A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, March 21, 2016, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. CALL TO ORDER: ROLL CALL
Board Members Present: President Brandstadt, Vice President Singer, Treasurer Wasserman, Secretary McFarland, Member Gorton

Board Members Absent: Member Baker, Member Frazee

Central Staff Present: Superintendent Sharrow, Associate Superintendent Cooper, Associate Superintendent Brutyn

15 audience members were present for this meeting.

2. CONSENT AGENDA
Wasserman/McFarland moved for approval of consent agenda items.


2. 2. The following staff members announced their resignation effective as of these dates:
   <> Coreen Daniels, Teacher, Personal Leave, March 14, 2016
   <> Nicole Richard, Paraprofessional, Transportation Department, April 15, 2016
   <> Matthew J. Samocki, Assistant Principal, H. H. Dow High, March 18, 2016

2. 3. Marissa Pool is recommended for employment as a 1.0 Special Education Teacher at Northeast Middle School effective March 21, 2016.

2. 4. Administration recommended the purchase of serving line equipment for both H. H. Dow High School and Midland High School. The recommended serving lines for purchase at both schools consist of various components such as utility serving counters, heated shelf food warmers, and hot and cold food serving counters. These serving lines require some assembly and will replace older or nonworking current serving lines. Bids were requested and received. Administration recommended low bidder, Stafford-Smith, Inc. of Bay City, MI, for the H. H. Dow High serving line for a total of $24,131. Stafford-Smith, Inc. is also recommended for the Midland High serving line for a total of $22,548. While Stafford-Smith, Inc. was not the low bidder for the Midland High serving line, it is the lowest in-state bidder and is readily available for the assembly and any possible installation issues. Food service funds will be used for these purchases.

2. 5. Approval of the 2016 Summer Wage Rates for teachers employed for summer school, curricular study or other extended services. (Original Summer Wage Rate Signed Document will be filed with official minutes of this meeting)

2. 6. Submitted was a letter from the Board’s auditors, Yeo & Yeo, P.C., outlining the firm’s plans and procedures for auditing the district’s books for the 2015-16 school year. Yeo & Yeo was selected three years ago following a request for proposal that was issued on behalf of local districts by the Clare-Gladwin Regional Education Service District. Based on the preliminary figures from Yeo & Yeo, the estimated fee will be $27,400 including one major program as part of the single audit. Yeo & Yeo has been the Board’s auditors since 1972-73.

The total fees for the audits for the last five years have been:
2010-11 $28,775 (Federal recovery programs required additional testing)  
2011-12 $26,660  
2012-13 $25,600  
2013-14 $26,200  
2014-15 $26,800  

2. 7. Approval was requested to authorize the following legal payments:  
<> Thrun, $409.50, February 25, 2016, Professional Legal Fees  
<> Lusk Alberton, $196.00, March 2, 2016, Professional Legal Fees  
<> Secrest Wardle, $667.99, March 8, 2016, Professional Legal Fees  
Motion carried unanimously.  

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION  

3. 1. Mr. Sharrow recognized the two March Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make Midland Public Schools a better place for students.  
<> Bernadette Wood, Teacher at Northeast Middle School  
<> Stephen Watkins, Paraprofessional at H. H. Dow High School  

3. 2. Curriculum Specialist, Scott Cochran, gave an overview of the Health Care Technology program as well as the high school class sequence and the co-op opportunity for seniors offered through MidMichigan Health for Midland County students. Mr. Cochran then introduced Colleen Markel and Ashley Raetz-Myers from the Human Resources Department of MidMichigan Health; Jennifer Duncan of Delta College; and two students currently enrolled in the Health Care Tech program who shared information about the Health Care Technology 2 Program. This is the 8th year of the program for Midland County schools. When students complete the program, they receive 12 post-secondary credits through Delta College and two MPS high school credits. Many colleges are requiring this type of program for students to be considered in a medical-oriented major. As a result of the students’ experiences during their co-op position at MidMichigan Health, many have changed their mind as to the medical field they will pursue. When students complete the program, they receive a training certificate that enables them to take the Certified Nursing Assistant (CNA) State Exam. When both parts are successfully passed, they receive their certificate, which qualifies them to work as a CNA when they are 18 years of age. For some students in this program, earning their certificate and getting a job after high school as a CNA is their long-range career goal. For others, CNA is a springboard to other long-term career goals in the medical field requiring bachelor’s/advanced degrees. With their CNA certification, they are able to work in the medical field while attending college. At the end of the presentation, board members asked questions about the program and their experiences.  

4. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION 

4. 1. Wasserman/Singer moved for approval of the following item:  
Administration recommended Board approval of the 2016-17 school-year calendar, recently ratified as a Letter of Agreement by the Midland City Association. The calendar features a starting date for classes of September 6, 2016 and a final day of school of June 15, 2017, with 180 days of instruction.
Motion carried unanimously.

5. REQUESTS TO ADDRESS THE BOARD: No hearings were requested.
6. CURRICULUM, INSTRUCTION AND ASSESSMENT  
Study Committee Chair: Lynn Baker; Staff Resource Person: Mr. Brutyn

6.1 The “Curriculum, Instruction and Assessment (CIA) Study Committee Reports” were read aloud by Ms. Pam Singer.  
The March 14 meeting was held at the administration Center. Members present were Patrick Frazee (in place of Lynn Baker), Brian Brutyn, Mike Sharrow, Pamela Singer, and Gerald Wasserman. Guests present were Mary Chilton and Chris Sabourin  

Staff Development Proposals: Brian shared information with the committee on the staff development process and the staff development proposals that were submitted for consideration. The 18 proposals addressed a diverse array of subjects from continued PYP collaboration time to Google Applications training for secondary teachers. Several proposals focused on the support of staff in the implementation of science and mathematics Major Change Proposals adopted in January. These proposals will be brought to the March Board of Education meeting for public examination. Implementation will be based on the available funds that are budgeted in the 2016-17 school year.

Illuminate DnA: Chris Sabourin and Mary Chilton shared a preview of the Illuminate DnA data warehouse system. The demonstration included assessment scanning functions, online assessment capabilities, standard aligned item banks, and district level reporting. Pending approval, a staff development proposal will aim to train users for implementation in the 2016-17 school year.

6.2 The district Staff/Curriculum Development Committee recommended 16 proposals for Board consideration. All proposals were reviewed and prioritized by the Committee. Following the 28-day period of public input, they will be recommended for approval on April 18, 2016. Approval of these projects will set the focus for staff and curriculum development for the school year 2016-17. If approved, these proposals will be implemented based on the available funding as approved in the 2016-17 budget:

- PYP Collaboration Phase 1, $10,484
- PYP Collaboration Phase 2, $7,121
- Assessment Alignment and Review of Report Card Changes, $5,041
- Elementary Science Alignment, $4,593
- Michigan Academic Standards, $7,289
- K-12 Michigan Science Standards Phase 1, $17,838
- .2 Physics, $3,657
- Northeast Staff Development, $14,848
- Middle School Math, $5,342
- .2 Algebra / MHS, $3,664
- High School Math Review, $5,342
- IB 20th Century Topics, $2,585
- 7th Grade Social Studies, $5,891
- Google Apps for Education Training, $39,535
- Illuminate DnA Training, $20,264
- Instructional Consultation Teams, $3,894.
- Total: $157,388.

Before the staff development proposals come to the board for information and for approval after the 28-day public comment period, they go through a multi-tier vetting program that includes Midland Public Schools’ teachers and administrators.
7. FINANCE, FACILITIES AND OPERATIONS
   Study Committee Chair: Gerald Wasserman; Staff Resource Person: Mr. Cooper

7. 1. The “Finance, Facilities and Operations (FFO) Study Committee Report” was read aloud by Mr. Gerald Wasserman. This meeting was held on March 14, 2016.
   Members Present: A. Brandstadt, P. Frazee, J. Wasserman (chair), M. Sharrow, R. Cooper.
   Guest Present: Daryl Dombrow, Barton Malow
   Central park Elementary Site Visit: The FFO committee met with Barton Malow representatives at the Central Park Elementary job site. The committee toured the demolition work that has been completed including the separation of the auditorium, cafeteria, and gym and looked over the location of the new construction.
   Bond Update: Mr. Dombrow from Barton Malow did a general review (progress and timeline) of current projects and the next bond work to be started.
   Finance/Operations: Mr. Cooper presented the following:
   - Introduction of Lori Holderby, as the new Director of Fiscal Services.
   - Establishment of the 2016 summer school, curriculum development, and extended-year compensation rate.
   - Purchase of food service equipment for H.H. Dow and Midland High Schools.
   - Renewal of the Yeo & Yeo contract for the audit of the 2015-16 fiscal year.

7. 2. For Information: Gifts totaling $20,169.79
   <> $2,500.00 for tools for Building Trades and Welding Classes at MHS by Home Builders Association of Midland
   <> $2,454.00 for HUDL video sharing subscription by MHS Athletic Booster Club
   <> $ 300.00 for athletic activity fee student scholarships by an anonymous donor
   <> $1,696.00 for teacher wish list items by Woodcrest PTO
   <> $2,999.00 for HUDL video sharing subscription from H. H. Dow High All Sports Boosters
   From Jefferson Parent Advisory Committee (JPAC)
   <> $ 40.00 for math supplies
   <> $ 1,000.00 for drama program support
   <> $ 307.62 for Spanish magazine subscription
   <> $ 100.00 for student personal needs support
   <> $ 125.99 for language arts technology
   <> $ 1,200.00 for support with athletic expenses
   From Midland Area Community Foundation
   <> $ 78.64 for non-violence activity support at MHS and DHS
   <> $1,791.54 for classroom materials from Eastlawn Art Endowment Fund
   <> $2,939.00 for aid with MHS athletic fees from Mary E. McIntyre Memorial Athletic Fund
   <> $1,000.00 for MHS boys’ basketball from Dow Chemical communityGives Fund
   <> $1,638.00 for MHS at-risk youth incentive program from the Kennylou Wold Educational Endowment Fund

7. 3. For Action: Gifts totaling $5,000.00
   Wasserman/Singer moved for approval of the following gift.
   <> $ 5,000.00 for Midland High Robotics team supplies from Lubrizol Corporation
   Motion carried unanimously.

8. HUMAN RESOURCES
   Study Committee Chair: Scott McFarland; Staff Resource Person: Mr. Sharrow

8. 1. The Board and staff extended their deepest sympathy to the families of:
   <> Marion Klingbail Case, who passed away on February 24. Ms. Case was the Lead Secretary at Jefferson Intermediate School for 22 years, retiring in 1990.
   <> Helen Ward, who passed away on February 27. Ms. Ward was the School Secretary at Eastlawn Elementary for 12 years, retiring in 1982.
8. 2. The following staff member has announced her retirement:
<> Ms. Pamela Kastl, Principal, H. H. Dow High School, effective June 30, 2016

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

9. 1. For Information: Letter from the Board of Education to:
<> Contemporary Review Club
<> Midland Chemsics Wrestling Association
<> H. H. Dow High Music Booster Club
<> Midland Area Community Foundation
<> FIRST--Great Lakes Bay Region

9. 2. For Information: Letter to the Board of Education from:
FOIA request from SmartProcure for electronic purchasing records from 12-16-15 to current.

10. SCHEDULED ACTIVITIES--FOR INFORMATION
The following is a listing of scheduled meetings or activities of the Board of Education. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:
<> April 18, 2016 (Budget Workshop) <> August 15, 2016
<> May 16, 2016 <> September 19, 2016
<> June 13, 2016 <> October 17, 2016
<> June 27, 2016 <> November 21, 2016
<> July 18, 2016 <> December 19, 2016

11. STUDY DISCUSSION SESSION
This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

11. 1. Board members expressed their:
- gratitude and admiration to the administrators, teachers and staff members who come out and support the kids in all of their many different competitions, games, concerts, etc. MPS staff members support and contribute in so many ways even after their very full days.
- kudos to the planning committee and everyone who came out in support of Dow and Midland High Schools’ athletic programs at last Friday’s Booster Bash. What a great event and opportunity to meet and talk with other MPS supporters.
- enthusiasm about today’s four-page Superintendent Communique. So many great things happening at MPS each week and celebrated in this weekly publication.
- congratulations and best wishes to the Midland High varsity basketball team tonight in their playoff game.
- appreciation for this evening’s Health Care Technology 2 presentation. Thank you to our two students as well as Ms. Markel and Ms. Raetz-Myers, from MidMichigan Health, and Ms. Duncan, from Delta College, for being with us this evening and sharing information about this amazing program. It was overwhelming to hear the students talk about their experiences. We are very excited for this hands-on, project-oriented program and the adult role models that our students are learning from during this co-op experience.
- excitement for last weekend’s amazing Robotics tournament held at Dow High highlighting STEM skills. Congratulations to the students and coaches for their hard work and accomplishments. Thank you to everyone who volunteered last weekend and thank you to Dow High for hosting the Robotics event.
- enthusiasm for the work being done at the Central Park Elementary School. The Board study committee’s walk through of the construction site brought the project to life.
awareness that 75% of current jobs are STEM-centered jobs and this percentage will just keep growing in the future. We know STEM is not a passing fad but the future that our students will see, work and compete in.

- congratulations to Bernadette Wood and Stephen Watkins, our March Shining Stars. Thank you for all you do for MPS students and staff.
- appreciation for all of the gifts presented at tonight’s Board meeting. We are so fortunate to have such generous foundations, PTOs, boosters, community!

Happy Easter everyone! With spring break many will be traveling. Safe journey.

11. 2. Announcements from Superintendent Sharrow

- Last week Brian and I presented information on MPS to the Midland Board of Realtors. We provided several documents with highlights of the school district including our current and future bond projects, student achievement data, our STEM Strategic Plan, and more. There were over 80 realtors present; we received many positive comments.
- The MPS Human Resources Department and Administrative Team will be attending numerous teacher job fairs in order to recruit the best possible candidate pool to fill our vacancies. I will be going to Northern Michigan University later this week. The MPS Job Fair will be held on May 24 and already has over 300 candidates registered.
- This week we interviewed for the Principal position at H. H. Dow High School. In the next week, we will be posting several Assistant Principal positions.
- The Michigan Department of Education announced that a number of schools have been released from the Focus School status. Carpenter, Midland High and H. H. Dow High have been released. Congratulations to our schools for raising the achievement of the bottom 30% of their students. MPS no longer has any Focus Schools.
- All of our elementary schools are preparing for a visit from their IB PYP consultant. Adams, Chestnut Hill, Plymouth and Woodcrest visits will be the final step in the authorization process.
- Our STEM Strategic Plan included developing a partnership with the MSU STEM Center for Excellence. Our discussions have evolved into several areas of cooperation: developing plans for teacher training with STEM-related equipment; teacher training on lab and material safety; an experimental program called Carbon Time, partnering with MSU Teacher Preparation Program; and development of a Great Lakes Bay FIRST Robotics Center at Carpenter School.
- Very impressed with the poise and maturity that the two students displayed during this evening’s Health Technology Program presentation. What a great collaboration between Midland Public Schools and our community partners—MidMichigan Health and Delta College. This program is another great example of the many opportunities MPS makes available for our students. We truly feel like we have something to offer for everyone.
- With the inclement weather predicted for later this week, we have one allowable day left should we need it.

12. ADJOURNMENT

Meeting was adjourned at 8:19 p.m.

President: ______________________     Secretary: _________________________

Angela Brandstadt                                          Scott McFarland

Approved by the Board of Education on:

C. Young    18-April-2016