Minutes of Budget Workshop and Regular Meeting  
April 16, 2018  
The Board of Education Midland Public Schools

A Budget Workshop of the Board of Education of Midland Public Schools was held Monday, April 16, 2018, beginning at 6:30 PM with the Regular Meeting directly following in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. 2018 BUDGET WORKSHOP CALL TO ORDER: ROLL CALL -- 6:30 P.M.  
   Board Members Present: President Singer, Vice President Brandstadt, Treasurer Frazee, Secretary McFarland, Member Baker, Member Fredell  
   Board Member Arrived After Roll Call: Member Blasy (arrived at 6:34)  
   Central Staff Present: Superintendent Sharrow; Associate Superintendents Cooper, Brutyn, Greif  
   4 audience members were present for this meeting.

2. REQUESTS TO ADDRESS THE BOARD REGARDING BUDGET WORKSHOP  
   No budget hearings were requested.

3. BOARD DISCUSSION AND PRIORITIZATION FOR 2018-19 GENERAL FUND BUDGET  
   3.1. Mr. Cooper presented information regarding the proposed 2018-19 budgets from the Governor, Senate and House; the recent history of the Midland Public Schools’ Fund Balance; and information from State Bulletin 1014 showing how Midland Public Schools’ ranked by selected financial data compared to the 830 school districts in the State of Michigan. Mr. Cooper then discussed the following financial information.

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<thead>
<tr>
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<tbody>
<tr>
<td>2017-18 Budget Revenues</td>
<td>79,128,914</td>
<td>82,389,864</td>
<td>+3,260,950</td>
</tr>
<tr>
<td>2017-18 Budgeted Expenditures</td>
<td>78,222,048</td>
<td>80,406,573</td>
<td>+2,184,525</td>
</tr>
<tr>
<td>Surplus (at time of budget adoption)</td>
<td>906,866</td>
<td>1,983,291</td>
<td>+1,076,425</td>
</tr>
<tr>
<td>Expected budget variance (1%)</td>
<td>+782,220</td>
<td>+804,066</td>
<td>+21,846</td>
</tr>
<tr>
<td>Anticipated Shortfall/Surplus</td>
<td>1,689,086</td>
<td>2,787,357</td>
<td>+1,098,271</td>
</tr>
<tr>
<td>Anticipated Fund Balance June 30, 2018</td>
<td>13,278,045</td>
<td>16,629,103</td>
<td>+3,351,058</td>
</tr>
<tr>
<td>% of expenditures</td>
<td>17.0%</td>
<td>20.7%</td>
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Mr. Cooper discussed revenue, grant and expenditure factors in the general fund budgeting.

<table>
<thead>
<tr>
<th>Projected Major Changes in 2018-19 SY</th>
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<tbody>
<tr>
<td><strong>Revenue Changes</strong></td>
<td></td>
</tr>
<tr>
<td>Student Enrollment</td>
<td>-40 $ (341,040.00)</td>
</tr>
<tr>
<td>Increase in Foundation Allowance/Student</td>
<td>$115.00 $ 878,830.00</td>
</tr>
<tr>
<td>Loss of Kindergarten Shared Time</td>
<td>$ (37,300.00)</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$ 500,490.00</td>
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### Expenditure Changes

<table>
<thead>
<tr>
<th>Expenditure Changes</th>
<th></th>
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<tbody>
<tr>
<td>Employee Steps/Lane Changes</td>
<td>$591,000.00</td>
</tr>
<tr>
<td>Salary increase 1%</td>
<td>$595,000.00</td>
</tr>
<tr>
<td>Medical Costs (if no changes)</td>
<td>10%</td>
</tr>
<tr>
<td>Other Benefit Costs (vision, dental, etc.)</td>
<td>$58,000.00</td>
</tr>
<tr>
<td>&quot;Balance our Budgets&quot; Requests</td>
<td>$565,000.00</td>
</tr>
<tr>
<td>Categorical-Assumption No Change</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>$2,429,000.00</strong></td>
</tr>
<tr>
<td><strong>Difference:</strong></td>
<td><strong>$1,928,510.00</strong></td>
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If major budget changes above are implemented in 2018-19, MPS anticipates a balanced budget for the 2019-20 school year.

Next Steps – the 2018-19 budget will be presented officially on
- June 11, 2018 – Budget Hearing
- June 25, 2018 – Budget Adoption

Board members commented and asked questions about the information presented at this evening’s budget workshop.

4. **ADJOURNMENT**
   Fredell/Frazee moved to adjourn the meeting at 7:14 p.m.

   President: ______________________
   Secretary: _________________________
   Pamela Singer                    Scott McFarland

   Approved by the Board of Education on:
   C. Young 21-May-2018

   **Four Minute Break was held during this time --**
5. **REGULAR MEETING CALL TO ORDER: ROLL CALL at 7:18 p.m.**

**Board Members Present:** President Singer, Vice President Brandstadt, Treasurer Frazee, Secretary McFarland, Member Baker, Member Blasy, Member Fredell

**Central Staff Present:** Superintendent Sharrow; Associate Superintendents Cooper, Brutyn, Greif

32 audience members were present for this meeting.

6. **CONSENT AGENDA**

McFarland/Brandstadt moved for approval of the consent agenda.

6. 1. Approval of the Minutes from the March 19, 2018 Regular Meeting

6. 2. The following persons were recommended for employment for the 2018-19 school year:

<> Mr. Kevin Gosson, Director of Special Services, July 1, 2018
<> Mrs. Pamela Sharrow, Director of Early Childhood Services, July 1, 2018

6. 3. The following staff members announced their resignation effective as of these dates:

<> Mitchell Barrons, Mechanic Assistant, Bus Garage, April 20, 2018
<> Christina Cane, Paraprofessional, H. H. Dow High, April 14, 2018
<> Megan Farison, Music Teacher, H. H. Dow High School, June 15, 2018
<> Stephanie McVitty, Paraprofessional, H. H. Dow High School, February 16, 2018
<> Michael Murphy, Teacher, Central Park Elementary, June 15, 2018
<> Annie Welsh, Teacher, Plymouth Elementary, June 15, 2018

6. 4. The Administration recommended the renewal of the food service contract with Chartwells for the 2018-19 school year. This is the fourth renewal of a five-year contract.

6. 5. Bids were accepted, and a tabulation was provided for the purchase of three new 77-passenger buses. Administration recommended issuing a purchase order to the low bidder, Capital City International Truck, Inc. of Lansing, Michigan. Unit price for each bus is $84,705 for a total cost of $254,115 to be paid from bond funds.

6. 6. Approval of the payment of the school system’s bills for the month of February 2018, as listed in the check registers, prepared by Ms. Holderby, in the total amount of $8,107,538 was recommended. The distribution of obligations by fund was included in the documentation.

6. 7. Approval was requested to authorize the following legal payment:

<> Thrun Law Firm, PC, $1,404.50, March 29, 2018, Professional Legal Fees

Motion carried unanimously.

7. **REQUESTS TO ADDRESS THE BOARD REGARDING THE SALE OF FIBER**

No fiber sale hearings were requested.

8. **BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD**

8. 1. Mr. Sharrow recognized the April Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make MPS a better place for students.

<> Ms. Miriam Bloom, Paraprofessional in the H. H. Dow High Media Center
<> Ms. Melissa Toner, District Media/Instructional Technology Specialist

8. 2. Chestnut Hill students and staff presented information about a 3D printing/art partnership project between Chestnut Hill and Midland High Schools. The presenters were: Principal Tracy Renfro; Teachers Beth Quimby, Jacob Scherzer, Barb Stephenson; Chestnut Hill students.

8. 3. Mr. Sharrow recognized and thanked our MPS 3,300+ volunteers for their more than 22,600 hours of volunteer service thus far in the 2017-18 school year. In addition, Mr. Sharrow recognized MPS 2018 Star Volunteers and expressed the District’s appreciation for their extraordinary service to Midland Public Schools’ students, staff and families. Each of our schools chose their Star Volunteer(s) to recognize the volunteer that stands out in their building.
Elementary schools: Adams—Aimee Vandenbossche; Central Park—Linda Fisher; Chestnut Hill—Mary Meadow; Plymouth—Melissa Wolf; Siebert—Mandy Archbold; and Woodcrest—Beth Sharpe.
Middle schools: Jefferson—Tom Neuenfeldt and Northeast—Melissa Bressette.
High schools: HH Dow—Annette Murray and Midland—Dr. Dennis Klipa

8.4. Brandstadt/McFarland moved for approval of the sale of fiber:
This sale was approved by the Board at its December meeting. After working with both the fiber optics provider for a legal description and Thrun Law, it was determined that in accordance with the Michigan Telecommunications Act (MCL 484.2307) that public notice needed to be provided and a public hearing be held before the sale can be completed. The public hearing to address the sale of the District’s unused fiber optic cable occurred earlier in this meeting.
Administration sought re-approval to sell 12 strands of unused fiber optic cable to Windover High School for $7,500. This fiber is wholly owned by Midland Public Schools and was used to service Chippewassee Elementary School. The fiber runs from a splice block at the intersection of M-20 and Smith Road to the old Chippewassee Elementary School building, is approximately 2,000 feet long and is attached to 13 power poles.
Motion carried unanimously.

8.5. Brandstadt/Fredell moved for approval of the following item:
Bids have been accepted for carpet and installation at Carpenter Street School for the early childhood program wing. Administration recommended awarding the purchase order to the low bidder, O’Connor’s Carpet One of Saginaw, Michigan, for a total price of $32,800 to be paid from capital projects funds.
Motion carried unanimously.

8.6. Frazee/Baker moved for approval of the Student A Expulsion.
A Board sub-committee of three Board of Education members, Superintendent Sharrow, Associate Superintendent Greif, school administrators and parents met on March 23 at 2:30 p.m. in regard to Student A, who was recommended for expulsion for the remainder of the 2017-18 school year. It was the committee's recommendation that Student A serve the expulsion. The student will attend a school outside Midland Public Schools for the remainder of the school year. Student A can apply for reinstatement over the summer for the start of the 2018-19 school year. A roll call vote was taken with 7 ayes (Singer, Brandstadt, Frazee, McFarland, Baker, Blasy, Fredell) and 0 nayes

9. REQUESTS TO ADDRESS THE BOARD:
The following individuals addressed the Board:
<> Dr. Jennifer Vannette from the Adams and Jefferson areas, addressed the Board with regard to the district’s final decision on the Absolutely True Diary of a Part-Time Indian book challenge.
<> Ms. Jennifer Ringgold from the Chestnut Hill and Northeast areas, addressed her concerns about the federal and state rules and regulations as they relate to pre-primary student opportunities at Midland Public Schools.
<> Mr. Kurt Yockey, addressed the Board with regard to the Bond.

10. CURRICULUM, INSTRUCTION AND ASSESSMENT
Study Committee Chair: Ms. Fredell; Staff Resource Person: Mr. Brutyn

10.1. Curriculum, Instruction and Assessment (CIA) Study Committee Minutes from March 19, 2018 were read aloud by Ms. Fredell, Chair
Members present: Mary Fredell (chair), Brad Blasy, Mike Sharrow, and Brian Brutyn
Citizens Request for Reconsideration of Materials: Procedures -- Brian reviewed the procedures for a citizen’s request for reconsideration of materials. The committee was updated on the status of an active request for reconsideration.
Teacher Evaluation Handbook Review -- Brian presented a draft of teacher evaluation handbook revisions for implementation during the 2018-19 school year. The revisions address legislative mandates of including growth on state assessments and summative rating formula changes. A final version based on stakeholder feedback is targeted for completion in May.
The district Staff/Curriculum Development Committee recommended 19 proposals for Board consideration. All proposals were reviewed and prioritized by the Committee. Following the 28-day period of public input, they will be recommended for approval on May 21, 2018. Approval of these projects will set the focus for staff and curriculum development for the school year 2018-19. If approved, these proposals will be implemented based on the available funding as approved in the 2018-19 budget:

- Elementary Chinese, $6,992
- 3rd & 4th Grade Social Studies, $20,068
- Elementary Gifted & Talented, $5,132
- Michigan Kindergarten Entry Observation/Kindergarten Readiness Assessment, $8,549
- PYP Collaborative Time, $31,810
- Elementary Report Cards, Handbooks & Assessments, $6,459
- Science Pilot Project, $35,164
- IB DP 10-Year Review, $8,829
- NE – High Reliability Schools (HRS) Level 4, $10,660
- JMS – HRS & Guaranteed & Viable Curriculum (GVC), $11,386
- HS Science Course Sequence Review, $7,816
- HS Math-GVC, $12,044
- DHS English, $11,005
- MHS English 9.3, $7,092
- MHS Math – Intentional Scheduling Year 3, $12,955
- Co-Teaching, $15,093
- Elementary Consultation, $4,735
- Blended Online Learning, $30,129
- Illuminate, $18,931

Total: $264,849

11. FINANCE, FACILITIES AND OPERATIONS
Study Committee Chair: Mr. Frazee; Staff Resource Person: Mr. Cooper

11.1. Finance, Facilities and Operations Study Committee Minutes from April 9, 2018 were read aloud by Mr. Frazee, Chair

Members present: L. Baker, P. Frazee (chair), P. Singer, M. Sharrow, R. Cooper

Guests Present: Daryl Dombrow-Barton Malow, Dale Jerome-French Associates, Lori Holderby, Director of Fiscal Services

Bond Update: Mr. Dombrow updated the committee on bond progress including comparisons to the pre-bond worklist assessment and highlighted some additional work the district has been able to address beyond the original scope. Mr. Jerome shared a Spring 2018 Award of Excellence from Learning by Design magazine recognizing outstanding design at Central Park Elementary School. To achieve this award a project must exhibit design features worthy of emulation.

Finance/Facilities/Operations: Mr. Cooper, Ms. Holderby, and Mr. Sharrow reviewed and discussed the following items with the committee:
1) February Financials.
2) Investment of portion of district’s savings in Certificates of Deposits with higher rates of return and no penalty for early withdrawal.
3) The renewal of the food service contract with Chartwells for the 2018-19 school year. This is the fourth year of a five-year contract.
4) Sale of excess fiber optics and the need for a public hearing.
5) Award of the bid for carpet and installation at Carpenter St. School.
7) The budget workshop framework.

11.2. For Information: Gifts totaling $5,570.00
- $60.00 for track coach training from H. H. Dow High All Sports Boosters
- $206.00 for organizational supplies from JPAC
$25.00 for food service scholarships from Grape Beginnings Winery LLC
$500.00 in support of JCC Program from Excellence in Education Program
$100.00 for Techno Huskies Robotics from Mr. and Mrs. Adeel Khan
$2,500.00 for choir support from H. H. Dow High Music Booster Club
$1,830.00 for whiteboard skins from Northeast Middle School Booster Club
$99.00 for Central Park Robotics from Saginaw Community Foundation
$250.00 for JMS Techno Huskies Robotics from System and Market Services of America Inc.

12. HUMAN RESOURCES
Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

12.1. The following staff member announced her retirement effective as of this date:
Denise A. Ostahowski, Paraprofessional, Jefferson Middle, June 14, 2018

12.2. The Board and Staff extended their deepest sympathy to the family of Mr. Roger Asiala who passed away on March 17, 2018. Mr. Asiala taught math and computer programming at Northeast for 34 years retiring in 2000. Mr. Asiala was awarded a Gerstacker Teacher Proficiency Award in 1984.

13. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

13.1. For Information: Letter from the Board of Education to:
Midland Area Community Foundation
FIRST Robotics Team Regrant
H. H. Dow High Music Boosters Club
H. H. Dow High All Sports Boosters
Jefferson Parent Advisory Committee
Saginaw Community Foundation First Nexteer STEM Fund
Camille L. G. Nitschky DBA Angelheart Studio
Walmart Community Grants Team
Midland High School Athletic Booster Club

13.2. For Information: FOIA denial appeal request from Mr. Kurt Yockey

14. SCHEDULED ACTIVITIES--FOR INFORMATION
The following is a listing of scheduled meetings or activities of the Board of Education for 2018. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:
May 21, 2018
June 11, 2018
June 25, 2018
July 16, 2018

15. STUDY DISCUSSION SESSION
This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

15.1 Board Members expressed their …
• concern about the lack of Midland contractors bidding on bond projects. Board member claimed 50% of contractors are from outside the Great Lakes Bay Region. He is going to try to entice our local contractor community to try to get more local participation. Board members discussed the bidding process and their perceptions of “local” contractors used.
• congratulations to our April Shining Stars, Melissa Toner and Miriam Bloom.
• thank you to the Chestnut Hill Elementary students and staff for their presentation this evening. They did a wonderful job. Another great example of how we are reaching out, the technology available for our students, and the programs we are offering.
• appreciation for the Board’s use of inquiry in handling issues and how we work together. Mike has been a great leader. It is very important for us to work together so we can build relationships.
thanks to Dr. Vannette and Mrs. Ringgold for addressing the Board tonight.

• admiration for Kelly and Larry Jacobs who were mentioned in the *Midland Daily News* about their work with the Jefferson Middle School drama program.

• support for the recent guest speaker at Central Park who talked about growing up in East Berlin.

• appreciation to our MPS volunteers. The United Way is doing a great job with the United for Success volunteer program. Our students are the ones that benefit from their interactions with all of the wonderful volunteers. Thank you to our volunteers and to the United Way of Midland County and Dow Chemical for bringing the United for Success program to MPS.

• excitement that Midland High is putting on *The Adams Family* April 19-21 at Central Auditorium.

• congratulations and appreciation to Mr. Sharrow for beginning his second three-year term on the United Way Board.

• anticipation for the AH Nickless presentations at SVSU this Saturday. Six of the 15 teams that are advancing are from MPS high schools. This is STEM at its finest.

• appreciation for the budget presentation this evening. Thank you to Bob and to the employees for the concessions that have been made to get us to our current stable financial picture.

• experience recently with MidMichigan Medical Center in Midland. Ran into two MPS graduates who are loving their jobs in the medical field.

• appreciation for the recent Special Edition Communique and many editions of the Communique that include information about the bond to show that our investment is being handled transparently. Appreciate the link to Mr. Sharrow’s comments at the March Board of Education meeting.

• thoughts about the recent book challenge process and the board member’s disappointment that future students will need to use an “opt-in” process.

• plea for parents to be kind to your students. They are testing, testing, testing at this time of year. Treat them kindly.

• concern about the sub shortages for teachers and paraprofessionals. We are hoping there is something that can be done across the State of Michigan. One example may be the sunset clause as it relates to retired educators and hoping it may be something that is revisited.

• enthusiasm for GSRP, which is a 5-star program. United Way is going in that direction as well. Getting more children involved in a quality preschool program is the key. MPS doesn’t have an endless money tree. We must work within the parameters set up by the GSRP and IB organizations. The goal is to do something to make an impact for children and get more kids to attend. It was brilliant to open the center at Carpenter Street School. The Center needs a great director and I know Pam will be just that person. We are excited to have Pam Sharrow take the lead as the director of the early childhood center.

• congratulations to the high school robotics teams for a great 2017-18 competitive season.

10. 2 Announcements from Superintendent Sharrow

• Mr. Yockey--We continue to use our school attorneys when replying due to his previous litigation against Midland Public Schools and other school districts.

• Per Board of Education President Singer, I have obtained a legal opinion in regard to pre-bond work list and bond ballot language and MPS obligations. It states obligation is to collect millage needed to pay debt and meet the intent of ballot language.

• Pre-bond work list needs to be flexible, for example, our largest savings, nearly $4 million was from purchasing Chromebooks vs. iPads. Chromebooks are the device of choice in education and costs about $300 less per device. If pre-bond work list was binding, we would have wasted the $4 million.

• Pre-bond work lists are on our website and highlighted the items completed. We also list where the $5.2 million in savings in Series I came from. Bottom line, we are doing a great job of managing our bond work.

• We will look into the local contractors. The State requires that any Bond work done must pay prevailing wage, which many contractors prefer not to participate in bidding. MPS prefers to use Dura-last roofing product, which some contractors choose not to participate in bidding. Materials leading as the director of the early childhood center.

• Dr. Vannette and Mrs. Ringgold for addressing the Board tonight.
and labor are going up. We reproduced the CPE document Mr. Blasy asked about. The original bond application we took to the State is a pre-bond worklist. It is an estimation of the work needed because design and bid have not yet occurred. Bond ballot language is broad to allow for the needed scope of work. This is the regular practice for districts who request a bond be put on the ballot for local voters.

- Central Park has been recently recognized by Learning by Design as a National Design Award winner as well as a President’s Award winner by the Masonry Institute of Michigan and American Institute of Architects. Bob Cooper will accept the award on behalf of MPS later this week.
- We are presently in the middle of attending dozens of university-sponsored teacher job fairs in-state and out-of-state.
- Our students are presently in the middle of completing the annual state assessments. The Chromebooks have been an amazing tool in administering tests. It is wonderful not having to try to schedule around computer labs.
- We have begun working with Space Inc. to see if we can re-do the front row work stations blending current, used and new office pieces to update the work areas at a more reasonable cost. Space Inc. put us in touch with a Dow Chemical representative to explore reclamation of their unneeded, gently used furniture as part of the process.
- The Chamber Legislative group endorsed the Enhancement Millage as well as the Midland League of Women Voters. We do need this millage. Enhancement Millage dollars are a big part of the budget we rely on each year. If passed on the August ballot, it would be the second renewal of the original enhancement millage. If passed, MPS anticipates using the funds for curriculum, safety/security, career/technical education and more
- Kevin Gosson is the new Special Education Director and was in the audience. Welcome to Kevin. We have lots of work to do in Special Education and look forward to working with Kevin.
- A school safety committee is needed to look at all safety/security aspects in our district. Chief Block and Mr. Sharrow will put together a committee. As you know, MASA and MASB have endorsed a school safety plan, the Michigan School Safety Reform Plan asking for more SRO’s, mandatory reporting of threats, and more.
- We are looking forward to getting more information about the Marshall Plan for Talent recently unveiled by Governor Snyder.

11. ADJOURNMENT

Fredell/McFarland moved to close the meeting at 9:03 p.m.

______________________________   ______________________________
President:  Pam Singer   Secretary:  Scott McFarland

Approved by the Board of Education on:

C. Young   May 20, 2018