Minutes of Budget Workshop and Regular Meeting
April 18, 2016
The Board of Education Midland Public Schools

A Budget Workshop of the Board of Education of Midland Public Schools was held Monday, April 18, 2016, beginning at 6:30 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan following by a Regular Meeting at 7:00 p.m. (or immediately following the conclusion of the Budget Workshop).

1. 2016 BUDGET WORKSHOP: ROLL CALL
   Board Members Present: President Brandstadt, Vice President Singer, Treasurer Wasserman, Secretary McFarland, Member Baker, Member Frazee, Member Gorton

   Central Staff Present: Superintendent Sharrow, Associate Superintendent Cooper, Associate Superintendent Brutyn

   2 audience members were present for this meeting.

2. REQUESTS TO ADDRESS THE BOARD REGARDING BUDGET WORKSHOP
   2. 1. No budget hearings were requested.

3. BOARD DISCUSSION AND PRIORITIZATION FOR 2016-17 GENERAL FUND BUDGET
   3. 1. BOARD DISCUSSION AND PRIORITIZATION FOR 2016-17 GENERAL FUND BUDGET
       Mr. Cooper presented information regarding the proposed 2016-17 budgets from the Governor, Senate and House; the recent history of the Midland Public Schools’ Fund Balance; and information from State Bulletin 1014 showing how Midland Public Schools’ ranked by selected financial data compared to the 841 school districts in the State of Michigan. Mr. Cooper then discussed the following projected financial information.

| MPS Financial Snapshot 2015-2016 |
|------------------|------------------|------------------|
| Deficit from June 2014 Beginning Budget | Projected in 2014-15 | Actual |
| Deficit $ (4,899,193) |
| Projected Deficit at March Budget Adjustment | $ (2,798,813) |
| Additional Expense (budgeted $82,276,734) Variance (.75%) in June | $ 617,076 |
| Projected Deficit June 30,2015 | $ (2,181,737) | $ (493,861) |

<table>
<thead>
<tr>
<th>Projected Major Changes in 2015-16 SY</th>
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<tbody>
<tr>
<td>Student Enrollment -107</td>
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<tr>
<td>Employee Steps/Lane Changes</td>
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<tr>
<td>Medical Costs (if no changes) 10%</td>
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<td>ESA Transfers (SE/ACT 18/ESA Costs, reimbursements)</td>
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### MPS Financial Snapshot 2016-2017

**Projected Major Changes in 2016-17 SY**

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<td>$ (459,305)</td>
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<td>Employee Steps/Lane Changes</td>
<td>$ (500,000)</td>
<td>Freeze</td>
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<td>Medical Costs (if no changes)</td>
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<td><strong>End of Year 2016-17:</strong></td>
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**Proposed Reductions**

- Non-personnel reductions

**Staff Reductions...**

- Instructional Staff
- New hires at category I, step 1
- Administration Staff
- Other Staff
- Employee Concessions (all groups)

**Projected at June Budget Presentation (Separation Incentive, staffing costs +/-, Budget Variance $1,000,000**

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<th>Description</th>
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If major budget changes above are implemented in 2016-17, MPS anticipates a balanced budget for the 2017-18 school year.

Next Steps – the 2016-17 budget will be presented officially on
• June 13, 2016 – Budget Hearing
• June 27, 2016 – Budget Adoption

Board members discussed future implications of the information presented at this evening’s budget workshop.

4. ADJOURNMENT
Meeting was adjourned at 7:14 p.m.

Vice President: ______________________     Secretary: _________________________
Pam Singer                      Scott McFarland

Approved by the Board of Education on:
C. Young 16-May-2016

-- Five Minute Break was held during this time. --

1. REGULAR MEETING CALL TO ORDER: ROLL CALL at 7:19 p.m.
Board Members Present: President Brandstadt, Vice President Singer, Treasurer Wasserman, Secretary McFarland, Member Baker, Member Frazee, Member Gorton

Central Staff Present: Superintendent Sharrow, Associate Superintendent Cooper, Associate Superintendent Brutyn

25 audience members were present for this meeting.

2. CONSENT AGENDA
McFarland/Wasserman moved for approval of consent agenda items.

2. 1. Approval of the Regular Meeting Minutes from March 21, 2016.
2. 2. The following staff members have announced their resignation effective as of the date indicated:
<> Cynthia M. Eaton, Paraprofessional, Carpenter Street School, April 6, 2016
<> Charity Makowski, Paraprofessional, Plymouth Elementary, April 6, 2016
<> Rebecca Tointon, Paraprofessional, Adams Elementary, June 16, 2016
2. 3. The District Staff/Curriculum Development Committee recommended 16 proposals for Board consideration at the March 21 Board meeting. All proposals were reviewed and prioritized by the Committee. The administration recommended approval. Proposals will be implemented based on available funding as approved in the 2016-17 budget:
<> PYP Collaboration Phase 1, $10,484
<> PYP Collaboration Phase 2, $7,121
<> Assessment Alignment and Review of Report Card Changes, $5,041
<> Elementary Science Alignment, $4,593
2.4. The high schools requested approval to purchase a 6-line LED scoreboard to replace the current scoreboard in the swimming pool area at Dow High. This scoreboard is specific to the current Colorado Timing Control System. The HH Dow High Athletic Sports Boosters wrote and received a matching grant of $4,500 from the Michigan Baseball Foundation. The swim teams at both high schools raised $4,500. Administration sought Board approval to purchase this scoreboard for $9,000.

2.5. Bids were accepted and a tabulation provided for labor, equipment and material necessary to install a new cooling coil and pump on the air handler at HH Dow High. Administration recommended issuing a purchase order to the low bidder, Wise Heating & Cooling, Inc. of West Branch, MI for $21,450. Funding for this purchase will be taken from remaining Sinking Funds.

2.6. Bids have been accepted and a tabulation was provided for the purchase and delivery of a new Genie -3232 Self –Propelled Scissor Lift. Administration recommended issuing a purchase order to the low bidder, OER Services, LLC, of Palatine, IL for $21,632.84. This work is part of the Bond Projects utilizing Series 1 Bonds.

2.7. Administration sought approval to renew the MPS contract with Windstream Communications of Greenville, South Carolina for telecommunication services for a two-year term. Midland Public Schools has been with Windstream, or one of their affiliates, since we began with McLeod USA in 2001.

2.8. Administration sought approval for an extension of the current contract with Contract Paper Group of Uniontown, Ohio for $56,523.60 to provide 2,520 cases of copy paper to Midland Public Schools.

2.9. Approval of the payment of the school system's bills for the month of January 2016, as listed in the check registers prepared by Ms. Holderby in the amount of $5,274,310 was recommended. The distribution of obligations by fund, was included in the documentation.

2.10. Approval of the payment of the school system's bills for the month of February 2016, as listed in the check registers prepared by Ms. Holderby in the amount of $7,687,555 was recommended. The distribution of obligations by fund, was included in the documentation.

2.11. Approval was requested to authorize the following legal payment:
<> Thrun, $269.50, March 31, 2016, Professional Legal Fees
Motion carried unanimously.
3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION

3. 1. Mr. Sharrow recognized the two April Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make Midland Public Schools a better place for students.
<> Jennifer Brenes, Spanish Teacher at Chestnut Hill and Elementary Teacher Leader
<> Mike Moeggenberg, Director of Facilities and Operations

3. 2. Mr. Dirk DeBoer, Northeast Middle School Principal introduced Mr. Doug Pelletier, Coach of the Northeast Robotics Team, who talked about the history of robotics at Northeast, the progression of FIRST programs in Michigan, Northeast’s Migration to FIRST Tech Challenge (FTC) this year from their FIRST Lego League (FLL) team of previous years; as well as their season outcomes, sponsors and team members. Student members of the Northeast Robotics Team gave a demonstration of the FTC robot they built and used in the 2015-16 competitive season and then answered board member questions.

3. 3. Mr. Sharrow recognized our Midland Public Schools’ Star Volunteers and expressed the District’s appreciation for their extraordinary service to Midland Public Schools’ students, staff and families. Each of our schools chose their Star Volunteer(s) to recognize the volunteer that Shines in their building.
Elementary schools: Adams: Cindy Wejrowski; Carpenter: Fred Kelly; Chestnut Hill: Greg Wright; Eastlawn: Dave Shannon; Plymouth: Cherie Grasman; Siebert: Kimberly Scott; and Woodcrest: Cindy Cummings.
Middle schools: Jefferson: Karen Kozerski and Northeast: Rob Schneider.
High schools: HH Dow: Charles Nielson and Midland: Shannon Krueger

3. 4. Vice President Singer and Member Baker received award pins from the Michigan Association of School Boards
<> Vice President Singer received her Level 2 Award of Merit pin.
<> Member Baker received her Level 3 Award of Distinction pin.
Congratulations to Vice President Singer and Member Baker for their service.

3. 5. The Midland Public Schools' Safety Committee has determined that five MPS buildings/areas have completed the 2015 year without recording any employee injuries. They are: Administration Center, Bus Garage, Plymouth Elementary, Science Resource Center and Woodcrest Elementary. The Safety Excellence Awards have been presented to each area individually.

4. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION

4. 1. Wasserman/Gorton moved to approve the recommendation of the Superintendent to appoint Dr. Steven Poole as Principal of HH Dow High School effective July 1, 2016. Motion carried unanimously.

4. 2. Wasserman/Singer moved to approve the recommendation of the Superintendent to appoint Mr. Ted Davis as Principal of Jefferson Middle School effective July 1, 2016. Motion carried unanimously.

4. 3. Wasserman/McFarland moved for approval of the following item.
Bids were accepted and a tabulation provided for the Midland Community Stadium Track Resurfacing project. Administration recommended issuing a purchase order to the low bidder, Star Trac Enterprises LLC of Southfield, Michigan for $197,000. Motion carried unanimously.
5. **REQUESTS TO ADDRESS THE BOARD:** No hearings were requested.

6. **FINANCE, FACILITIES AND OPERATIONS**
   Study Committee Chair: Gerald Wasserman; Staff Resource Person: Mr. Cooper
   
   6. 1. The “Finance, Facilities and Operations (FFO) Study Committee Report” from the April 11, 2016 meeting was read aloud by Mr. Patrick Frazee

   Members Present: A. Brandstadt, P. Frazee, P. Singer (for J. Wasserman, chair), M. Sharrow, R. Cooper. Guest Present: Daryl Dombrow, Barton Malow

   **Bond Update:** Mr. Dombrow from Barton Malow reviewed with the committee the progress and timeline of current projects. He also discussed future Series 1 bond projects including the resurfacing of the stadium track, secure entrances in all school buildings, elementary school renovations, and technology purchases.

   **Finance/Operations:** Mr. Cooper and committee members discussed the following:
   1. The January and February financials.
   2. Paper purchase for remainder of 2015-16 school year and the beginning of the 2016-17 school year.
   3. Increase of student breakfast and lunch prices for 2016-17.
   4. Possible topics and areas for the Board budget workshop on April 18 (before the regular BOE meeting).

   6. 2. Wasserman/Frazee moved for approval of the following item.

   Administration recommended an increase in breakfast and lunch prices for the 2016-17 school year. These increases are due to the requirements of Section 205 of the 2010 Child Nutrition Reauthorization Act: Equity in School Lunch Pricing and the rising cost of food prices required to meet the school meal regulations of the Healthy Hunger Free Kids Act. Milk prices are not affected by these increases. The recommended price increase for elementary breakfast and lunch is 20¢ per meal. This will raise the price of an elementary student breakfast to $1.60 and an elementary lunch to $2.50. The recommended price increase for secondary breakfast and lunch is 25¢ per meal. This will raise the price of a secondary student breakfast to $1.90 and the base secondary lunch to $2.75. Adult lunch prices will also increase proportionately. Reduced lunch prices will remain at 40¢ as required by Federal law.

   Motion carried unanimously.

   6. 3. For Information: Gifts totaling $16,296.31

   <> $ 2,000.00 for ice time fees from HH Dow High All Sports Boosters
   <> $ 1,000.00 Northeast Legos Robotics Team from FIRST in Michigan
   <> $ 405.00 for several iPad Justand V2e from Adams Elementary PTO
   <> $ 539.31 for art supplies from the Siebert office administrative account
   <> $ 1,975.00 for teacher wish list items from Woodcrest PTO
   <> $ 700.00 for Jefferson soccer balls and exercise bikes from JPAC
   <> $ 575.00 for National Exemplary School outside letters from Chestnut Hill PTO

   From the Midland Area Community Foundation

   From the Midland County Youth Action Center:
   <> $ 500.00 for Delta Success: Transition & Mentor Collaboration Program at MHS
   <> $ 500.00 for Delta Success: Transition & Mentor Collaboration Program at DHS
   <> $ 300.00 for DNA fingerprinting project materials at MHS
   <> $2,200.00 for MHS Incuba8 Startup 101
   <> $4,400.00 for DHS Incuba8 Start up 101
   <> $ 202.00 for Chestnut Hill kindergarten audio players

   From the CommunityGives Young Services Program:
   <> $1,000.00 for MHS golf program
6. 4. Singer/Baker moved for approval of these gifts totaling $10,991.78
   <> $ 5,491.78 for MakerBot 3-D printers from Jefferson Parent Advisory Committee
   <> $5,500.00 for swim area timing scoreboard from HH Dow High Sports Boosters
   Motion carried unanimously.

7. HUMAN RESOURCES
   Study Committee Chair: Scott McFarland; Staff Resource Person: Mr. Sharrow
   7. 1. The Board and staff extended their deepest sympathy to the family of Laura Hardy,
   who passed away on April 5. Ms. Hardy was a bus driver with Midland Public
   Schools for 17 years, retiring in 1983.

8. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION
   8. 1. For Information: Letter from the Board of Education to:
       <> Home Builders Association of Midland County
       <> Midland High Athletic Booster Club
       <> H. H. Dow High All Sports Boosters
       <> Lubrizol Corporation
       <> Woodcrest Elementary P.T.O.
       <> An Anonymous Donor
       <> Midland Area Community Foundation
       <> Jefferson Parent Advisory Committee

9. SCHEDULED ACTIVITIES--FOR INFORMATION
   The following is a listing of scheduled meetings or activities of the Board of Education. All
   meetings are Regular and Special Meetings of the Board of Education and begin at 7:00
   pm at the MPS Administration Center (600 E. Carpenter, Midland) unless otherwise noted:
   <> May 16, 2016             <> September 19, 2016
   <> June 13, 2016            <> October 17, 2016
   <> June 27, 2016            <> November 21, 2016
   <> July 18, 2016            <> December 19, 2016
   <> August 15, 2016

10. STUDY DISCUSSION SESSION
    This portion of the agenda is utilized by the Board to introduce topics for future study, to
    discuss school district related matters, to complete professional association business and to
    relate items of interest. No action is taken during this time. Occasionally closed sessions are
    scheduled to discuss confidential personnel, negotiations or property matters.
    10. 1. Board members expressed their:
        • appreciation to Mr. Cooper for his preparation of the information presented at this
          evening’s Budget Workshop. The future financial picture is more secure for MPS.
        • gratitude to all of the MPS Star Volunteers as well as all of the many volunteers
          who work with MPS students each and every day.
        • enthusiasm about the Gerstacker Teacher Proficiency Awards on May 12 at 4:10
          p.m. at Northwood. Everyone is welcome to come and support the retirees and this
          year’s Gerstacker recipients.
        • congratulations to Pam and Lynn for the MASB awards they received tonight.
        • interest in the legislative decisions being made in Lansing.
        • congratulations and best wishes to Dr. Poole and Mr. Davis in the new assignments
          at HH Dow High and Jefferson Middle School.
• appreciation for this evening’s Northeast Robotics presentation. Thank you to our students as well as Principal DeBoer and Coach Pelletier. We are very excited about this hands-on, project-oriented STEM program for our students.
• excitement for the upcoming high school musicals later this month. Thank you to Bullock Creek Schools for graciously hosting Dow High’s Beauty and the Beast and Midland High’s Putnam Spelling Bee at the Bullock Creek HS Auditorium.
• enthusiasm for the bond work being done at the Central Park Elementary School.
• appreciation for our dedicated MPS teachers. One Board member expressed her thanks to her son’s teacher who sent letters to the graduating seniors that they wrote to themselves while in her 4th grade class.
• congratulations to Jennifer Brenes and Mike Moeggenberg, our April Shining Stars. Thank you for all you do for MPS students and staff.
• appreciation for all of the gifts presented at tonight’s Board meeting. We are so fortunate to have such generous foundations, PTOs, boosters, community!

10. Announcements from Superintendent Sharrow
• As we look to fill the teacher vacancies as a result of our retirees, we have been busy attending teacher job fairs at colleges/universities and have 500+ applicants registered for the MPS Job Fair on May 24. Most, if not all, of our elementary hires will be hired with the understanding that they will be transferred to the new STEM school in the 2017-18 school year so look for our new hires to have a STEM-emphasis. We anticipate hiring the teachers as MPS staff members with the school to be assigned instead of hiring for an individual building as has been past practice.
• The posting window for the assistant principal positions at Jefferson, Northeast and AP Level II at Dow High has closed. Five internal candidates and more than 140 external applicants have applied for these positions. An initial screening will be conducted of the applicants in an attempt to narrow the field down to 20 with a second screening which will involve the applicant’s creation of an electronic presentation. A third screening of 10-12 candidates will be an interview with a committee of administrators and the fourth and final interview will be a meeting with the Agenda group.
• MPS entered into an agreement that gave ownership of the parking lot located on Collins Street to the City for use with the old Civic Arena years ago. I recently met with City Manager, Jon Lynch, about our desire to have the City move ownership back to MPS in order for it to be used for Central Park Elementary. Jon has met with the City attorneys and will be working on an agreement to move ownership back to MPS with the City having rights to use it for night/weekend events held at the band shelter.
• We have been working with Sharon Morten at the Midland Area Community Foundation on securing funding for the equipment and structures in the outdoor learning spaces at Central Park Elementary that are not funded with the bond or other funding sources
• As part of a consortium with our fellow Midland County districts, our internet provider, MCoNet, will be purchasing new hardware to enable our internet connection to be increased beyond the 1.0 bps of bandwidth that we currently share. This hardware/bandwidth plan will serve us well into the future. The MPS portion of the cost to upgrade the hardware is approximately 60% of the total cost. The cost allocation is based on student population.
• Yvonne and I are presently registered for this year’s Legislative Day on Tuesday, May 31. Additional Board members interested in attending should let Cindy know soon so your registration can be submitted.

• Bond project updates: Stadium track is being resurfaced (approved tonight). Central Park’s foundation work has begun. By next week there will be over 100 contractors on site. The auditorium mechanical design is nearly complete. Once the mechanical design is fully finalized, this will allow the architect to progress on his design for the interior of the auditorium. We expect to go out to bid on the auditorium in early summer. The secure entrances and full renovation packages for one or possibly two elementary schools will be bid out early this fall.

12. ADJOURNMENT
Meeting was adjourned at 8:26 p.m.

Vice President: ______________________ Secretary: ______________________
Pam Singer Scott McFarland

Approved by the Board of Education on:

C. Young 16-May-2016