Minutes of Regular Meeting  
September 17, 2018  
The Board of Education Midland Public Schools

A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, September 17, 2018, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. CALL TO ORDER: ROLL CALL  
Board Members Present: President Singer, Vice President Brandstadt, Member Baker, Member Blasy, Member Fredell  
Board Member Absent: Treasurer Frazee, Secretary McFarland,  
Central Staff Present: Superintendent Sharrow; Associate Superintendents Cooper, Brutyn, Miller-Nelson  
15 audience members were present for this meeting.

2. CONSENT AGENDA  
Fredell/Brandstadt moved for approval of the consent agenda.

2. 1. Approval of the Minutes from the August 20, 2018 Regular Meeting.

2. 2. The following persons were recommended for employment for the 2018-19 school year:
<> Lindsay Ash - 1.0 Elementary Teacher  
<> Breanna Barnett - 1.0 Art Teacher  
<> Christina Blunden - 1.0 Elementary Teacher  
<> Carolyn Fleis - 0.5 Speech Pathologist  
<> Elizabeth Hazen - 1.0 Art Teacher  
<> Jolyn Lippie - 1.00 Special Education Teacher

2. 3. The following staff members announced their resignation effective as of these dates:
The following staff members have announced their resignation effective as of these dates:
<> Bala, Shiwani - Para, Central Park Elementary, 9/14/2018  
<> Dundas, Mille - Para, Northeast Middle, 6/15/2018  
<> Frazee, Jennifer - Facilitator of Instruction, Midland High, 8/31/2018  
<> Friend, Kathleen - Para, Central Park Elementary, 6/15/2018  
<> Gibbons, Helen - Teacher, Adams Elementary, 6/15/2018  
<> Hoppenjan, Heather - Para, Chestnut Hill Elementary, 6/15/2018  
<> Irving, Elisha - Para, Central Park Elementary, 9/21/2018  
<> Johnson, Erin - Family Intervention Specialist, Central Park Elementary, 6/15/2018  
<> Jolly, Kelli - Preschool Teacher, Lead - Adams Elementary, 6/15/2018  
<> Lorenz, Reina - Para, Transportation, 6/15/2018  
<> Nettleton, Laurie - Para, Central Park Elementary, 6/15/2018  
<> Pfahl, Stephanie - Para, Central Park Elementary, 9/05/2018  
<> Rakes, Melissa - Preschool Teaching Associate, Carpenter Street School, 9/07/2018  
<> Richard, Nicole - Para, Transportation, 6/15/2018  
<> Storm, Megan - Teacher, Siebert Elementary, 6/15/2018  
<> Thurston, Kodie - Para, Plymouth Elementary, 6/15/2018  
<> Williams, Brittny - Para, Plymouth Elementary, 6/15/2018  
<> Wrozek, Mandie - Teacher, Jefferson Middle, 6/15/2018  
<> Young, Merijo - Para, HH Dow High, 6/15/2018

2. 4. The following books were presented for the 28-day period of examination on August 20, 2018. Administration recommended approval of these books. As approved, these purchases are contingent on the available funding as approved in the 2018-19 budget.
These books will be used for IB Spanish:
<>Title: *Antes de ser libres*, Author: Julia Alvarez, Publisher: Dell Laurel-Leaf, Copyright: 2002
<>Title: *Cronica de una Muerta Anunciada*, Author: Gabriel Garcia Marquez, Publisher: Vintage Espanol, division of Random House, Copyright: 1981

2.5. The July and August financials will not be available for approval until the October Board meeting. The current bond executive summary report was attached for Board member information.

2.6. Legal Invoices for Payment
Approval was requested to authorize the following legal payment:
<> Thrun Law Firm, PC, $2,526.50, August 30, 2018, Professional Legal Fees
Motion carried unanimously.

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD

Mr. Dave Youngstrom, Principal, Yeo & Yeo, presented the 2017-18 Audit Report
As of June 30, 2018, the unassigned spendable fund balance as a percent of expenditures was 21%. MPS has an equivalent 87 days of general fund balance based on 365 calendar year of cash flow or 43 days based on a 180-day school year of cash flow.
Throughout the district Yeo & Yeo found a culture of excellence demonstrating both honesty and high ethics. In looking at MPS’ financial statements, this year Yeo & Yeo issued the highest level of audit assurance and an “Unmodified Opinion,” which is the “highest level of assurance.” “School's financial records and statements are fairly and appropriately presented, and in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.” The following findings were reported:
- Internal Controls and Compliance:
  - Financial Statements: “No Material Weakness”; “No Significant Deficiencies”; No Material Noncompliance; “No Management Comments”
  - Federal Awards: “Major Program—Title I and Title II: Unmodified Opinion”; “No Findings”; “No Management Comments”
Mr. Youngstrom cited the following future challenges: rising health insurance costs, state funding, pension obligation post-retirement health obligation, energy costs, revenue stream for technology.
Motion carried unanimously.

3.2. Siebert Elementary Presented information about their Summer Reading Program, "Summer Story Adventures!" Three days a week for 8 weeks during the summer 56 different Siebert students took advantage of this fun program. Several community organization “Corporate Champions” worked with the students during the reading program. Siebert is looking forward to expanding the program during the school year with Big Brothers Big Sisters and Lunchbox Learners.
Presenters: Paul Schroll, Principal; Pam Andrews, Teacher, Siebert students; Renee Urlaub and Rebecca Rekeweg of United Way of Midland County

3.3. Mr. Sharrow presented the 2018 Distinguished Service Awards recipients:
<> Sharon Blalock, Paraprofessional, Central Park Elementary
<> Mike Moeggenberg, Director, Facilities and Operations
<> Tanya Ross, Paraprofessional, Woodcrest Elementary
<> Eva Vallazza, Paraprofessional, Woodcrest Elementary
Congratulations to these 2018 Distinguished Service Award recipients!

3.4. Fredell/Brandstadt moved for approval of the following item.
Five play structures from the Eastlawn Elementary property will be relocated to Chestnut Hill Elementary School. If being purchased new, the five play structures would cost between $75,000 and $100,000 not including assembly and installation. Administration recommended awarding the Eastlawn Elementary playground equipment relocation to Chestnut Hill Elementary to the low bidder,
Great Lakes Recreation Products from Zeeland, Michigan for a total price of $48,275. This includes disassembling, moving, prepping new areas and reassembling equipment. Motion carried unanimously.

3. 5. Brandstad/Baker moved for approval of the following item.
Through discussions with the FFO committee, two vacant school-owned properties, the former Leiphart and Mills school sites, have been identified as possible properties that could be sold at this time. The two properties would be placed for sale using a public bid process that has been used on past sales of district-owned properties. With this process, after the bid deadline, the Board can accept any bid, negotiate with bidder(s) and/or reject all bids. Administration recommended board approval to place the sale of these two pieces of property out for bid. Motion carried unanimously.

4. REQUESTS TO ADDRESS THE BOARD
Ms. Annette Glenn, who does not reside within the Midland Public Schools’ district boundaries, addressed the board with regard to at-risk funding following the children no matter what district their child attends and that the funds MPS received in 2017-18 were used for 3rd Grade reading interventions.

5. FINANCE, FACILITIES AND OPERATIONS
Study Committee Chair: Mr. Frazee; Staff Resource Person: Mr. Cooper

5. 1. Finance, Facilities & Operations Study Committee Minutes from September 10, 2018 were read aloud by Mrs. Baker.
Members Present: L. Baker, M. Fredell sub for P. Frazee (chair), P. Singer, M. Sharrow, B. Brutyn, R. Cooper, L. Holderby
Guests Present: Dave Youngstrom, Yeo & Yeo, Daryl Dombrow-Barton Malow, Dale Jerome-French Associates

Discussion of 2017-2018 Audit: Mr. Youngstrom reviewed the 2017-18 audit with the FFO Committee. Topics included various sections of the audit report, fund balance of the general fund, net assets, financial statements, the single audit, bond work, governance communication, and new and upcoming accounting pronouncements. The public presentation of the audit will take place at the September Board of Education meeting.

District Vacant Land: Two vacant school owned properties were discussed with the committee members as possible properties to put up for sale through a bid process. The two properties are the former Leiphart and Mills school sites. The two properties would be placed for bid. After the bid deadline, the Board could accept any bid, negotiate with bidder(s) and/or reject all bids. Administration will seek board approval to put the pieces of property out for bid at the September Board meeting.

Playground Equipment Move From Eastlawn to Chestnut Hill Bid: Five play structures from the Eastlawn Elementary property will be relocated to Chestnut Hill Elementary School. Bids were requested and administration recommends awarding to the low bidder, Great Lakes Recreation Products from Zeeland, Michigan for a total price of $48,275.

Press Box Fire Update: The committee was updated on the Midland Community Stadium press box fire.

Bond Work Review: Mr. Dombrow, Mr. Jerome and the committee reviewed timelines and projects slated for Series 2 bond funds in the summer of 2019. This included Adams Elementary, Dow High roof top air handling units, locker room locker replacements and two science labs at both high schools, media centers at all four secondary buildings and district wide paving.

5. 2. The following gifts totaling $13,247.58 were presented for information:
<> $1,300.00 for 6th Grade classroom flexible seating from Midland Kiwanis Foundation
<> $250.00 for Northeast Robotics Teams from Rodney/Jennifer Coleman
<> $500.00 for Northeast Robotics Teams from Cobblestone Homes LLC
<> $100.00 for Northeast Robotics Teams from Scott MacGregor State Farm
&gt; $3,000.00 for classroom magazines from Chestnut Hill PTO
&gt; $2,000.00 for support for Northeast students in need from an anonymous donor
&gt; $ 800.00 for Siebert Lego League Robotics from FIRST in Michigan
&gt; $1,330.00 for Dow High girls' swim PA system from fundraiser of many donors
&gt; $3,967.58 for Dow High girls' swim timing system/pads from fundraiser of many donors

5. 3. Gift of Item: A French horn and case were donated to the MPS Music Department by James Pollack

6. **HUMAN RESOURCES**

   Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

6. 1. The Board and Staff extended their deepest sympathy to the family of Ms. Lois Craven, who passed away on September 1, 2018. Ms. Craven taught elementary school at Mills, Longview and Carpenter for 28 years, retiring in 1994.

7. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

7. 1. For Information: Letters from the Board of Education to:
   &gt; Dr. and Mrs. Jeffrey Newman &gt; Mr. and Mrs. John Wilson &gt; Mr. and Mrs. David Stafford
   &gt; Midland Area Community Foundation

8. **SCHEDULED ACTIVITIES--FOR INFORMATION**

   The following is a listing of scheduled meetings or activities of the Board of Education for 2018. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

   &gt; October 15, 2018 &gt; November 19, 2018 &gt; December 17, 2018
   *The following dates are tentative until approved at the January 21, 2019 Organizational Mtg.*
   &gt; January 21, 2019 &gt; February 18, 2019 &gt; March 18, 2019 &gt; April 15, 2019 &gt; May 20, 2019 &gt; June 10, 2019 &gt; June 24, 2019

9. **STUDY DISCUSSION SESSION**

   This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

9. 1. Board Members expressed their …
- congratulations to this year’s Distinguished Service Award recipients: Sharon Blalock, Mike Moeggenberg, Tanya Ross and Eva Vallazza. All very deserving.
- thoughts about student safety now that school is back in session. Please be careful as our students are waiting for the bus, walking and riding their bikes. We appreciate that Board member workplaces are also stressing student safety to their employees.
- appreciation for Dave Youngstrom from Yeo & Yeo and his presentation of the 2017-18 Audit this evening. It is wonderful that we have an Unmodified Opinion, which is a clean audit and the highest level of findings. So appreciative to our staff for their hard work and attention detail that all of our books are in such good order.
- enthusiasm for the beginning of the new school year. It is exciting to see the work that has been accomplished at Siebert and Chestnut Hill this past summer. Thank you to everyone for their hard work and patience as we moved back in to these buildings just before school started.
- appreciation to the Siebert group for their presentation this evening. Thank you also to the United Way and the Community Collaboration of Champions who sponsored this wonderful program. It was great to see the students so excited about this choice reading programs. Exciting to see how the programs continues. Kudos to our staff who are so passionate for our kids that they do these extra programs in the summer and create fabulous opportunities for the students.
- excitement for the Carpenter Pre-Primary Center tour before tonight’s Board meeting. Colorful and fun environment for the 4-5 year olds to learn. Excited to use the beautiful historic building
for the Pre-Primary program as well as robotics. Looking forward to seeing the impact over time as we are able to have a quality preschool in our district that help us close the achievement gap.

- **Dow Chemical** had a presentation at the opening staff meeting about Diversity & Inclusion and announced an opportunity to send one teacher from each building as well as an administrator and a board members to New York City next week. Looking forward to focusing on Diversity & Inclusion and being surrounded by people from all over the globe.
- **enthusiasm for the Friday night football game.** Those who were in the stands were respectful and stayed away from the area cautioned off bleacher area under the fire-damaged press box.

10. **ANNOUNCEMENTS FROM SUPERINTENDENT SHARROW**

10. 1. **Attended the Chamber Government legislative group today with Dick Dolinski regarding the School Resource Office millage.** Dick did a great job presenting the County-wide millage that affects all Midland County school districts. City millage will be reduced for the two SRO’s, which would be picked up by the .4 mills County millage going before voters in November.

- **Tonight’s Board tour** of the Pre-Primary Center showed that the Center is off and running. Have already had some staff changes but are starting this new project that will pay big dividends for our students in early literacy intervention going forward.
- **Diversity & Inclusion ambassadors** will be traveling to New York City September 25-27 for WE Day and the start of a framework for the District’s D & I Strategic Plan.
- **We are looking forward to hosting the Leadership Midland group of about 15 business leaders later this week as we have in past years.**
- **We are applying for the School safety grant through the State to help with school safety enhancements such as The Boot, window filming to make the schools even safer for our students and more.** Brian did a great job submitting this 72-page grant application. We also are continuing our efforts with mental health issues.
- **Press Box Update: Quite frustrating trying to figure out what our claim will be between the adjustors and the State inspectors.** The settlement will probably be about half of the funding we will need to re-build the press box. Bierlein will take down the burned out press box. For recent events we used only a portion of the home bleachers with the middle section under the damaged press box cautioned taped off. Current building codes for a 500 sq. feet structure will require an elevator in the new press box. We will look at several different designs and the cost options as decisions are made. We are looking at temporary tents and staging until the new press box is built.
- **Construction update: we did open on time.** We had a lot of contractors working late hours labor day weekend to be ready for the first day of school. On October 1, Siebert and Chestnut Hill will move into the new gym and cafeteria. We look forward to building Siebert & Chestnut Hill’s new library and maker space in the former gym and cafeteria with construction complete next summer. The bids for the new bond projects will come through FFO and then the board in the near future.
- **CIA met today about some of the work they are doing with the School Improvement Framework that may change how we assess students.** We may see the need to move away from letter grades. More information on this will follow in the near future.

11. **ADJOURNMENT**

Fredell/Brandstadt moved to close the meeting at 8:06 p.m.

President: ___________________________ Secretary: ___________________________

Pam Singer Scott McFarland

Approved by the Board of Education on:

C. Young October 15, 2018