Minutes of Regular Meeting  
March 20, 2017  
The Board of Education Midland Public Schools  

A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, March 20, 2017, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. CALL TO ORDER: ROLL CALL  
   Board Members Present: President Brandstadt, Vice President Singer, Secretary McFarland, Treasurer Frazee, Member Baker, Member Blasy, Member Fredell  
   Board Member Absent:  
   Central Staff Present: Superintendent Sharrow, Associate Superintendent Cooper, Associate Superintendent Brutyn  
   19 audience members were present for this meeting.

2. CONSENT AGENDA  
   McFarland/Fredell moved for approval of the consent agenda items.
   2. 1. Approval of the Minutes from the February 20, 2016 Regular Meeting.  
   2. 2. The following person was recommended for employment during the 2016-17 school year:  
      <> Katelyn Schnurr, 1.0 Elementary Spanish Teacher  
   2. 3. The following staff members announced their resignation effective as of these dates:  
      <> Linda K. Gordon, Paraprofessional, Transportation Department, February 22, 2017  
      <> Nels Larsen, Electrician, Maintenance Department, March 17, 2017  
      <> Deborah Murray, Paraprofessional, Transportation Department, March 7, 2017  
      <> Robin Roberts, Paraprofessional, Northeast Middle School, March 10, 2017  
      <> Elizabeth Woodward, Special Education Teacher, HH Dow High, June 16, 2017  
   2. 4. Approval of the 2017 Summer Wage Rates for teachers employed for summer school, curricular study or other extended services. (Original Summer Wage Rate Signed Document will be filed with official minutes of this meeting.)  
   2. 5. The Administration recommended the renewal of the food service contract with Chartwells for the 2017-18 school year. This is the third renewal of a five-year contract.  
   2. 6. Approval of the payment of the school system's bills for the month of February 2017, as listed in the check registers prepared by Ms. Holderby, in the total amount of $6,594,077 was recommended. The distribution of obligations by fund was included in the documentation.  
   2. 7 Legal Invoices for Payment  
      Approval was requested to authorize legal payment to  
      <> Thrun of $2,241.60 dated February 23, 2017 for Professional Legal Fees  
      <> Lusk Albertson PLC of $980.00 dated March 3, 2017 for Professional Legal Fees  
   Motion carried unanimously.

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION  
   3. 1. Mr. Sharrow recognized the two March Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make Midland Public Schools a better place for students.  
      <> Lori Hallberg, School Counselor, H. H. Dow High School  
      <> Judy Wisniewski, Media Center Paraprofessional, Woodcrest Elementary
3.2. Adams and Woodcrest Elementary School staff members shared information about "Auxiliaries in the IB Primary Years Programme." The presenters were: Linda Lipsitt (Principal of Adams Elementary), Jeff Pennex (Principal of Woodcrest Elementary), Jenna DuLude (Art, Adams), Sarah Haskett (Music, Adams), Wendy LaCourt (PE, Woodcrest), Kim McMahan (Spanish, Adams), Robin Harshman-Rogers (IB PYP Coordinator, Adams & Woodcrest).

Board members shared their thoughts and questions with the presenters and thanked them for their presentation this evening.

4. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION

4.1 Bond Construction Bids -- Administration recommends approval of the following, which are part of the Bond Projects utilizing Series 1 Bonds. All of these recommendations are awarded to the low bidders.

Singer/McFarland moved for approval of the following items:

4.1.1 Bid Package 17-100 District-Wide Secure Entry and Video Surveillance Award Recommendation
<> General Trades -- Pumford Construction, Inc. (Saginaw, MI) $289,000
<> Aluminum Entrances -- Architectural Glazing Systems, Inc. (Mt. Morris, MI) $295,951
<> Mechanical -- William E. Walters, Inc. (Flint, MI) $60,420
<> Electrical -- Master Electric, Inc. (Gladwin, MI) $90,400
<> Video Surveillance & Access Control -- Security Corporation, Inc. (Novi, MI) $532,409

Total award amount for Bid Package 17-100: $1,268,180

4.1.2 Bid Package 17-101 -- STEM Playground Award Recommendation
<> Playground Equipment -- Sinclair Recreation, LLC (Holland, MI) $73,900

Total Award amount for Bid Package 17-101: $73,900

Motion carried unanimously.

4.2 Singer/Fredell moved for approval of the 2017-18 school year calendar, recently ratified as a Letter of Agreement by the Midland City Education Association. The calendar features a starting date for classes of September 5, 2017 and a final day of school of June 14, 2018, with 180 days of instruction.

Motion carried unanimously.
### Midland Public Schools 2017-2018 Calendar

Approved by the Board of Education on 03/20/2017

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**Days of Instruction**

| First Semester | 90 | Second Semester | 90 | Total | 180 |

**Key:**
- **PD:** MPS Board Holiday
- **V:** Learning Day
- **W:** Conference Day
- **H:** School Holiday
- **EC:** Other School Events
- **R:** Religious Day
- **I:** End of School Year
- **E:** Summer School Start
- **T**: Teacher Work day - on site
- **M:** Middle School Conference
- **HSC:** High School Conference
- **MSC:** Middle School Conference
- **EC:** Elementary School Conference (11/20-13/2017)

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*Note: The above calendar includes key events and holidays for the 2017-2018 school year.*
4.3 McFarland/Singer moved for adoption of the 2016-17 Budget Adjustment:
Mr. Cooper presented several necessary revisions to the 2016-17 budget. He explained that the 2016-17 budget was required by the State of Michigan to be developed in June of the previous school year, when many factors about the next school year are still unknown. Subsequently enrollment, student needs and state revenue will alter budget figures. This mid-year 2016-17 budget adjustment reflects the following anticipated changes: revenue increases of $1,339,210; total of expense changes (net) $1,322,199. With an expected budget variance of at least 1%, we would see the fund balance increase with a surplus of $1,867,823 making the anticipated Fund Balance as of June 30, 2017 to be $11,588,958 (14.7% of expenditures).
Motion carried unanimously.

4.4 Fredell/McFarland moved for adoption of the purchase of a 2017 GMAC 1-Ton pickup truck to replace a 1984 Dodge box truck with 90,452 miles. The 2017 pickup truck will be purchased using the State bid price of $27,340.
Motion carried unanimously.

4.5 McFarland/Baker moved for adoption of Phase 1 of 2 in MPS-TV station upgrades at the Administration Center. Midland Public Schools received a grant from The City of Midland to keep MPS-TV operational for the next five years. Bids were accepted for hardware, software upgrades, and relocation of equipment. The proposed projects involve the upgrade of the system to be a full HD system with all components being HD or converted to HD/SDI for routing through the system. Administration recommended issuing a purchase order to the low and only bidder, Advanced Lighting & Sound, Troy, Michigan, for $19,877 as well as for selected items from the optional bid of $1,824. This purchase will be fully funded from the City of Midland grant.
Motion carried unanimously.

5. REQUESTS TO ADDRESS THE BOARD:
No hearings were requested

6. CURRICULUM, INSTRUCTION AND ASSESSMENT
Study Committee Chair: Ms. Singer; Staff Resource Person: Mr. Brutyn

6.1 Curriculum Instruction and Assessment (CIA) Study Committee Minutes from February 20, 2017 were read aloud by Ms. Singer, Chair.
Members present: Pamela Singer (chair), Patrick Frazee, Mary Fredell, Mike Sharrow, & Brian Brutyn; Guest Present: Dr. Daniel Henton (MSU)

**MSU STEM Center Tour**
The CIA Committee was provided a tour of the MSU STEM Center by Dr. Daniel Henton. The tour included a review of lab spaces, the 3D printing training center, equipment, resource materials, and the collaborative events that have occurred between MPS and MSU thus far.

**STEM Strategic Plan Progress Update**
Brian Brutyn presented an overview of MPS actions and activities correlated to the outcomes articulated in the MPS STEM Strategic Plan. Activities and actions include:
- **PLTW Curriculum Integration:**
  - PLTW Launch training occurred in August 2016. The training was led by 4 Master Trainers from PLTW. 47 total MPS participants were trained representing 7 schools. Teacher leaders, administration, community volunteers, and university partners were present. The session held in MPS was the largest PLTW Launch training ever facilitated in Michigan. Launch training is ongoing and curriculum pilots are underway in numerous MPS elementary schools. Central Park will be the first MPS elementary to integrate the PLTW Launch curriculum next year. All elementary schools will begin implementation in the fall of 2018.
  - PLTW training for secondary teachers is scheduled to commence during the 17-18 school year. Four subcommittees are currently studying applicable secondary course integration pathways. The
subcommittee work will result in an applicable Major Change Proposal in the fall of 2017.

- Collaborating with University Partners:
  - Collaboration with M.S.U., S.V.S.U., C.M.U, and Michigan Technological University has been on-going. Partnerships have evolved to include the utilization of facilities, student internships, training, robotics facility enhancements, and curriculum implementation (including Carbon Time and MI-STAR).

- Technology Infusion:
  - Laptops were deployed to all 6th – 8th grade students during the 15-16 school year. Chromebooks were deployed to all 9th-12th grade students at the start of the 16-17 school year. Plans for K-5th grade device infusion for the 17-18 school year are in progress. Applicable training for staff to integrate the devices into instructional practices has been ongoing.

- Increasing access to out-of-school time STEM learning opportunities
  - Agreements have been forged with entities such as Engineering for Kids, the Community Center, the Rock, and Bedtime Math to provide enhanced access to quality STEM learning opportunities for all students beyond the school day. In addition, efforts to support the growth of robotics programs at all levels have been implemented.

6.2 The District Staff/Curriculum Development Committee recommended 15 proposals for Board consideration. All proposals were reviewed and prioritized by the Committee. Following the 28-day period of public input, they will be recommended for approval on April 17, 2017. Approval of these projects will set the focus for staff and curriculum development for the school year 2017-18. If approved, these proposals will be implemented based on the available funding as approved in the 2017-18 budget: PYP Collaboration Phase 1, $11,820; PYP Collaboration Phase 2, $11,586; K-5 Science Alignment, $7,378; Health Curriculum Review and Revision, $7,360; K-12 Music Curriculum Review, $13,893; Middle School Science, $7,351; Middle School Math 5th to 6th Grade Transition, $3,619; MHS Math .2 Algebra and .2 Geometry, $9,508; Dow High ELA 9.3, $7,448; NE Guaranteed and Viable Curriculum, $11,523; Proficiency Scales & Assessment, $16,425; Elementary Google Training, $23,810; Co-Teacher Training & Support, $18,094; Consultation Teams, $4,213; Psychologist Work Group, $4,605. Total: $158,633

7. FINANCE, FACILITIES AND OPERATIONS

7.1 Finance Facilities and Operations Study Committee Minutes from March 13, 2017 were read aloud by Mr. Frazee, Chair

Members Present: A. Brandstadt, P. Frazee (chair), M. Fredell (sub for P. Singer), M. Sharrow, R. Cooper; Guests Present: Daryl Dombrow-Barton Malow, Suzanne Carlson-French Associates, Kurt Yockey-Miracle Baseball Field

1) **Miracle League Baseball field**—Mr. Kurt Yockey presented the committee with an overview of the Michigan Miracle Baseball League sponsored by Easter Seals and its search for an appropriate field location in the Midland area.

2) **Bond Work Update**
   - Construction Update-Secure Entries and STEM Playground Bid Results, Outdoor Learning Environments Update, General Construction Update
   - Woodcrest-Additional Classroom
     - Mr. Dombrow of Barton Malow and Ms. Carlson of French Associates provided an overview on the Outdoor Learning Environments at Central Park Elementary and their various components such as cisterns, ground maps, planets and garden areas that will be purchased and installed. Bids for the secure entries including video surveillance and access control were reviewed. Providers of the video surveillance and access control will be making a final presentation this week to demonstrate their systems and their interconnectivity before a final selection is made based on software and equipment. Playground equipment bids were just received and are undergoing the review process before the final selection will be presented for approval. Central Park classroom furniture selection was shown. The need for an additional classroom at Woodcrest Elementary was discussed.

3) **Financials**
   - January
   - Chartwells Renewal-@ March BOE meeting
• Maintenance truck purchase
• March Budget Adjustment—revenue & expenditure changes
• MCESPA employee group
• EnviroClean contract

Mr. Cooper and the committee reviewed the January financial reports. Additional topics discussed by the committee were the upcoming March budget adjustment, Chartwells food service contract renewal, a purchase of a pickup truck by the Maintenance Department, the contract proposal talks with the MCESPA employee group, and the renewal of the building cleaning contract with EnviroClean.

7.2 For Information: Gifts totaling $6,331.50.

- $198.00 for Science Resource Room Headphones from the Jefferson Parent Advisory Committee
- $2,999.00 for HUDL for sports programs from HH Dow High All Sports Boosters
- $1,000.00 for Library Books from Chestnut Hill PTO
- $1,000.00 for Library Books from Plymouth PTO
- $484.50 for Library Books from Siebert PTO
- $250.00 for Plymouth 3rd Grade Field Trip from Mr. and Mrs. Michael Murphy
- $400.00 for Eastlawn Attendance Incentives from Kiwassee Kiwanis

7.3 Singer/Frazee moved for approval of items 7.3 and 7.4:

- $5,000.00 for Midland High robotics competition entry fees and materials from FIRST--Great Lakes Bay Region

7.4 Gift of Item:

A 2017 Ford 12-passenger van has been donated to Midland Public Schools by Mr. and Mrs. Jeff Gandy with priority use given to the transportation of Midland High School athletic teams. Motion carried unanimously for approval of items 7.3 and 7.4.

8. HUMAN RESOURCES

Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

8.1 Human Resources Study Committee Minutes from March 1, 2017 were read aloud by Mr. McFarland, Chair

Members Present: S. McFarland (Chair), L. Baker, P. Frazee, M. Sharrow, C. Marchese

Ms. Marchese provided background information with regard to an appeal being presented to this committee later in March.

8.2 The Board and Staff extended their deepest sympathy to the family of Mr. James Nelson, who passed away on February 19. Mr. Nelson taught 5th and 6th Grade at Plymouth Elementary School. Mr. Nelson was an MPS staff member for 28 years, retiring in 1989.

8.3 The following staff members announced their retirement effective as of these dates:

- Cynthia S. Asakevich, Bus Driver, Transportation Department, March 1, 2017
- Pamela K. Corbat, Paraprofessional, Jefferson Middle, June 15, 2017
- Donald W. Demko, Teacher, Midland High, June 16, 2017
- Giuseppina L. Fisher, Paraprofessional, ESL, June 15, 2017
- Jane M. Greenhoe, Teacher, Eastlawn Elementary, June 16, 2017
- Bonnie Otto, Paraprofessional, Plymouth Elementary, June 15, 2017
- Brenda B. Saunders, Teacher, Woodcrest Elementary, June 16, 2017
- Becky L. Tomaszewski, Paraprofessional, Chestnut Hill, June 15, 2017
- Janice A. Valeri-Rose, Paraprofessional, ESL, June 15, 2017
- Claudia Warren, Teacher, Jefferson Middle, June 16, 2017
- Patrick B. Welter, Teacher, Carpenter, June 16, 2017
- Judith A. Wisniewski, Paraprofessional, Woodcrest, June 15, 2017
- Brenda J. Zienert, Bus Driver, Transportation Department, June 15, 2017

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

9.1 For Information: Letter from the Board of Education to:
9.2 For Information: Letters to the Board of Education from:
<> FOIA request for information regarding a retired MPS employee from Mr. Brandon Mills
<> FOIA request for information regarding uncashed checks/warrants and unclaimed funds from Edge Point Contracting, Inc.

10. SCHEDULED ACTIVITIES--FOR INFORMATION
The following is a listing of scheduled meetings or activities of the Board of Education for 2017. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:
<> April 17, 2017 (Budget Workshop 6:30; Regular Meeting 7:00 or immediately following Budget Workshop)
<> May 15, 2017
<> June 12, 2017 <> September 18, 2017
<> June 26, 2017 <> October 16, 2017
<> July 17, 2017 <> November 20, 2017
<> August 21, 2017 <> December 18, 2017

11. STUDY DISCUSSION SESSION
This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

11. 1. Board Members expressed their …
• excitement for the STEM outdoor learning areas going in at Central Park Elementary. It is our hope we can get similar STEM outdoor learning areas on a smaller scale at our other elementary schools.
• interest in the CTE health care tech partnership. A Board member had recent interaction at a local medical facility with an MPS student involved in a medical co-op job as a result of the program. The student was knowledgeable, professional and represented the program and MPS admirably.
• appreciation to the Gandy family for the donation of the 12-passenger van.
• thanks to the FIRST Great Lakes Bay Region for their generous gift for the Midland High Robotics program.
• appreciation to the City of Midland for the grant to update MPS-TV.
• excitement that Friday is the Booster Bash at the Great Hall. This is the primary annual athletic fund raiser. We hope for a great turnout and that everyone invites their friends. Thank you to those who have organized this year’s Booster Bash.
• thanks to the Woodcrest and Adams auxiliary staff members who presented at tonight’s meeting. Exciting that the IB Primary Years Programme contracts involve safety, goals, reflections, team meetings, personal ownership, accountability, building mutual trust, confidence and more. The interconnectedness across the disciplines and learning to work together is wonderful! Such useful life skills for our students.
• best wishes to all of the staff members whose retirements were announced at tonight’s meeting.
• thanks to all of the gift donors whose gifts were presented at this evening’s meeting.
• enjoyment at the recent Rock Fund Raiser. Proud that MPS partners with the Rock.
• excitement for the District Robotics tournament taking place at HH Dow High this weekend.
• enthusiasm that Spring break will be here before we know it.
• impressed with the staff development proposals in item 6.2 with the number of initiatives designed to help us close the achievement gap.
• encouragement to MPS Sophomores and Juniors to apply for an opportunity through Rotary to travel to Handa, Japan through a sister city exchange program. The application deadline is March 31.
• excited that the fence at Central Park is down and the building is more visible to passersby.
• interest in recent messages from the US Department of Education. It appears President Trump is proposing a 13% cut in federal funding for education.
• excitement about MPS administrators and the amount of data driven decision making happening to identify the students who are at risk and our ability to tailor education to exactly what our students need. Kudos to our administration for all the hard work to set our students and district up for success. The true success will be our students and how much they will improve and be ready for their next step once the graduate from MPS.
• excitement for the CIA Study Committee’s recent visit to the MSU Midland STEM Center and the 3d printer labs. Such an enlightening visit; the training for our staff has been amazing.
• excitement for the 1:1 technology deployment and training for our elementary schools this fall.
• congratulations to our two March Shining Stars—Lori Hallberg and Judy Wisniewski—who were recognized this evening.

11. 2. Announcements from Superintendent Sharrow
• We have been working with the Midland Center for the Arts on an auditorium manager posting. We plan to post this position in the next week or so. We hope to have a new manager hired and ready to start on July 1 or August 1. An evolving partnership is being formed with the MCFTA as we move ahead with the re-opening of the MPS auditorium in the fall.
• We have been exploring adding a new option of blended & on-line learning/CTE to our programming. We lose 50-70 students a year at the high school level to alternative programs. We would like to create an environment in which these students can be successful; keep and advance them toward an MPS high school diploma. We believe using blended instruction techniques and adding a CTE component may be the right track to engage these students. We plan on posting an administrative position soon in order to get the planning moving and be operational in the fall.
• We have been exploring a way to meet the demand from parents who are looking for a Gifted/Talented option without changing the demographics of our elementary schools and their classrooms. We are exploring an after-school GT-style program at our elementary buildings.
• Graduation polling: Based on the feedback, I will continue to pursue other options for our high school graduation locations. We had more than 550 responses.
  • 89% prefer changes to current graduation practices
  • 72% like the idea of Dow Diamond
  • 86% of respondents are current parents

Have met a couple of times with representatives of Dow Diamond. For 2018 may need to look at a Memorial Day weekend date, possibly the Thursday before Memorial Day. Dow Diamond has expressed their ability to produce a high-quality video for families to purchase if we use their venue. We will continue to communicate with our families as we move through the process.

12. ADJOURNMENT
Meeting was adjourned at 8:41 p.m.

President: _________________________ Secretary: _____________________________
Angela Brandstadt                                             Scott McFarland

Approved by the Board of Education on:

C. Young 17-April-2017