Yahama Trombone (serial #327288) from Ms. Cyndi Bixler
   <> Dutcher 1929 Violin from Ms. Jackie Strecker

6. 4. Singer/Brandstadt moved for approval of the purchase of 85 Midland High Music Uniforms for $43,193.62. Midland High School chose to continue with DeMoulin in order to match uniforms previously purchased in design, color, quality, and durability. This second phase of replacement uniforms will help insure that the MHS Marching Band will have a sharp uniform appearance on the field, rather than a contrast of newer and older uniforms. The funding for this purchase will come from money already donated and held at the Midland Area Community Foundation Looking Sharp Fund.
   Motion carried unanimously.

7. HUMAN RESOURCES
   Study Committee Chair: Scott McFarland; Staff Resource Person: Mr. Sharrow

7. 1. For Information: The Board and staff extended their deepest sympathy to the family of Mr. Paul Cronkright, who passed away on July 2. Mr. Cronkright had been a member of the Dow High Charger staff as a paraprofessional for approximately eight years. He began his employment with MPS in 2000 as a custodian and then moved into his Dow High paraprofessional position in 2007. Mr. Cronkright was a treasured member of the Charger team.

7. 2. For Information: Mr. Douglas Mason from the Midland Public Schools' Skilled Trades Department has announced his retirement effective August 31, 2015.

8. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION
   8. 1. For Information: Letters from the Board of Education or the school system to: Woodcrest Elementary PTO
Michigan Baseball Foundation, Inc.
Midland Area Chamber Foundation
Midland Area Community Foundation
Mr. Arnold Kolb

8. For Information: FOIA Requests were received from:
<> Jeff Thomas requested costs associated with the bond.
<> Lonnie Scott, Progress Michigan, requested communications/emails between employee Robert Mroczek and the Mackinaw Center for Public Policy between January 1, 2013 and July 13, 2015.

9. SCHEDULED ACTIVITIES--FOR INFORMATION
The following is a listing of scheduled meetings or activities of the Board of Education. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:
<> August 17, 2015
<> September 21, 2015
<> October 19, 2015
<> November 16, 2015
<> December 14, 2015

Tentative Meetings for January-June 2016. Action will take place on these meeting dates at the Organizational Meeting in January.
<> January 18, 2016 (Organizational meeting)
<> February 15, 2016
<> March 21, 2016
<> April 18, 2016 (Budget Workshop)
<> May 16, 2016
<> June 13, 2016
<> June 27, 2016

10. STUDY DISCUSSION SESSION
This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10. 1. Board members expressed their …
- appreciation to our community for the bond funds that allowed us to approve the purchase and update some of our technology this evening.
- best wishes to Bob Paris. We wish him well in his St. Charles position.
- excitement for the STEM elementary being developed on the Central site.
- best wishes to Betty Chenoweth; we miss seeing her in our Board meeting audience, but know she is probably still watching.
- anticipation for the district as the audit process has begun; kudos to the MPS staff for 2014-15 cost savings so we may not need to borrow this fall.
10. 2. Announcements from Superintendent Sharrow

- Round two of the STEM elementary focus groups are meeting with Dale Jerome from French Associates this week to provide their thoughts and insights into the schematic design of this exciting new MPS facility.
- The 2014-15 audit is being completed this week by Yeo & Yeo. As you know, we adopted a budget a year ago expecting to take $4.9 million out of fund balance. Thanks to the fiscal diligence by MPS staff this past school year, it now looks like $500,000 will be the amount that will need to come out of the fund balance. We’ve done a great job and are moving in the right direction, but we have to keep doing all we can to be fiscally cautious.
- We are pleased that our cash flow is healthier than anticipated as we go into the 2015-16 school year and that there is a good chance we may not need to borrow for the September cash flow low point.
- The generous funding we received for the IB-PYP program will be depleted after the 2015-16 school year. As we go through the coming year, we will explore funding of this program for the future.
- As you know, every year we do a new teacher orientation day. This year we are looking at some new and exciting sessions through a collaboration between the MPS HR and Curriculum departments.
- MPS Connect has replaced the former Talk to us button on the MPS website. Thanks to the work of our Technology Department, and Jake Novak in particular, we were able to develop MPS Connect and continue our two-way communication with MPS stakeholders without an annual fee for an outside service.
- The Science Center will be moving to the MPS warehouse from its current Central building location.

11. ADJOURNMENT

11.1 Meeting was adjourned at 7:29 p.m.

Vice President: _______________________  Secretary: ______________________
Angela Brandstadt    Lynn Baker

Approved by the Board on:

_______________________________________________
C. Young         17-August 2015