Minutes of Regular Meeting  
December 18, 2017  
The Board of Education Midland Public Schools

A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, December 18, 2017, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. **CALL TO ORDER: ROLL CALL**
   - **Board Members Present:** President Brandstadt, Vice President Singer, Secretary McFarland, Treasurer Frazee, Member Blasy, Member Fredell
   - **Board Member Absent:** Member Baker
   - **Central Staff Present:** Superintendent Sharrow; Associate Superintendents Cooper, Brutyn, Greif; 17 audience members were present for this meeting.

2. **CONSENT AGENDA**
   - McFarland/Frazee moved for approval of the consent agenda
   - 2. 2. The following staff member announced her resignation effective as follows:
     - Gabrielle Trader, Paraprofessional, Central Park Elementary, November 15, 2017
   - 2. 3. Approval of the payment of the school system's bills for the month of October, 2017, as listed in the check registers prepared by Ms. Holderby in the amount of $7,742,088 was recommended. The distribution of obligations by fund was included in the documentation.
   - 2. 4. Legal Invoices for Payment
     - Approval was requested to authorize legal payment for Professional Legal Fees to:
       - Thrun Law Firm, $1,741.56, November 22, 2017
     - Motion carried unanimously.

3. **BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD**
   - 3. 1. Mr. Sharrow recognized the December Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make MPS a better place for students.
     - Curt Gledhill, Art Teacher, H. H. Dow High
     - Patsy Hickman, Paraprofessional, Midland High Media Center
   - 3. 2. Ms. Sharon Mortensen, Midland Area Community Foundation President and CEO; Mr. Doug Wright, Midland County Career & College Access Network Coordinator; and Ms. Alayna McEvoy, Midland High School Career & College Advisor presented information about the Midland County Career & College Access Network (MCCCAN). MCCCAN began in 2013 with a grant through the Michigan College Access Network. The group’s Mission: To increase the postsecondary readiness, enrollment and completion rates in Midland County, particularly among low-income students and first generation college-going students. (College refers to any postsecondary education.) This is not a new organization, but rather a collaborative effort among a group of local organizations (K-12, higher education, non-profit, government, business and philanthropy) committed to dramatically increasing postsecondary enrollment/completion rates. They spoke about the group’s mutually-reinforcing activities; their vision and values; their goal by 2025, which is 60% of Midland County residents will have postsecondary degree or credential; the earning power of a college degree vs. no degree; college enrollment rates; action teams; initiatives; college/career advisors and more. Mr. Wright spoke about MCCCAN’s two action teams: 1. adult learner team (non-traditional students); 2. post-secondary success team (college personnel/admissions). He then spoke about 2017-18 initiatives; promoting STEM and skilled trades career and employment opportunities; increasing FAFSA completion with workshops; college application month events; expanding the role of the college advisors. Alayna McEvoy is a part-time advisor at Midland High School. She spoke about students she has assisted through the MCCCAN. The presentation concluded with the three presenters answering Board member questions.
3.3. Fredell/McFarland moved for approval of the Bid Package 17-102 -- Elementary Renovations and Additions Award, which are part of the Bond Projects utilizing Series 1 Bonds
< Concrete: $360,861 Wobig Construction Co., Inc., (Saginaw, MI)
< Masonry: $1,072,045 Edgar Boettcher Masonry, Inc. (Bay City, MI)
< Structural Steel: $304,280 Men of Steel, Inc. (Marlette, MI)
< General Trades: $1,696,670 Wobig Construction Co., Inc. (Saginaw, MI)
< Roofing: $280,306 Brandle Roofing Co. (Midland, MI) & Streng Construction, Inc. (Chesaning, MI)
< Aluminum Entrances: $602,743 Architectural Glazing Systems, Inc. (Mt. Morris, MI)
< Painting: $181,665 Hock Painting, Inc. (West Branch, MI) & Murray Painting, Inc. (Freeland, MI)
< Flooring: $452,941 Regal Flooring, Inc. (Flint, MI)
< Mechanical: $3,008,200 Dickerson Mechanical, Inc. (Davison, MI)
< Electrical: $980,500 Ted's Electric, Inc. (Rhodes, MI)
< Classroom AV Systems: $142,597 Innovative Communications, Inc. (Saginaw, MI)
< AV Systems: $125,458 Innovative Communications, Inc. (Saginaw, MI) and Master Electric, Inc. (Gladwin, MI)
< Public Address System: $153,952 Digital Age Technologies, Inc. (Davison, MI)
< Sitework: $1,316,112 Tri City Groundbreakers, Inc. (Midland, MI) and Pat's Gradall Service, Inc. (Midland, MI)

Total award amount for Bid Package 17-102: $10,678,330.

Board members discussed the documentation received by Board members in the board packet and FFO members discussed reviewing the bid packages in full detail at the December FFO meeting. Mr. Blasy questioned the splitting/grouping of some of the bids depending on the trade. Mr. Sharrow/Mr. Cooper responded to Mr. Blasy questions. Mr. Blasy requested Board members receive the value engineering data going forward.

Board members voted 5-1 in favor of Bid Package 17-102 (Ayes: Brandstadt, Singer, Frazee, McFarland, Fredell; Nayes: Blasy).

3.4. McFarland/Frazee moved for approval of the following item:
With the projected opening of the new media centers at Plymouth and Woodcrest Elementary Schools scheduled for an April/May window, media center furniture needs to be purchased for both buildings to allow for the proper lead time. Design work and purchasing procedures developed from prior projects, including purchasing through national contracts, which ensures that the owner will get the specific products selected at the price negotiated through the national agencies' competitively leveraged solicited contracts, were used. Administration recommended issuing purchase orders in the following amounts to Dew-Ell Corporation of Holland, MI:

- Plymouth Elementary $ 71,147.00
- Woodcrest Elementary $ 81,080.00

Total $ 152,227.00

Motion carried unanimously.

3.5. Singer/McFarland moved for approval of the following item:
Administration sought approval to sell 12 strands of unused fiber-optic cable to Windover High School for $7,500. This fiber is wholly owned by Midland Public Schools and was used to service Chippewassee Elementary School. The fiber runs from a splice block at the intersection of M-20 and Smith Road to the old Chippewassee Elementary School building and is approximately 2,000 feet long and is attached to 13 power poles. This sale will also transfer the obligation to pay Consumers Energy power pole rental fees to Windover High School. Motion carried unanimously.

3.6 Singer/Fredell moved for approval of the following item:
The Board of Education annually evaluates the performance of the Superintendent of Schools. President Brandstadt read a prepared statement thanking the Board members for their input. The Board evaluated Superintendent Sharrow in seven categories: Governance and Board Evaluation, Community Relations, Staff Relations, Business and Finance, Instructional Leadership, Student Growth and Progress Toward District-Wide Goals. The Midland Public Schools’ Board of
Education has issued a “Highly Effective” rating or a score of “4” for Superintendent Michael Sharrow for 2017. A “4” or “Highly Effective” is the highest rating on the State-approved superintendent evaluation system. It was noted by Board members that all seven Board members were completely unanimous in every single category of Mr. Sharrow’s evaluation and that the categories of the Superintendent Evaluation were similar to the teacher evaluation document. Board members expressed their thanks and appreciation to Mr. Sharrow. In response, Mr. Sharrow thanked the Board of Education for their evaluation. He also thanked the staff for all of their hard work as we see the positive outcomes for students at Midland Public Schools and commented that the evaluation reflects the hard work and success of the District’s community—students, families, teachers, support staff and community.

Motion carried unanimously.

4. REQUESTS TO ADDRESS THE BOARD:
No hearings were requested.

5. CURRICULUM, INSTRUCTION AND ASSESSMENT
   Study Committee Chair: Pam Singer; Staff Resource Person: Mr. Brutyn

5.1. Curriculum, Instruction, Assessment (CIA) Study Committee Minutes from October 16, 2017 were read aloud by Vice President Singer.

   Members Present: Pamela Singer (chair), Lynn Baker, Mary Fredell, Mike Sharrow, and Brian Brutyn
   Guests Present: Scott Cochran, Penny Miller-Nelson, Helena McDonald

   Major Change Proposals for 2018-19
   8 Major Change Proposals were presented to the committee for discussion:
   - Middle School Social Studies Name Change
     - The proposal changes the name of two courses:
       - 6th grade: Western Hemisphere to World Geography and Global Issues
       - 7th grade: Eastern Hemisphere to Ancient World History
   - Algebra II Name Change
     - The proposal changes the name of Advanced Algebra to Algebra II
   - Project Lead the Way: Secondary Course Pathway
     - The proposal creates a pathway of elective courses throughout the secondary grades aligned to the previously adopted K-5 PLTW Launch curriculum. Courses will span the three PLTW pathways of Biomedical Science, Engineering, and Computer Science
     - Alterations and Additions include:
       - 6th Grade: New Addition: CSI Medicine and Space
       - 7th-8th Grade:
         - Green Design replaces Computer Design
         - Robo Builders replaces World of Tech
       - High School
         - New Addition: Computer Science Essentials
         - New Addition: Engineering Design and Development Capstone
         - Introduction to Engineering Design replaces CAD 1
         - Principles of Engineering replaces CAD 2
         - Human Body Systems replaces Human Anatomy and Physiology
     - Funding for training and equipment related to this proposal is supported by the MPS STEM Strategic Plan grant procured in 2015.
   - Middle School Science: Mi-STAR
     - The proposal adopts a course map aligned to the new Michigan Science Standards and performance expectation sequence of Mi-STAR. Mi-STAR units will be vetted and adapted as they are released by the Mi-STAR team. This work is supported through a partnership with Michigan Tech University.
   - High School Biology: Carbon Time
The proposal will utilize the Carbon Time curriculum framework, assessments, and instructional model to meet the expectations of the Michigan Science Standards in Biology. This work is supported through a partnership with Michigan State University.

- **High School Social Studies: Global Topics**
  - The proposal creates a new senior level elective intended to be taught virtually using a blend of online and face-to-face instruction. The content of the course includes the study of contemporary issues and events.

- **IB Visual Arts**
  - The proposal changes the course name to IB/AP Visual arts. Instruction in the course will include both IB Visual Arts and AP Visual Arts components.

- **Elementary World Language**
  - The proposal includes two models of instruction:
    - Model A replaces Spanish with Chinese.
    - Model B replaces Spanish instruction with a “Culture and Language” curriculum. This model provides instruction in language and culture for four different languages: Chinese, French, German, and Spanish for one quarter of the school year.

7 of the 8 Major Change Proposals will be presented at the December 18th Board of Education meeting for the 28-day examination period. The Elementary World Language proposal will be held in abeyance to conduct pilot implementations of the models. Detailed documents are available for review during this period within the Curriculum Office.

5.2 Seven Major Change Proposals were presented for information. Special thanks to Penny Miller-Nelson and Helena McDonald for doing a lion-share of the work for this very voluminous list, which is the culmination of almost a year’s work.

- <> Middle School Social Studies Name Change
- <> Algebra II Name Change
- <> Project Lead the Way: Secondary Course Pathway
- <> Middle School Science: Mi-STAR
- <> High School Biology: Carbon Time
- <> High School Social Studies: Global Topics
- <> IB Visual Arts

Board action is anticipated at the January 15, 2018 Board meeting. Detailed documents about each of the proposals is available for inspection at Mr. Brutyn’s office.

6. **FINANCE, FACILITIES AND OPERATIONS**

   **Study Committee Chair:** Patrick Frazee; **Staff Resource Person:** Mr. Cooper

6. 1. Finance, Facilities and Operations (FFO) Study Committee Minutes from December 11, 2017 were read aloud by Vice President Singer.

   **Members Present:** A. Brandstadt, P. Frazee (chair), P. Singer, M. Sharrow, R. Cooper, Guests Present: Daryl Dambrow, Barton Malow; Suzanne Carlson, French Associates, Kurt Yockey, J. Jaster, S. Poole, J. Streeter

   **Finance/Operations**

   Mr. Cooper reviewed and discussed the following items with the committee:

   1) October financials.
   2) Sale of fiber optic line running to Windover School to the Midland County ESA.
   3) Media Center furniture purchase for Woodcrest and Plymouth.

   **H.H. Dow High Athletics Facilities Upgrade**

   Mr. Poole and Mr. Streeter presented an overview for upgrades to the H.H. Dow athletics facilities to be done in phases and the possibility of fundraising to support these upgrades.

   **Graduation—Class rings**

   Mr. Yockey presented to the committee his concerns regarding selection and use of preferred graduation vendors and his ability to sell class rings in the school setting.

   **Bond Update**

   Mr. Dombrow shared and discussed with the committee the timelines, bid deadlines, and awards on upcoming bond projects across the district. To be awarded at the December 18, 2017 Board meeting are scheduled
abatement projects, the Chestnut Hill and Siebert renovations and additions, and the Woodcrest STEM makerspace.

6.2. For Information: Gifts totaling $25,486.71.
<> $ 175.00 for Northeast Middle School Robotics' from Poznak Dyer Kanar Garchow Schefsky PLC
<> $ 150.00 Northeast Middle School Robotics' support from FIRST in Michigan
<> $ 199.80 miscellaneous costs including dry erase boards from Northeast Middle School Booster Club
<> $ 100.00 Central Park Elementary 2nd Grade books from Meemic Foundation
<> $3,000.00 for transportation, uniforms, supplies from H. H. Dow High Music Booster Club
<> $1,000.00 for thanksgiving baskets for JCC students' families from Bergstain Fund at County of Midland/Midland Area Community Foundation
<> $1,800.00 for art supplies and laminator from Woodcrest administrative checking account
<> $1,000.00 for classroom books for Woodcrest Elementary from Mr. and Mrs. John Duff
From Jefferson Parent Advisory Committee (JPAC)
<> $ 1,256.00 teacher requested supplies and equipment
<> $  396.00 for Huskie banners
From Midland Area Community Foundation
<> $  300.00 for classroom supplies/equipment at Chestnut Hill from Kellogg Youth Fund
<> $  500.00 for classroom books at Chestnut Hill from Kellogg Youth Fund
<> $  500.00 for Dow High wetlands studies equipment from Kellogg Youth Fund
<> $1,000.00 for Dow High girls' basketball program from CommunityGives Youth Service Program
<> $1,000.00 for Midland High DECA competition support from CommunityGives Youth Service Program
From H. H. Dow High All Sports Boosters
<> $  880.00 for supplies/equipment for baseball program
<> $  672.00 for supplies/equipment for boys' basketball program
<> $3,500.00 for uniforms for baseball program
<> $4,210.00 for supplies/equipment for wrestling program
<> $1,900.00 for transportations costs for football playoffs
<> $  180.00 for supplies/equipment for Student Leadership Class
<> $  110.00 for MIAAA conference registration for athletic office professional
<> $  375.00 for conference expenses for athletic office professional
<> $  60.00 for MHSAA CAP training for coach
<> $  203.38 for athletic trainer supplies
<> $1,019.53 for athletic letter awards

6.3. Frazee/McFarland moved for approval of the following gifts totaling $54,160:
<> $ 7,300.00 MMC Trip for DHS Symphonic Band buses and hotel expenses
<> $22,100.00 robotics competition perimeter for Carpenter Street School from Michigan State University
<> $  5,000.00 for MHS hockey ice time from Chuck Potter Memorial Golf Outing from Ms. Cheryl Potter
<> $  8,760.00 for teacher wish list items from Woodcrest PTO
<> $11,000.00 Central Park Elementary Math Curriculum Materials from the Eastlawn Elementary Student Supplemental Education Endowment Fund at the Midland Area Community Foundation
Motion carried unanimously.

7. HUMAN RESOURCES
Study Committee Chair: Scott McFarland; Staff Resource Person: Mr. Sharrow

7.1. Human Resources Study Committee Minutes from December 12, 2017 were read aloud by Secretary McFarland.
Members Present: S. McFarland (Chair), Ms. Baker, Mr. Frazee, M. Sharrow, C. Marchese
Grievances: Ms. Marchese updated the committee on the status of the MCESPA grievance.
Internal Staffing Report: The 2017-2018 Internal Full-Time Equivalent (FTE) Staffing Report was reviewed. This document reflected the staffing levels for current school year and the previous four school years. Overall, the District is down approximately two total FTE from the 2015-2016 year and up three FTE from the 2016-2017 year.
7.2. The following staff members announced their retirement effective as of these dates:
<> Julie Hyatt, Teacher, Central Park Elementary, December 31, 2017
<> Kathy Laubscher, Bus Driver, Transportation, January 20, 2018
<> Stephen E. Watkins, Paraprofessional, H. H. Dow High, December 1, 2017

8. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

8.1. For Information: Letters from the Board of Education to:
<> Excellence in Education Award/Truscott Rossman Group LLC
<> Siebert Elementary PTO
<> Renal Associates of MidMichigan
<> Mr. and Mrs. Darryl Frickey
<> FIRST of the Great Lakes Bay Region
<> Memorial Presbyterian Church
<> Jefferson Parent Advisory Committee
<> Ms. Robin Glenn
<> Midland Area Community Foundation
<> Ms. Lisa Gandy
<> Ms. Amy Hutchinson
<> Mr. and Mrs. Robert Plewa
<> Holy Family Episcopal Church

8.2 For Information: Letters to the Board of Education from:
<> FOIA Request to view transportation video from Nina Napora and Timothy Hill

9. SCHEDULED ACTIVITIES--FOR INFORMATION

The following is a listing of scheduled meetings or activities of the Board of Education. All meetings are
Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration
Center (600 East Carpenter, Midland) unless otherwise noted:
(The following Meeting dates are tentative until they are adopted at the January Org. Meeting)
<> January 15, 2018
<> February 19, 2018
<> March 19, 2018
<> April 16, 2018
<> May 21, 2018
<> June 11, 2018
<> June 25, 2018
<> July 23, 2018

10. STUDY DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school
district related matters, to complete professional association business and to relate items of interest. No action
is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel,
negotiations or property matters.

10.1. Board Members expressed their …
• appreciation for Sharon Mortensen, Alayna McEvoy and Doug Wright for their presentation this evening
  about the Midland County Career & College Access Network. We appreciate the community assistance
  and support for our students.
• congratulations to our December Shining Stars, Curt Gledhill and Patsy Hickman. Thank you for your
  hard work to make MPS a better place for students.
• congratulations to the Middle School FIRST robotics teams for their recent competition. Best wishes for
  those going on in competition.
• appreciation to Adams, Siebert and Woodcrest for the Christmas Cards.
• thoughts about for FIRST Lego League elementary competition that involved water. Cool that they called
  the City Water Department to answer questions and get involved.
• congratulations to Mrs. Beth Quimby who won the December Educational Excellence Award from TV 5
  and the Michigan Lottery, our second recent MPS recipient.
• best wishes for the Midland High/Dow High basketball game tomorrow night.
• appreciation for the Christmas card and the cookies from Chartwells.
• appreciation to Mike for his hard work and to the entire staff and community.
• excitement for the construction moving forward and about to begin at Siebert and Chestnut Hill. Students are excited, noticing changes and asking about the work about to begin.
• appreciation to Midland Daily News reporter, Roger Bryant, who cover these Board meetings each month.
• wishes for a Happy Holidays. Enjoy your holiday break.

10.2. Announcements from Superintendent Sharrow
• Budget Amendment Timeline: Traditionally we have made two budget amendments in each fiscal year. One in March and the second in June. The March amendment will reflect our staffing level changes and actual blended student counts. It will also reflect some spending-level changes and state and federal grant numbers now that they are known. Preparation for this budget amendment has already begun.
• Final Fall Student FTE: Our fall student FTE stands at 7681.95. This is approximately 60 FTE (full time equivalent) above our June budgeted estimate.
• World Language Proposals/Pilots: We have been exploring and working with staff on our goal to add Mandarin/Chinese language to our World Language offerings. We also have the goal of providing exposure to our students to more world cultures. There is an Elementary World Language Major Change Proposal that has been working its way through the normal processes. Discussion on the Elementary World Language proposal has lead us to believe there are more benefits to piloting two models: Model A would replace Spanish at one of our elementary buildings with Mandarin/Chinese; Model B would replace Spanish at one elementary building with a culture and language auxiliary, made up of Mandarin/Chinese, Spanish, French and German. This would allow us to study and collect data in order to determine our best course of action.
• Mental Health Training Continues: Thanks to the Midland County Mental Health Workgroup, we are offering more training on Mindfulness. We are very excited about the work and initiatives that are coming from this workgroup. Our goal is to have all employees using Mental Health techniques to assist all students in being mentally healthy.
• PATHS Program Update: The program is obviously filling a need that we had. We need to further develop some procedures on a referral process and look at staffing and creative and flexible scheduling.
• Employee Wellness: One of the projects we asked Janet to work with this school year was on an Employee Wellness Program. We are pleased to report we have created a Wellness Team who has developed two excellent partnerships that will assist our goal of having healthy employees. Research is very clear that healthy employees lead to many of positive outcomes. We are partnering with MESSA (our health insurance provider) to hold lunch meetings with staff to explain the plethora of health services that are provided to our employees, of which many are not taking advantage. We are also partnering with the Greater Midland Community Center.
• Great Start Readiness Program (GSRP) is up and running. We have 13 students currently with three more starting once they have submitted the remainder of their paperwork. We will be bringing our plan for the Early Childhood Center at Carpenter Street School in the next month as well.
• 2018-19 School Calendar: Per law, county spring break dates are mutually agreed upon by the county local school districts and their ISD/ESA. Over the past few years, Midland County has scheduled spring break a week later than the counties that surround us. We have had a lot of push to change our spring break to align with the others. We have agreed to do so starting with the 2018-19 school year. We will also get an early start on negotiating our full 2018-19 school year calendar. We expect to have a calendar completed sooner in 2018.

11. ADJOURNMENT
Meeting was adjourned at 8:29 p.m.

President: ____________________________  Secretary: ____________________________
Angela Brandstadt                          Scott McFarland

Approved by the Board of Education on: