A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, January 15, 2018, beginning at 7:12 PM (immediately following the Organizational Meeting) in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. CALL TO ORDER: ROLL CALL
   
   **Board Members Present:** President Singer, Vice President Brandstadt, Treasurer Frazee, Member Baker, Member Blasy, Member Fredell
   **Board Member Absent:** Secretary McFarland
   **Central Staff Present:** Superintendent Sharrow; Associate Superintendents Cooper, Brutyn, Greif
   
   25 audience members were present for this meeting.

2. CONSENT AGENDA
   
   Brandstadt/Frazee moved for approval of the consent agenda
   
   2. 1. Approval of the Regular Meeting Minutes from December 18, 2017.
   
   2. 2. The following persons were recommended for employment for the 2017-18 school year:
      - Marci Adams, 1.0 Elementary Teacher
      - Marissa Precour, .5 Occupational Therapist
   
   2. 3. The following staff members announced their resignation effective as of these dates:
      - Marnie Malacara, Supervisor Special Services, January 12, 2018
      - Chris McCaw, Mechanic, Facilities Department, January 17, 2018
      - Mike Streeter, Electrician, Facilities Department, January 12, 2018
   
   2. 4. Approval of the payment of the school system's bills for the month of November 2017, as listed in the check registers prepared by Ms. Holderby, in the total amount of $5,546,738 was recommended. The distribution of obligations by fund was included in the documentation.
   
   2. 5. Legal Invoices for Payment
      
      Approval was requested to authorize the following legal payments:
      - Thrun Law Firm, PC, $2,200.00, January 3, 2017, Annual Retainer Fee
      - Thrun Law Firm, PC, $1,578.99, December 21, 2017, Professional Legal Fees
      
      Motion carried unanimously.

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD
   
   3. 1. Mr. Sharrow recognized the January Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make MPS a better place for students.
      - Jodi Winkel-Cook, Speech-Language Pathologist at Jefferson Middle School
      - Renee Sieggreen, Accounts Payable Office Professional
   
   3. 2. Alden B. Dow Home and Studio Presentation
      
      Mr. Sharrow presented a Certificate of Appreciation to the Executive Director of the Alden B. Dow Home and Studio, Mr. Craig McDonald, recognizing with
deep gratitude the long-standing, rich partnership of the Alden B. Dow Home and Studio (ABDH&S) to the students, staff, families and programs of Midland Public Schools.

This presentation included the partnership of the ABDH&S with MPS through the years as their staff and volunteers develop programming that supports our elementary, middle and high school curriculum and our need to grow our teachers and our students. The presenters included: Marilyn Brooks, Retired MPS Teacher and ABDH&S Volunteer; Tom Venman, Retired MPS Teacher; Mary Zeitler, Jefferson MS Teacher; Marybeth Rodriguez, Northeast MS Teacher; a student from Jefferson Middle School and an IB Diploma student from H. H. Dow High School. The information presented included the history of the ABDH&S and the vision of Alden B. and Vada B. Dow as well as the following programs:

- The Chemist and the Architect 4th grade program
- IB Diploma Programme Theory of Knowledge classes
- 7th Grade Writing Program
- Young Writers Studio
- The Vada B. Dow Writer’s Workshop for Area Teachers

The presentation concluded with the Board members asking questions of the presenters and Mr. McDonald, Executive Director.

3.3. Mi-STAR (Michigan Science Teaching and Assessment Reform)

The following dedicated middle school science educators spoke about the new Michigan science standards and the shifts in science teaching practices to three-dimensional learning, integrated science units and MPS partnering with Mi-STAR: Christie Gayheart, Science Co-Teacher Leader; Jennifer Lenon, Science Co-Teacher Leader; Carman Kessler, Northeast Middle School Special Education Teacher; Robin Allen, Northeast Middle School Science Teacher. The presentation ended with the Board members asking questions of the presenters.

3.4. In recognition of Board of Education Appreciation Month, Mr. Sharrow thanked Board of Education members for their selfless service to the students, staff and community of Midland Public Schools. In honor of the Board Members’ service to MPS, the following tokens of appreciation were presented: a certificate of appreciation; several hand-made thank you cards by the students of Mrs. Susan Schaeffer’s Fourth grade class at Siebert Elementary School and a beautiful pottery dish made by Siebert Elementary Art Angels. Also, in honor of our Board members’ service, hardcover copies of “Beauty and the Beak” by Deborah Lee Rose and Jane Veltkamp will be put in each MPS elementary media center and “Piecing Me Together” by Renee Watson in each MPS secondary media center.

3.5. Brandstadt/Frazee moved for approval of the following Policy Revisions:

Due to changes in Federal and State law, government regulations and school practices, revisions to the following Board policies were requested: 1421, 1439, 2414, 2418, 3121, 3139, 4121, 4139, 6320, 6325, 7540.03, 7540.04, 7540.05, 7540.06, 8142, 8321, 9150. Motion carried unanimously.

3.6. Frazee/Brandstadt moved for approval of the following changes to graduation supply and class ring provider procedures

<> Class ring providers will not be given access to MPS students/parents in our school facilities
<> MPS high school principals will acquire multiple quotes for graduation supplies annually before purchasing supplies

Motion carried unanimously
3. 7. Brandstadt/Frazee moved for approval of upgrades to the Board Room AV. Midland Public Schools received a grant from the City of Midland to keep MPS-TV operational for the next five years. Phase 1 has already been completed. Phase 2 involves upgrades to the TV, sound and projection capabilities in the Administration Center Board Room. Bids were accepted for audio hardware, software upgrades and updating/replacing of equipment. Administration recommended issuing a purchase order to the low bidder, Advanced Lighting & Sound of Troy, Michigan, for $38,913, which includes alternates 2, 3, and 4. This purchase is funded from the City of Midland by a $33,000 grant, with the remaining amount from the MPS general fund.

3. 8. The following Bond Construction Bids utilizing Series 1 Bonds were brought for action

3. 8. 1. Brandstadt/Frazee moved for approval of asbestos abatement at Siebert and Chestnut Hill Elementary Schools. Bids were accepted for asbestos abatement work by NOVA Environmental as part of the construction/renovation activities at Chestnut Hill and Siebert Elementary Schools. The proposed projects involve the removal of pipe and pipe fitting insulation, windows and doors, flooring, plaster, caulks and other miscellaneous materials. There was a single bid received. NOVA reported that four contractors were at the project walk through, but after bid close, three reported that the work and schedule would not fit their current summer workload, so they did not submit bids. Based on the abatement work completed for the district in 2016 and 2017 by the single bidder, Quality Environmental Services, and that the bid was in line with similar work completed last year, NOVA believes the bid is very competitive and recommended acceptance. Administration recommended issuing a purchase order to the low bidder, Quality Environmental Services, Inc. out of Gladwin, Michigan, for $254,359. Board members voted 5-1 in favor of this item (Ayes: Singer, Brandstadt, Frazee, Baker, Fredell; Nayes: Blasy)

3. 8. 2. Fredell/Baker moved for approval of the following furniture purchase for the Plymouth Elementary makerspace With the projected opening of the new makerspace at Plymouth Elementary scheduled in April/May, makerspace furniture needed to be purchased to allow for the proper lead time. Design work and purchasing procedures developed from prior projects, including purchasing through national contracts, which ensures that the owner will get the specific products selected at the price negotiated through the national agencies’ competitively leveraged solicited contracts were used. Administration recommended issuing a purchase order in the amount of $30,927.60 to Great Lakes Furniture Supply, Inc. of Holland, MI. Motion carried unanimously

4. REQUESTS TO ADDRESS THE BOARD:
Mr. Mark Hackbarth, Midland City Education Association President, addressed the Board with regard to Board Appreciation Month. In appreciation for Board members’ service, MCEA made a donation to the robotics programs at H. H. Dow High School and Midland High School. On behalf of MCEA, Mr. Hackbarth thanked Board members for their time and support of our schools.
5. **ADMINISTRATIVE SERVICES**  
Study Committee Chair: Ms. Baker; Staff Resource Person: Mr. Sharrow

5. 1. Administrative Services Study Committee Minutes from January 4, 2018 were read aloud by Trustee Baker

*Members Present: L. Baker (chair), B. Blasy, S. McFarland, M. Sharrow*  
*Guest Present: C. Young*

**NEOLA Policy Updates**  
At the January 15, 2018 Board of Education meeting, Mr. Sharrow will bring for action to the Board of Education policy changes to a number of Midland Public Schools’ policies as recommended by NEOLA in our fall 2017 updates. NEOLA retains law firms to provide legal reviews of published materials and consults on policy updates in the spring and fall each year. Therefore, the legal accuracy and compliance of proposed revisions can be unequivocally guaranteed.

Mr. Sharrow and Administrative Services Committee members discussed these Board Policies that have proposed changes:

- Policies 1421, 1439, 2414, 2418, 3121, 3139, 4121, 4139, 6320, 6325, 7540.03, 7540.04, 7540.05, 7540.06, 8142, 8321, 9150

The policies that will be presented for action at the January 15 Board meeting will be included in the documentation for Board members to review before the meeting.

6. **CURRICULUM, INSTRUCTION AND ASSESSMENT**  
Study Committee Chair: Ms. Singer; Staff Resource Person: Mr. Brutyn

6. 1. Baker/Brandstadt moved for approval of the following seven Major Change Proposals that were presented to the Board for consideration on December 18:

- <> Middle School Social Studies Name Change
- <> Algebra II Name Change
- <> Project Lead the Way: Secondary Course Pathway
- <> Middle School Science: Mi-STAR
- <> High School Biology: Carbon Time
- <> High School Social Studies: Global Topics
- <> IB Visual Arts

The cost of each proposal included all anticipated expenses such as curriculum development, staff development, and staff or student materials. Expenses for the total implementation were described in the Major Change Proposal, available in the office of the associate superintendent or from the proposer. As the proposals were accepted, the changes will be incorporated into the student enrollment procedures for the 2018-19 school year and are dependent upon the budget.

Motion carried unanimously.

7. **FINANCE, FACILITIES AND OPERATIONS**  
Study Committee Chair: Mr. Frazee; Staff Resource Person: Mr. Cooper

7. 1. Finance, Facilities and Operations Study Committee Minutes January 8, 2018 (Mr. Frazee, Chair)

Finance, Facilities and Operations (FFO) Study Committee Minutes from January 8, 2018 were read aloud by Treasurer Frazee.

*Members Present: A. Brandstadt, P. Frazee (chair), P. Singer, M. Sharrow, R. Cooper; Guests Present: Daryl Dambrow, Barton Malow; Dale Jerome, French Associates*

**Bond Update**

1) Mr. Dambrow provided for the committee an example of the process that a bid, from our latest projects, follows from start to finish.
2) The committee reviewed and discussed the bid for the abatement projects scheduled for Chestnut Hill and Siebert.

Finance/Operations
Mr. Cooper and Mr. Sharrow reviewed and discussed the following items with the committee:
   1) November financials.
   2) Purchase of furniture for the Plymouth Makerspace.
   3) Purchase of TV/Sound/Projection equipment for the Board room upgrade.
Possible change in FFO meeting dates to 2 weeks prior to the BOE meeting beginning in March.

7.2. For Information: Gifts totaling $1,683.33.
   <> $ 383.33 Battle of the Books materials from Siebert PTO
   <> $ 300.00 classroom books from Chestnut Hill PTO
   <> $ 400.00 Food service scholarships from Ken Burns Septic LLC
   From the FIRST--Great Lakes Bay Region
   <> $ 200.00 for Support for Adams FIRST Lego League Team #8363
   <> $ 400.00 for Support for Woodcrest FIRST Lego League Teams #34058 & 30505

7.3. Fredell/Blasy moved for approval of the following gifts totaling $400,000.00:
   <> $150,000.00 from The Charles J. Strosacker Foundation in support of the STEM Strategic Plan
   <> $250,000.00 from the Rollin M. Gerstacker Foundation in support of the STEM Strategic Plan
   Motion carried unanimously.

8. HUMAN RESOURCES
   Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

8.1. Human Resources Study Committee Minutes from January 5, 2018 were read aloud by Secretary McFarland
   Members Present: Scott McFarland (chair), Lynn Baker, Patrick Frazee, Michael Sharrow, Cynthia Marchese; Guests Present: MCESPA Representatives
   Grievance
   A MCESPA Grievance Hearing was conducted during this meeting.

8.2. For Information: The Board and Staff extended their deepest sympathy to these families:
   <> Ms. Shirley James, who passed away on December 14, 2017. Ms. James was a bus driver in the Transportation Department for 21 years, retiring in 2006
   <> Ms. Eloise Lund, who passed away on December 19, 2017. Ms. Lund was a teacher with Midland Public Schools for 24 years, retiring in 1975. Ms. Lund received several awards while at MPS, one being the Gerstacker Teacher Proficiency Award in 1963.

8.3. The following staff member announced his retirement effective as of this date:
   <> Gary Siebert, Computer Technician, Skilled Trades, August 31, 2018

9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

9.1. For Information: Letter from the Board of Education to:
   <> H. H. Dow High All Sports Boosters
   <> H. H. Dow High Music Boosters
   <> Jefferson Parent Advisory Committee
   <> Poznak Dyer Kanar Garchow Schefsky PLC
   <> FIRST in Michigan
   <> Northeast Booster Club
10. SCHEDULED ACTIVITIES--FOR INFORMATION
The following is a listing of scheduled meetings or activities of the Board of Education for 2018. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

- February 19, 2018
- March 19, 2018
- April 16, 2018*
- May 21, 2018
- June 11, 2018
- June 25, 2018
- July 16, 2018
- August 20, 2018
- September 17, 2018
- October 15, 2018
- November 19, 2018
- December 17, 2018

*Budget Workshop 6:30; with Regular Meeting immediately following Budget Workshop

11. STUDY DISCUSSION SESSION
This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

11.1. Board Members expressed their …
- appreciation for the presenters this evening:
  - the wonderful partnership of the Alden B. Dow Home and Studio through the years and
  - the Mi-STAR presentation by the middle school teachers and the shift in science teaching practicing. It is exciting to see the STEM changes in all of our buildings.
- congratulations to our January Shining Stars, Jodi Winkel-Cook and Renee Sieggreen. Thank you for your hard work to make MPS a better place for students.
- thanks to the students in Mrs. Schafer’s Fourth Grade class at Siebert Elementary for the beautiful, thoughtful cards and to the Siebert Art Angels for the lovely pottery bowls. Thank you also for the books that are going into the media centers and to the MCEA for their donation to the Robotics Programs. Board members expressed their appreciation for the honor and privilege to serve on the MPS Board of Education and give back to the community.
- anticipation for this year’s Robotics competition at H. H. Dow High on March 22-24.
- appreciation to the Board for the trust they put in Ms. Brandstadt as President these past two years. Ms. Brandstadt wished newly elected Board President Singer all the best. The Board, in turn, thanked Ms. Brandstadt for her leadership as Board President.
- appreciation to The Charles J. Strosacker and Rollin M. Gerstacker Foundations for their wonderful donations and their belief in our STEM curriculum and how we are moving it forward.
- appreciation to Kevin Heye, President of the Midland County Educational Service Agenda, who is in the audience this evening.
• appreciation to the administrators and all who contributed to this evening’s Board Agenda. We know it is a huge amount of work and appreciate the effort by everyone.

11.2. Announcements from Superintendent Sharrow

• A few board members toured Plymouth and Woodcrest before tonight’s Board meeting. The buildings are closer and closer to being completed. Soon Siebert and Chestnut Hill will begin their bond construction work.
• Some good news from the Consensus Revenue Conference. School Aid Fund is growing but we are worried that this fund will be used to supplement the general fund. We hope for a 2x formula for the foundation increase, which is half of what many of the other districts receive, but is probably our most realistic goal. Mr. Sharrow will be lobbying our legislators.
• Recently completed my Superintendent Goals and Plan of Work for 2018 with Angela. This document will be reviewed at our mid-year progress report and year-end evaluation
• Currently preparing to present an up-to-date financial picture at our February Board of Education meeting of Series I Bonds as Series I work is nearing completion.
• As you most likely know by now, the courts have ruled against the State of Michigan on funds that were withheld from employees for a little over a two-year period from 2010-2012. The State expects to send these funds to school districts in their January School Aid payment. Employees may not see these funds for a little while. The State is still working out disbursement plans and tax implications. Our Business Office is staying in tuned and working closely with the State and ORS.
• Last week Brian and I attended at the Annual Midwest Suburban Superintendent’s Conference. On Saturday we presented to the group on Central Park Elementary. A number of the superintendents have expressed an interest in coming and touring Central Park.
• MPS was recently notified that we have been awarded $88,784 through the Mi-STEM Advisory Council grant process. Thank you to Penny Miller-Nelson for writing this grant application.
• Updated emergency procedures. We have been working with the MCESA and the other three school districts in Midland County and have had a consultant in to update our handbook. We are now comfortable that all four county school districts are using the same handbook for emergency procedures. We will continue to work on some issues including some table-type exercises where we practice emergency issues.
• Brian has been working with CMU on a partnership to bring intern teachers to MPS giving them a chance to experience Central Park Elementary and STEM education. We will gain several bonuses including the possibility of hiring some of quality CMU intern teachers, as we stay proactive in our hiring practices.

12. ADJOURNMENT

Frazee/Fredell moved to close the meeting at Meeting was adjourned at 8:58 p.m.

President: ________________________ Vice President: ________________________

Pam Singer Angela Brandstadt

Approved by the Board of Education on:

________________________________________
C. Young February 19, 2018