

MIDLAND BOARD OF EDUCATION

**AGENDA**

April 17, 2017

**Mission:** *The Midland Public Schools, in partnership with our community, prepares students as knowledgeable, self-reliant, cooperative and ethical learners who are contributing citizens.*

Regular monthly meetings are held at the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan, at 7 p.m. with adjournment not later than 9:30 p.m. except by unanimous approval otherwise.

This meeting is a meeting of the Midland Public Schools' Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. The Board of Education receives agenda material in advance of the meeting and has the opportunity to ask clarification questions of the staff. In order to expedite routine items of business and operations and maximize the opportunity for discussion topics, the Board will utilize a consent format for portions of the agenda as noted.

**1. 2017 BUDGET WORKSHOP CALL TO ORDER: ROLL CALL--6:30 P.M.**

**Board of Education:**

<input type="checkbox"/> President Brandstadt	<input type="checkbox"/> Member Baker
<input type="checkbox"/> Vice President Singer	<input type="checkbox"/> Member Blasy
<input type="checkbox"/> Secretary McFarland	<input type="checkbox"/> Member Fredell
<input type="checkbox"/> Treasurer Frazee	

**Central Staff:**

Mr. Sharrow, Superintendent  
Mr. Cooper, Associate Superintendent: Finance/Facilities/Operations  
Mr. Brutyn, Associate Superintendent: Curriculum/Instruction/Assessment

**2. REQUESTS TO ADDRESS THE BOARD REGARDING BUDGET WORKSHOP**

**3. BOARD DISCUSSION AND PRIORITIZATION FOR 2017-18 GENERAL FUND BUDGET**

3. 1. Budget Workshop

**4. ADJOURNMENT**

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**REGULAR MEETING OF THE MIDLAND PUBLIC SCHOOLS' BOARD OF EDUCATION--Immediately Following Budget Workshop**

**5. REGULAR MEETING CALL TO ORDER: ROLL CALL**

**Board of Education:**

<input type="checkbox"/> President Brandstadt	<input type="checkbox"/> Member Baker
<input type="checkbox"/> Vice President Singer	<input type="checkbox"/> Member Blasy
<input type="checkbox"/> Secretary McFarland	<input type="checkbox"/> Member Fredell
<input type="checkbox"/> Treasurer Frazee	

**Central Staff:**

Mr. Sharrow, Superintendent  
Mr. Cooper, Associate Superintendent: Finance/Facilities/Operations  
Mr. Brutyn, Associate Superintendent: Curriculum/Instruction/Assessment

**6. CONSENT AGENDA**

6. 1. Approval of the Regular Meeting Minutes from March 20, 2017.
6. 2. The following person is recommended for employment for the 2016-17 school year:  
<> Kaycee Dammann, 1.0 Mathematics Teacher
6. 3. Tenured teacher, Elizabeth Daniels, has requested a leave of absence for the remainder of the 2016-17 school year.
6. 4. Staff Development Proposals  
The District Staff/Curriculum Development Committee recommended 15 proposals for your consideration at the March 20, 2017, Board meeting. All proposals were reviewed and prioritized by the Committee. The administration recommends approval at this time. These proposals will be implemented based on the available funding as approved in the 2017-18 budget. Total: \$158,633  
<> PYP Collaboration Phase 1, \$11,820                      <> PYP Collaboration Phase 2, \$11,586  
<> K-5 Science Alignment, \$7,378                      <> Middle School Science, \$7,351  
<> K-12 Music Curriculum Review, \$13,893              <> Consultation Teams, \$4,213  
<> Co-Teacher Training & Support, \$18,094              <> Psychologist Work Group, \$4,605  
<> Elementary Google Training, \$23,810              <> Dow High ELA 9.3, \$7,448  
<> NE Guaranteed and Viable Curriculum, \$11,523  
<> Proficiency Scales & Assessment, \$16,425  
<> Middle School Math 5th to 6th Grade Transition, \$3,619  
<> Health Curriculum Review and Revision, \$7,360  
<> MHS Math .2 Algebra and .2 Geometry, \$9,508
6. 5. Waste and Recycle Dumpster Services  
Bids were requested for waste and recycle dumpster services. Administration recommends the approval of a three-year contract for waste and recycle dumpster services to the low bidder Republic Services, Pinconning, Michigan.
6. 6. Yeo & Yeo Audit Renewal  
Submitted herewith is a letter from the Board's auditors, Yeo & Yeo, P.C., outlining the firm's plans and procedures for auditing the district's books for the 2016-17 school year. Yeo & Yeo was selected four years ago following a request for proposal that was issued on behalf of local districts by the Clare-Gladwin Regional Education Service District. Based on the preliminary figures from Yeo & Yeo, the estimated fee will be \$28,000 including one major program as part of the single audit. Yeo & Yeo has been the Board's auditors since 1972-73.  
The total fees for the audits for the last five years have been:  
2011-12 \$26,660  
2012-13 \$25,600  
2013-14 \$26,200  
2014-15 \$26,800  
2015-16 \$27,400
6. 7. Approval of the payment of the school system's bills for the month of March 2017, as listed in the check registers prepared by Ms. Holderby in the amount of \$11,030,972 is recommended. The distribution of obligations by fund, is included in the documentation.
6. 8. Legal Invoices for Payment  
Approval is requested to authorize the following legal payments:  
<> Lusk Albertson, \$98.00, April 5, 2017, Professional Legal Fees  
<> Thrun, \$3,635.74, March 30, 2017, Professional Legal Fees

**7. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION**

- 7. 1. April Shining Stars (Sharrow)
- 7. 2. Juvenile Care Center Presentation  
Testimonies of Personal and Community Success: My JCC Experience  
(Lori Pritchard, JCC Supervisor of Educational Programs and several former JCC program participants)

**8. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION**

- 8. 1. Central Park Elementary Furniture Purchase  
Over the past several months, French Associates has worked with Central Park Elementary Principals to identify the furniture needs for the new building. Along with the Principals, French Associates met with selected building staff and MPS Administration to develop a furniture needs list per grade level and space, with specific attention to how these furnishings would support the curriculum. The process of selecting furniture was detailed and thorough. The manufacturers involved in the process offer purchasing through national contracts, which ensures that the owner will get the specific products selected at the price negotiated through the national agencies' competitively leveraged solicited contracts. This approach will ensure that the time invested by all will produce the expected result, both in quality level and cost, without the variance that sometimes comes with bidding.

The furniture will be purchased in the following three phases:

<> Phase One includes all general classroom, STEM labs, Makerspaces and Resource Room furniture, which will be provided by VS America totaling \$574,334.96.

<> Phase Two includes Art Room, Music Room, Media Center and Gateway furniture and will be provided by Mien and purchased through the exclusive distributor Dew-El totaling \$107,658,30.

<> Phase Three will be forthcoming and will include the Main Office, Cafeteria and a small number of miscellaneous spaces. These will be provided by Trendway and Sico.

Administration recommends the Phase One furniture purchase from VS America and the Phase Two purchase from Dew-El. These purchases will total \$681,993.26.

- 9. **REQUESTS TO ADDRESS THE BOARD:** No hearings have been requested.

**10. CURRICULUM, INSTRUCTION AND ASSESSMENT**

Study Committee Chair: Pam Singer; Staff Resource Person: Mr. Brutyn

- 10. 1. Curriculum, Instruction and Assessment (CIA) Study Committee Minutes from March 20, 2017. (Ms. Singer, Chair)

**11. FINANCE, FACILITIES AND OPERATIONS**

Study Committee Chair: Patrick Frazee; Staff Resource Person: Mr. Cooper

- 11. 1. Finance, Facilities and Operations (FFO) Study Committee Minutes from April 10, 2017. (Mr. Frazee, Chair)

- 11. 2. For Information: Gifts totaling \$12,575.00

<> \$1,700.00 Athletic Equipment/Supplies from Jefferson Parent Advisory Committee

<> \$ 500.00 for Northeast Head-to-Head Program from Chemical Bank

<> \$ 50.00 for Plymouth science supplies from Laura McGuire in memory of former

Plymouth Science Teacher, James Nelson

<> \$1,000.00 in support of Dow High's Model UN-International Student Activities from Mr. and Mrs. Torsten Kraef

<> \$4,725.00 for Eastlawn Summer SMEK Camp from Midland Kiwanis Foundation  
From Midland Area Community Foundation:

<> \$4,000.00 in support of Dow High DECA and Midland High BPA events from the Dorothy O. Minikel Business Education Endowment Fund

<> \$ 600.00 for Chestnut Hill teacher supplies from Robert and Barbara Stoppert Recognition Endowment Fund

11. 3. For Action: Gifts totaling \$19,707.28

<> \$6,207.28 for whiteboard skins from Northeast Middle School Booster Club

<> \$7,000.00 for transportation, music, instruments, and equipment from Dow High Music Booster Club

<> \$6,500.00 for Chemic Challenge from Kennylou Wold Educational Fund at the Midland Area Community Foundation

## 12. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

12. 1. For Information: Letter from the Board of Education to:

<> H. H. Dow High All Sports Boosters

<> FIRST -- Great Lakes Bay Region

<> Kiwassee Kiwanis

<> Mr. and Mrs. Michael Murphy

<> Jefferson Parent Advisory Committee

<> Chestnut Hill Elementary School PTO

<> Siebert Elementary School PTO

<> Plymouth Elementary School PTO

12. 2. For Information: Letters to the Board of Education from:

<> FOIA request from SecureCom requesting bid submissions relative to District-wide secure entries and video surveillance

<> FOIA request from SmartProcure requesting purchasing records from January 6, 2017, to present

## 13. SCHEDULED ACTIVITIES--FOR INFORMATION

The following is a listing of scheduled meetings or activities of the Board of Education. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

<> May 15, 2017

<> June 12, 2017

<> June 26, 2017

<> July 17, 2017

<> August 21, 2017

<> September 18, 2017

<> October 16, 2017

<> November 20, 2017

<> December 18, 2017

## 14. STUDY DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

14. 1. Hearing from Board Members

14. 2. Announcements from Superintendent Sharrow

15. **ADJOURNMENT**