

MIDLAND BOARD OF EDUCATION

AGENDA

March 20, 2017

Mission: *The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.*

Regular monthly meetings are held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan, at 7 p.m. with adjournment not later than 9:30 p.m. except by unanimous approval otherwise.

This meeting is a meeting of the Midland Public Schools' Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

1. CALL TO ORDER: ROLL CALL

Board of Education:

- ___ President Brandstadt
- ___ Vice President Singer
- ___ Secretary McFarland
- ___ Treasurer Frazee
- ___ Member Baker
- ___ Member Blasy
- ___ Member Fredell

Central Staff:

- Mr. Sharrow, Superintendent
- Mr. Cooper, Associate Superintendent: Finance/Facilities/Operations
- Mr. Brutyn, Associate Superintendent: Curriculum/Instruction/Assessment

2. CONSENT AGENDA

2. 1. Approval of the Minutes from the February 20, 2017 Regular Meeting.
2. 2. The following person is recommended for employment during the 2016-17 school year:
 - ◇ Katelyn Schnurr, 1.0 Elementary Spanish Teacher
2. 3. The following staff members have announced their resignation effective as of these dates:
 - ◇ Linda K. Gordon, Paraprofessional, Transportation Department, February 22, 2017
 - ◇ Nels Larsen, Electrician, Maintenance Department, March 17, 2017
 - ◇ Deborah Murray, Paraprofessional, Transportation Department, March 7, 2017
 - ◇ Robin Roberts, Paraprofessional, Northeast Middle School, March 10, 2017
 - ◇ Elizabeth Woodward, Special Education Teacher, HH Dow High, June 16, 2017
2. 4. Approval of the 2017 Summer Wage Rates for teachers employed for summer school, curricular study or other extended services.
2. 5. The Administration recommends the renewal of the food service contract with Chartwells for the 2017-18 school year. This is the third renewal of a five-year contract.
2. 6. Approval of the payment of the school system's bills for the month of February 2017, as listed in the check registers prepared by Ms. Holderby, in the total amount of \$6,594,077 is recommended. The distribution of obligations by fund is included in the documentation.

2. 7. Legal Invoices for Payment

Approval is requested to authorize legal payment to

<> Thrun of \$2,241.60 dated February 23, 2017 for Professional Legal Fees

<> Lusk Albertson PLC of \$980.00 dated March 3, 2017 for Professional Legal Fees

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION

3. 1. March Shining Stars (Sharrow)

3. 2. Adams and Woodcrest Elementary School staff members share information about "Auxiliaries in the IB Primary Years Programme"

Presenters are Linda Lipsitt, Jeff Pennex, Jenna DuLude, Sarah Haskett, Wendy LaCourt, Kim McMahan, Robin Harshman-Rogers

4. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION

4. 1. Bond Construction Bids -- Administration recommends approval of the following, which are part of the Bond Projects utilizing Series 1 Bonds. All of these recommendations are awarded to the low bidders.

4. 1. 1. **Bid Package 17-100 District-Wide Secure Entry and Video Surveillance Award Recommendation**

<> General Trades -- Pumford Construction, Inc. (Saginaw, MI) \$289,000

<> Aluminum Entrances -- Architectural Glazing Systems, Inc. (Mt. Morris, MI) \$295,951

<> Mechanical -- William E. Walters, Inc. (Flint, MI) \$60,420

<> Electrical -- Master Electric, Inc. (Gladwin, MI) \$90,400

<> Video Surveillance & Access Control -- Security Corporation, Inc. (Novi, MI) \$532,409

Total award amount for Bid Package 17-100: \$1,268,180

4. 1. 2. **Bid Package 17-101 -- STEM Playground Award Recommendation**

<> Playground Equipment -- Sinclair Recreation, LLC (Holland, MI) \$73,900

Total Award amount for Bid Package 17-101: \$73,900

4. 2. Administration recommends Board approval of the 2017-18 school year calendar, recently ratified as a Letter of Agreement by the Midland City Education Association. The calendar features a starting date for classes of September 5, 2017 and a final day of school of June 14, 2018, with 180 days of instruction.

4. 3. 2016-17 Budget Adjustment

4. 4. Administration recommends the purchase of a 2017 GMAC 1-Ton pickup truck to replace a 1984 Dodge box truck with 90,452 miles. The 2017 pickup truck will be purchased using the State bid price of \$27,340.

4. 5. Administration recommends approval of Phase 1 of 2 in MPS-TV station upgrades at the Administration Center. Midland Public Schools received a grant from The City of Midland to keep MPS-TV operational for the next five years. Bids were accepted for hardware, software upgrades, and relocation of equipment. The proposed projects involve the upgrade of the system to be a full HD system with all components being HD or converted to HD/SDI for routing through the system. Administration recommends issuing a purchase order to the low and only bidder, Advanced Lighting & Sound, Troy, Michigan, for \$ \$19,877 as well as for selected items from the optional bid of \$1,824. This purchase will be fully funded from the City of Midland grant.

5. REQUESTS TO ADDRESS THE BOARD:

<> No hearings have been requested.

6. CURRICULUM, INSTRUCTION AND ASSESSMENT

Study Committee Chair: Ms. Singer; Staff Resource Person: Mr. Brutyn

6. 1. Curriculum Instruction and Assessment (CIA) Study Committee Minutes from February 20, 2017 (Ms. Singer, Chair)

6. 2. Staff Development Proposals (For Information)

The district Staff/Curriculum Development Committee recommends 15 proposals for your consideration. All proposals were reviewed and prioritized by the Committee. Following the 28-day period of public input, they will be recommended for approval on April 17, 2017. Approval of these projects will set the focus for staff and curriculum development for the school year 2017-18. If approved, these proposals will be implemented based on the available funding as approved in the 2017-18 budget: PYP Collaboration Phase 1, \$11,820; PYP Collaboration Phase 2, \$11,586; K-5 Science Alignment, \$7,378; Health Curriculum Review and Revision, \$7,360; K-12 Music Curriculum Review, \$13,893; Middle School Science, \$7,351; Middle School Math 5th to 6th Grade Transition, \$3,619; MHS Math .2 Algebra and .2 Geometry, \$9,508; Dow High ELA 9.3, \$7,448; NE Guaranteed and Viable Curriculum, \$11,523; Proficiency Scales & Assessment, \$16,425; Elementary Google Training, \$23,810; Co-Teacher Training & Support, \$18,094; Consultation Teams, \$4,213; Psychologist Work Group, \$4,605. Total: \$158,633

7. FINANCE, FACILITIES AND OPERATIONS

Study Committee Chair: Mr. Frazee; Staff Resource Person: Mr. Cooper

7. 1. FFO Study Committee Minutes March 13, 2017 (Mr. Frazee, Chair)

7. 2. For Information: Gifts totaling \$6,331.50.

<> \$ 198.00 for Science Resource Room Headphones from the Jefferson Parent Advisory Committee

<> \$ 2,999.00 for HUDL for sports programs from HH Dow High All Sports Boosters

<> \$ 1,000.00 for Library Books from Chestnut Hill PTO

<> \$ 1,000.00 for Library Books from Plymouth PTO

<> \$ 484.50 for Library Books from Siebert PTO

<> \$ 250.00 for Plymouth 3rd Grade Field Trip from Mr. and Mrs. Michael Murphy

<> \$ 400.00 for Eastlawn Attendance Incentives from Kiwassee Kiwanis

7. 3. For Action: Gifts totaling \$5,000.

<> \$ 5,000.00 for Midland High robotics competition entry fees and materials from FIRST--Great Lakes Bay Region

7. 4. Gift of Item:

A 2017 Ford 12-passenger van has been donated to Midland Public Schools by Mr. and Mrs. Jeff Gandy with priority use given to the transportation of Midland High School athletic teams.

8. HUMAN RESOURCES

Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

8. 1. Human Resources Study Committee Minutes March 1, 2017 (Mr. McFarland, Chair)

8. 2. For Information: Memoriam

The Board and Staff extend their deepest sympathy to the family of Mr. James Nelson, who passed away on February 19. Mr. Nelson taught 5th and 6th Grade at Plymouth Elementary School. Mr. Nelson was an MPS staff member for 28 years, retiring in 1989.

8. 3. The following staff members announced their retirement effective as of these dates:

- <> Cynthia S. Asakevich, Bus Driver, Transportation Department, March 1, 2017
- <> Pamela K. Corbat, Paraprofessional, Jefferson Middle, June 15, 2017
- <> Donald W. Demko, Teacher, Midland High, June 16, 2017
- <> Giuseppina L. Fisher, Paraprofessional, ESL, June 15, 2017
- <> Jane M. Greenhoe, Teacher, Eastlawn Elementary, June 16, 2017
- <> Bonnie Otto, Paraprofessional, Plymouth Elementary, June 15, 2017
- <> Brenda B. Saunders, Teacher, Woodcrest Elementary, June 16, 2017
- <> Becky L. Tomaszewski, Paraprofessional, Chestnut Hill, June 15, 2017
- <> Janice A. Valeri-Rose, Paraprofessional, ESL, June 15, 2017
- <> Claudia Warren, Teacher, Jefferson Middle, June 16, 2017
- <> Patrick B. Welter, Teacher, Carpenter, June 16, 2017
- <> Judith A. Wisniewski, Paraprofessional, Woodcrest, June 15, 2017
- <> Brenda J. Zienert, Bus Driver, Transportation Department, June 15, 2017

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

9. 1. For Information: Letter from the Board of Education to:

- <> Northeast Middle School Booster Club
- <> Strive 4 A Safer Drive, Ford Driving Skills
- <> Target Field Trips
- <> St. John Episcopal Church
- <> Holy Family Episcopal Church
- <> Midland Area Community Foundation
- <> HH Dow High All Sports Boosters
- <> Woodcrest Elementary PTO

9. 2. For Information: Letters to the Board of Education from:

- <> FOIA request for information regarding a retired MPS employee from Mr. Brandon Mills
- <> FOIA request for information regarding uncashed checks/warrants and unclaimed funds from Edge Point Contracting, Inc.

10. SCHEDULED ACTIVITIES--FOR INFORMATION

The following is a listing of scheduled meetings or activities of the Board of Education for 2017. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

- <> April 17, 2017 (*Budget Workshop 6:30; Regular Meeting 7:00**)
- <> May 15, 2017
- <> June 12, 2017
- <> June 26, 2017
- <> July 17, 2017
- <> August 21, 2017
- <> September 18, 2017
- <> October 16, 2017
- <> November 20, 2017
- <> December 18, 2017

(*or immediately following Budget Workshop)

11. STUDY DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to

discuss confidential personnel, negotiations or property matters.

11. 1. Hearing from Board Members

11. 2. Announcements from Superintendent Sharrow

12. **ADJOURNMENT**