A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, November 19, 2018, Michigan.

1. **CALL TO ORDER: ROLL CALL**
   - **Board Members Present:** President Singer, Vice President Brandstadt, Treasurer Frazee, Member Baker, Member Blasy, Member Fredell
   - **Board Member Absent:** Secretary McFarland
   - **Central Staff Present:** Superintendent Sharrow; Associate Superintendents Cooper, Brutyn
   - **Central Staff Absent:** Associate Superintendent Miller-Nelson
   46 audience members were present for this meeting.

2. **CONSENT AGENDA**
   - Brandstadt/Fredell moved for approval of the consent agenda.
   2.1. Approval of the Minutes from the October 15, 2018 Regular Meeting.
   2.2. The following persons were recommended for employment for the 2018-19 school year:
      <> Carrie Sue Edwards, .9 Occupational Therapist
      <> Danielle Fox, .8 Family Intervention Specialist
   2.3. The following staff members announced their resignation effective as of these dates:
      <> Tamara Cassiday, Office Professional, Pre-Primary Center, 11/09/2018
      <> Malenda Harp, Paraprofessional, Northeast Middle School, 10/24/2018
      <> Kathleen Hutter, Preschool Assistant, Pre-Primary Center, 11/02/2018
      <> Tacarra Keeley, Speech Language Pathologist, Special Services, 11/23/2018
   2.4. Approval of the payment of the school system's bills for the month of September 2018, as listed in the check registers, prepared by Ms. Holderby, in the total amount of $9,331,867 was recommended. The distribution of obligations by fund was included in the documentation.
   2.5. Approval was requested to authorize the following legal payments:
      <> Thrun Law Firm, PC, $1,462.00, October 25, 2018, Professional Legal Fees
      <> Lusk Albertson, $1,764.00, November 8, 2018, Professional Legal Fees
   Motion carried unanimously.

3. **BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD**
   3.1. Mr. Sharrow recognized the two November Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make MPS a better place for students.
      <> Tricia Clancy, 6th Grade Teacher, Jefferson Middle School
      <> David Dziedzic, Information Technology Director
   3.2. Principal Steve Poole, Go Green Club Sponsor Cynthia Roberts and several H. H. Dow High students presented information about Dow High’s “Go Green Club.” They talked about their recycling movement; sharing carts and shelves with food in the cafeteria and school supplies in the media center; guest speakers they sponsor informing audiences about local and global issues; awareness; out in the community; reuse; a solar-powered off-the-grid greenhouse they moved from SVSU to the Dow High Campus; and the Club’s future goals and initiatives. Following their presentation, the students did a wonderful job answering Board member questions.
   3.3. President Singer presented information about upcoming revisions to Policy 3120 and 4120 regarding conflict of interest.
3. 4. Brandstadt/Baker moved for approval of the Student A Expulsion: A Board sub-committee of two Board of Education members, Superintendent Sharrow, Associate Superintendent Brutyn, and school administrators met on the November 6th regarding Student A, who was recommended for expulsion. It was the committee's recommendation that Student A serve the expulsion. Student A can apply for reinstatement for the 2019-20 school year. The student will be presented the opportunity for off-site academic services during the expulsion. A Roll call vote was taken. Ayes: Singer, Brandstadt, Frazee, Baker, Blasy, Fredell; Nayes: None; Absent: McFarland; Motion carried unanimously (6-0).

Fredell/Brandstadt moved for approval of the Student B Expulsion: A Board sub-committee of two Board of Education members, Superintendent Sharrow, Associate Superintendent Brutyn, and school administrators met on November 6th regarding Student B, who was recommended for expulsion. It was the committee's recommendation that Student B serve the expulsion. Student B can apply for reinstatement for the 2019-20 school year if an academic course of study needs to continue. The student will receive off-site academic services during the expulsion. A Roll call vote was taken. Ayes: Singer, Brandstadt, Frazee, Baker, Blasy, Fredell; Nayes: None; Absent: McFarland; Motion carried unanimously (6-0).

Fredell/Frazee moved for approval of the Student C Expulsion: A Board sub-committee of two Board of Education members, Superintendent Sharrow, Associate Superintendent Brutyn, and school administrators met on the November 6th regarding Student C, who was recommended for expulsion. It was the committee's recommendation that Student C serve the expulsion. Student C can apply for reinstatement for the 4th quarter of this school year. The student will be receiving off-site academic services during the expulsion. A Roll call vote was taken. Ayes: Singer, Brandstadt, Frazee, Baker, Blasy, Fredell; Nayes: None; Absent: McFarland; Motion carried unanimously (6-0).

3. 5. Baker/Brandstadt moved for approval of the collection of summer taxes:

The Michigan Court of Appeals on October 21, 1985 issued a major decision interpreting the 1982 summer tax collection statute. In its ruling upholding the constitutionality of the law, the Appellate Court stated that, despite prior practices, school districts must adopt an annual resolution for summer tax collection. An ongoing request is not sufficient. The Court of Appeals held that an annual formal action by the Board is required prior to January 1 of each year for which the Board intends to collect taxes in the summer.

The Midland Public Schools collects summer taxes only on property in the City of Midland. All school taxes in the townships are levied in December.

As approved, a copy of the signed Resolution to collect summer taxes on property in the City of Midland was provided to the City and a copy is attached to the original of these minutes. A roll call vote was taken. Ayes: Singer, Brandstadt, Frazee, Baker, Blasy, Fredell; Nayes: None; Absent: McFarland. Motion carried unanimously (6-0).

3. 6. Fredell/Brandstadt moved for approval of the following item:

The Midland Public Schools protects its real and personal property with an all-risk replacement cost policy. The value of the District properties and contents is listed at $243,487,229. A price quotation was received from our local insurance agent, Ieuter Insurance Group of Midland, Michigan, for coverage for the 2018-2019 school year. This is a one-year renewal of the current policy, which expired on November 17, 2018. The principal coverage and deductibles are:

<table>
<thead>
<tr>
<th>Coverage Limit</th>
<th>Deductible</th>
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</thead>
<tbody>
<tr>
<td>Buildings and Contents</td>
<td>$243,487,229</td>
</tr>
<tr>
<td>Equipment Breakdown (including boilers)</td>
<td>Included</td>
</tr>
<tr>
<td>Video Equipment</td>
<td>$20,000</td>
</tr>
<tr>
<td>Violent Event Response</td>
<td>$300,000</td>
</tr>
<tr>
<td>School Leaders Errors and Omissions</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Liability</td>
<td>$1,000,000/2,000,000</td>
</tr>
<tr>
<td>Umbrella</td>
<td>$5,000,000</td>
</tr>
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Fleet Coverage:

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<thead>
<tr>
<th>Vehilces</th>
<th>Actual Cash Value</th>
</tr>
</thead>
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<tr>
<td>Collision Deductible</td>
<td>$1,000</td>
</tr>
<tr>
<td>Comprehensive Deductible</td>
<td>$1,000</td>
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</tbody>
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The administration recommended that we renew insurance coverage from Ieuter Insurance Group of Midland, Michigan, for a total cost of $221,061.

Motion carried unanimously.

3. 7. Frazee/Brandstadt moved for approval of the following item:

The District recently accepted sealed bids for our vacant property at 3329 East Baker Road (former Mills School site). A tabulation of the four bids received was included in the board packet. At its November 5 meeting, the FFO committee directed administration to work with the high bidder. Administration sought approval to authorize the superintendent to enter into a purchase agreement with Robert Rezmer, the high bidder for $50,000 with the district covering closing costs.

Motion carried unanimously.

4. REQUESTS TO ADDRESS THE BOARD

No hearings were requested

5. CURRICULUM, INSTRUCTION AND ASSESSMENT

Study Committee Chair: Ms. Fredell; Staff Resource Person: Ms. Miller-Nelson

5.1. Curriculum, Instruction & Assessment Study Committee Minutes from October 15, 2018 were read aloud by Mary Fredell, Chair.

Members Present: Mary Fredell (chair), Brad Blasy, Patrick Frazee, Penny Miller-Nelson, Mike Sharrow; Guests Present: LouAnn Bensinger, Melissa Toner

Open Educational Resources (OER): Melissa Toner and LouAnn Bensinger provided an overview of OERs. OERs are free openly licensed educational materials that can be used by educators. They are vetted against standards, curated in an accessible repository, and are typically highly interactive and engaging with features such as embedded video, interactive maps, and primary source documents. The committee examined several samples and discussed how moving in this direction could benefit students, teachers, and be cost effective. Several groups of MPS teachers are exploring OERs and considering future use.

Blended Learning: Melissa Toner shared information about the various forms of blended learning, noting that MPS currently uses the Enriched Virtual model where students have scheduled face-to-face classes and are then free to complete the remaining coursework remotely. Currently two courses, Advanced Business and Modern Global Topics, use this model. More students are requesting the flexibility offered by fully online and blended learning, and there is strong desire to have MPS teachers teaching these courses. To support this, several MPS teachers completed a paid summer learning experience where they used research-based practices to develop a course and learn how to facilitate in a blended format. These courses have been evaluated against a quality rubric to ensure they meet MPS standards. Through this work, MPS will have five new blended courses to offer in the future.

6. FINANCE, FACILITIES AND OPERATIONS

Study Committee Chair: Mr. Frazee; Staff Resource Person: Mr. Cooper

6.1. Finance, Facilities & Operations Study Committee Minutes from November 5, 2018 were read aloud by Mr. Frazee.

Members Present: P. Frazee (chair), P. Singer, B. Brutyn, R. Cooper; Guest Present: Daryl Dombrow-Barton Malow

Finance/Facilities/Operations:

Mr. Cooper reviewed and discussed the following items with the committee:

1) September financial reports. It was noted that expenses in this period were lower due to one less pay than last year and cash receipts were lower due to the timing of the tax payment from the City to the district.
2) Update on the bids received on the vacant Mills property. The FFO committee directed Mr. Cooper to work with the high bidder.
3) Update on the Midland Community Stadium press box.
4) Summer tax collection request to the city to collect half the school’s annual tax levy including debt service during the summer tax collection.
5) Renewal of the district’s property and casualty Insurance from Ieuter Insurance Group for a total cost of $221,061.

Bond: Mr. Dombrow and the FFO committee reviewed the current bid schedule and upcoming projects.

6.2. Gifts totaling $14,137.63.
- $150.00 for Jefferson CyDogs Robotics from Lienberger Farms
- $250.00 for Jefferson CyDogs Robotics from Mr. and Mrs. Steven Douglas
- $4,817.93 for Northeast basketball equipment from NMS Booster Club
- $1,950.00 for Siebert classroom supplies from Siebert PTO
- $750.00 for Midland High Focus Newspaper from Midland Kiwanis Foundation
- $760.00 for Central Park robotics program from FIRST - Great Lakes Bay Region
- $1,000.00 for Jefferson CyDogs robotics from Olin Check Return Group
- $659.70 for classroom magazine subscription from Adams PTO
- $250.00 for Northeast robotics from AGP & Associates
- $250.00 for Northeast robotics from Savant Group
- $100.00 for Northeast robotics from Midland Computer Solutions
- $500.00 for Plymouth laminator support from Plymouth PTO
- $200.00 for MHS band/pom pon programs from Mr. & Mrs. Daniel Wechter
- $500.00 for Jefferson robotics from Xalt Energy MI LLC

From Midland Area Community Foundation (MACF):
- $500.00 for Dow HS Field Trip from Midland County Youth Action Council
- $250.00 for Adams Week of Nonviolence
- $250.00 for Chestnut Hill Week of Nonviolence
- $1,000.00 for MHS robotics from CommunityGives Youth Service Program

6.3. Fredell/Baker moved for approval of this gift totaling $6,500.
- $6,500.00 for lobby upgrade and projector move for Central Auditorium from Dow Chemical Company. Motion carried unanimously.

6.4. Gifts of Items
- Yamaha Clavinova electric piano for Central Auditorium from Jay Romick
- 35” LED TV for Central Auditorium from the MHS Parent Board

7. HUMAN RESOURCES
Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

7.1. The Board and Staff extended their deepest sympathy to the families of:
- Carolyn Fretz who passed away on October 15, 2018. Ms. Fretz was a Physical Education Teacher at Northeast Middle School for 29 years, retiring in 1986.
- Inez Melvin who passed away on October 23, 2018. Mrs. Melvin was an Elementary Teacher at Woodcrest Elementary for 23 years, retiring in 1990.

8. SCHEDULED ACTIVITIES--FOR INFORMATION
All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted.
The final Board of Education meeting for 2018 is December 17, 2018.
The following dates are tentative until approved at the January 21, 2019 Organizational Mtg.
- January 21, 2019
- February 18, 2019
- March 18, 2019
- April 15, 2019
- May 20, 2019
- June 10, 2019
- June 24, 2019
9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

9.1. Letters from the Board of Education to:
Scott/Karla McFarland, Midland Area Community Foundation, H. H. Dow High All Sports Boosters, FIRST Great Lakes Bay Region, Woodcrest Elementary PTO, Northeast Middle School Booster Club, Mr. and Mrs. Alan Ott, Rollin M. Gerstacker Foundation, FIRST in Michigan, Midland Auto & Truck Supply, Nate’s Carts, Dale Carnegie Training Handley & Associates, Garber Chevrolet Midland, Poznak Dyar Kanar Schelesky Thompson PLC, The Tancor Corporation, Midland Compounding and Consulting, Mr. and Mrs. Gregory Bunker, an anonymous donor, Mr. and Mrs. Phil Baker, Mr. Jeff Hardesty, Miller Electric Manufacturing Company and Ferris State University

9.2. Letters to the Board of Education--FOIA Requests from:
<> Mackinac Center for Public Policy requested information related to MESSA cost summary or rate renewal for all employee groups offered MESSA health insurance.

10. STUDY DISCUSSION SESSION
This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1. Board of Education Officer Nominating Committee: near the end of this meeting it was announced Board members voted Pam Singer, Lynn Baker and Mary Fredell as the Nominating Committee.

10.2. Board Members expressed their …
• congratulations and thank you to the Go Green Club from Dow High for their presentation this evening. The initiatives put in place by the Dow High Go Green Club to keep our schools, community and world green are amazing.
• appreciation for the opportunity several Board members had recently to attend the MASB conference in Grand Rapids. It was a great opportunity to ask questions of those who know and network with other Board members from across the State. It is a wonderful opportunity to represent our District and glean knowledge from those around us. The two keynote speakers were inspiring. The first helped us reflect on what we are doing at the Board table moves the district in the right direction; the second looked at literacy in the State of Michigan. Board members encouraged their fellow board members to take advantage of the great educational opportunities available for Board of Education members.
• congratulations to the Midland High football for a season that had a tough start but had a great run into the post season.
• enthusiasm for Dow High’s Ren Fair presentation this past Saturday evening. Great and varied performances and emcees. Lots of fun.
• appreciation to the Siebert Bulldogs for the kindness coins they gifted to each Board member this evening.
• congratulations to our November Shining Stars: Tricia Clancy from Jefferson and Dave Dziedzic from Technology. Thank you both for all you do.
• appreciation for the Spanish Fiesta that was held a couple of weeks ago at Central Park Elementary.
• excitement that the SRO millage was approved by the voters in November. We are so happy to receive more SRO support in our secondary buildings. It is also wonderful that the other Midland County districts will receive SRO support as well.
• appreciation to the community for their support and getting so involved in the recent MPS Board of Education election. We look forward to working with Jon Lauderbach and Phil Rausch as they join us in January. We appreciate Patrick and Angela’s service as they completes their term this year.
• enthusiasm for the Santa Parade and the contingent of MPS that marched.
ANNOUNCEMENTS FROM SUPERINTENDENT SHARROW

11. **Mr. Sharrow updated the Board on the status of the Midland Community Stadium press box.**
Administration and the user group met today with Dale Jerome, our French Associates architect, regarding two different design proposals:
- a one-floor press box with a ramp instead of an elevator
- a three-floor design with storage in the lower level, which would require the elevator.
Both designs have approximately the same square footage (2400-2600 square feet). The designs will now go to “estimating.” Once we get both cost estimates back, we will make the design decision. We are still working with the insurance company for the fire settlement. The file is currently in the insurance adjustor’s review, especially since we have to bring the press box up to current codes. We anticipate issuing and accepting bids by March to do the work in early summer. The question remains the difference between what the insurance adjustor offers vs. what MPS will need to pay for the new press box.

11.1. We have been working with lacrosse for quite some time. Lacrosse in Midland has grown a lot in the past few years, with our high school teams growing significantly. Lacrosse has used our fields for the past several years. The group is requesting lacrosse fields on the Cook property with the option of adding a storage building there as well as possible fields on the Eastlawn property.

- We recently received an $80,000 grant from Chemical Bank for a new sound system and scoreboard. The only cost to the district would be $7,000-$9,000 for installation.
- Bond project prebid meetings have been held and Barton Malow has been working with the 46 bidders for Adams, HVAC at DHS, District-wide media centers, locker rooms in the secondary buildings and science labs at the high schools. The bids will be presented to FFO on December 2 and to the full Board for action on December 17.
- This is the second year for United for Success, our volunteer system through United Way. We received a two-year grant from Dow Chemical where they paid $20,000 and MPS paid $20,000. That grant is expiring at the end of this school year, which means the total $40,000 will need to be accounted for from the District’s 2019-20 budget. We are currently working on the contract agreement with United Way for the 2019-20 school year.
- We recently received a School Safety Grant, which was written by Brian Brutyn, for $204,603 to increase the District’s safety initiatives—a safety “boot” for every schools’ interior doors, safety filming for MPS schools’ entryways and garage doors at Central Park, which would slow an intruder down. Add these initiatives to our Sally port entries, video surveillance, card access readers, panic control buttons, digital radios, CrisisGo, ALICE training, updated EOP (Emergency Operations Plan), and the School Resource Officer millage that passed. MPS is making great strides in school safety.
- Met with representatives from the Ladies Professional Golf Association (LPGA) recently about their tournament that is coming to Midland this summer. They would like to partner with MPS for parking at the two high schools as well as Jefferson/Siebert. We discussed their donation of equipment to our PE program through the First Tee Program, their using MPS school busses to transport audience members, as well as the possibility of having a booth to provide some PR materials for the district. This will be a good partnership for MPS.
- The Detroit News headline approximately a month ago talked about a large substitute provider PESG going under and leaving their clients behind. Our HR Director, Cynthia Marchese, came back from a conference about a year ago where she heard that PESG may have been having trouble. At that time, we made the difficult decision to leave PESG and move to EDUStaff, which turned out to be a very good decision for MPS.
- CrisisGo is a powerful software tool that gives us the ability to lock down the entire district. Any staff member can issue a panic (alert) on their phone, which would send an audible sound and message to their user group, from there the district/building administrator could issue a full district lockdown depending on the circumstances of the incident. The CrisisGo app is available to be put on every device/cell phone in the district. We have begun to practice the use of this powerful tool.
MPS SROs and Midland City/County emergency agencies are also on the system for quick response.

- MCEA negotiations are upcoming. We are again hoping to negotiate and settle the contract well before the August contract expiration.
- This year’s Santa Parade was this past Saturday. MPS had a great contingent again this year. The MHS band was gone for their post-season football game so the Dow High band offered to march the entire parade route. The Charger band did a great job!
- Series 2 Bonds ($40,450,000) will soon be sold—spring of 2019. We have begun working with our consultants for that bond sale. You will have that information at the January meeting.
- Siebert/Chestnut Hill moved into their new additions today. They were excited about moving into their new spaces. The construction crews have already begun work in their former gyms.
- The November PIC meeting was held at DHS and informed parents about the 40 CTE programs available to students across the district as well as the AgriScience program at Coleman. Parents got to go out into the auto shop and see Lance Ransom and what his students have access to first hand. The PIC meetings are now being filmed and can be viewed on MPS YouTube.

11. No further business and no action will be taken after the closed session. Board action will be taken on the Superintendent Evaluation in December

CLOSED SESSION
Fredell/Brandstadt moved to go into closed session at 8:22 p.m. to discuss Mr. Sharrow’s 2018 Performance Evaluation. Motion carried unanimously.

Board and administration discussed Mr. Sharrow’s Superintendent Evaluation facilitated by President Singer in Closed Session.

At 9:28 p.m. Brandstadt/Fredell moved to go back into open session. Motion carried unanimously.

12. ADJOURNMENT
Fredell/Frazee moved to close the meeting at 9:28 p.m. Motion carried unanimously.

President: ___________________________ Secretary: ___________________________

Pam Singer

Scott McFarland

Approved by the Board of Education on:

C. Young December 17, 2018