Minutes of Regular Meeting  
January 20, 2020  
The Board of Education Midland Public Schools

A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, January 20, 2020, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

1. CALL TO ORDER: ROLL CALL
   Board Members Present: President McFarland, Vice President Singer, Treasurer Fredell, Secretary Rausch, Member Baker, Member Blasy, Member Lauderbach
   Board Member Absent: Central Staff Present: Superintendent Sharrow; Associate Superintendents Brutyn, Jaster, Miller-Nelson
   51 audience members were present for this meeting.
   President McFarland thanked the Board members for their service to the MPS Board of Education as we celebrate January as Board Appreciation Month.

2. CONSENT AGENDA
   Lauderbach/Singer moved for approval of the consent agenda.

   2.1. Approval of the Meeting Minutes from the December 16, 2019 Regular Meeting and the January 13, 2020 Organizational Meeting.

   2.2. Mr. William Qualls, Paraprofessional in the Transportation Department, has announced his resignation effective December 20, 2019.

   2.3. Lauderbach/Blasy moved to remove the payment of school system’s bills for November 2019 from 2.3 in the consent agenda and move it to item 3.7 per a request from Trustee Blasy. Motion carried unanimously.

   2.4. Approval was requested to authorize legal payment to Thrun Law Firm, P.C., $2,400.00, January 2, 2020, Annual Retainer. Motion carried unanimously (for items 2.1, 2.2, 2.3).

3. BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD

   3.1. Mr. Sharrow recognized the January 2020 Shining Star employees. These team members were recognized for doing an outstanding job and going above and beyond to make MPS a better place for students.

   - Geri Stajdl, Teacher, Plymouth Elementary School
   - Karen Dastick, Media Center Paraprofessional, Jefferson Middle School

   3.2. Dr. Steve Poole introduced the Project Lead the Way (PLTW) Engineering Silo K-12 Presentation. MPS does four PLTW modules for K-5 elementary students. Any school that has two or more PLTW modules per grade is eligible to be a Distinguished PLTW School. All six MPS elementary schools earned that distinction this past school year. MPS has a Robo Builders class in both middle schools. MPS has an Introduction to Engineering and a Principals of Engineering Class at Midland and Dow High Schools and next year we are offering an Engineering Design & Development Capstone high school class.

   Thank you to these individuals for presenting this evening: Central Park Elementary First Grade Teacher Sarah Cooper and two of her students; Siebert Elementary 4th Grade Team Members: Laura Kipfmiller, Susan Shaffer, Sarah Wright; and several middle and high school students. These MPS staff and students spoke about their experiences with the Project Lead the Way curriculum this year. The middle and high school students showed/demonstrated their robots to Board members. Board members asked questions of the students and staff and thanked them for their wonderful presentations.

   3.3. Singer/Lauderbach for approval of the following Bond Construction Projects

   Administration recommended approval of Bid Package No. 20-203, 20-204, 20-206, and 20-207, which are part of the 2015 Bond Projects utilizing Series 2 Bonds

   20-203: Middle School Gym Renovations
   <> Painting: Mid-Michigan Pride Painting (Flint, MI) $112,747
3.4. Singer/Fredell moved for approval of the following item:
Bids were sought for building painting, lettering, block repair, and door replacement on the MPS Maintenance and Transportation building. The administration recommended awarding the project to the low bidder, Wobig Construction of Saginaw, Michigan, for a total cost of $79,118.00. The district Capital Improvement Fund will be utilized for this project. Motion carried unanimously.

3.5. Singer/Fredell moved for approval of 2019-20 Budget Amendment #1.
Mr. Brutyn explained several factors affecting this budget adjustment including the following:
- The 2019-20 budget was required by the State of Michigan to be developed in June of the previous school year, when many factors about the next school year are still unknown.
- The actual 2019-20 MPS fall count day student enrollment is 7,721 (although not yet audited), which is 70 students over the blended count estimate of 7,651 used for 2019-20 budgeting.
- State funding is actually $8,631 per student vs. the $8,651 per pupil estimate used for budgeting.
This 2019-20 Budget Adjustment #1 reflected the following anticipated changes:
- Revenue increases of $3,126,369; total of expense changes (net) $2,987,114.
- With an expected budget variance of 1.5%, we would see the fund balance decrease by approximately $473,000.
- The Unassigned Fund Balance as of June 30, 2020 is anticipated to be $16,284,715 (18.9% of expenditures).
In summary, Mr. Brutyn explained this budget shows a significant investment in student services and academic support as well as capital improvements for facilities. MPS is also gearing up for the 2020-2021 school year budgeting process. There will be two additional budget adjustments for 2019-20: March and June 2020. Board members asked questions related to the MPS Budget. Motion carried unanimously.

3.6. In recognition of Board of Education Appreciation Month, Mr. Sharrow thanked Board of Education members for their service to the students, staff and community of Midland Public Schools. In honor of the Board Members’ service to MPS, the following tokens of appreciation were presented: a certificate of appreciation; several hand-made thank you cards by the students of Ms Sarah Cooper’s 1st Grade class at Central Park Elementary School; an MPS pen and a power bank. Also, in honor of our Board members’ service, hardcover copies of “Birdsong” by Julie Flett will be put in each MPS elementary media center; “Focused” by Alyson Gerber in MPS middle school media centers; and “The Education of Margot Sanchez” by Lilliam Rivera in MPS high school media centers. Board members thanked Ms. Cooper’s students for their wonderful hand-made cards!

3.7. **Note: During this meeting, this item was moved from 2.3 in the Consent Agenda to this location.**
Rausch/Lauderbach moved for approval of the payment of the school system’s bills for the month of November 2019 as listed in the check registers, prepared by Ms. Holderby, in the total amount of $6,767,848 was recommended. The distribution of obligations by fund was included in the documentation. Questions were asked and answered regarding purchase orders, expenditures, purchase card transaction benefits, and asking questions regarding the Barton Malow Bond Work Executive Summary. Motion carried unanimously.
4. REQUESTS TO ADDRESS THE BOARD:

<> Mr. Mark Hackbarth, teacher at Jefferson, parent of a Midland High student and MCEA President, thanked the Board for their service to the staff and students at Midland Public Schools. Several picture books that celebrate diversity, promote inclusion, and foster social/emotional learning were donated to MPS elementary schools in honor of Board Appreciation Month by the Midland City Education Association. Teachers thanked the Board members for their time, dedication and service for our schools.

5. CURRICULUM, INSTRUCTION AND ASSESSMENT

Study Committee Chair: Ms. Baker; Staff Resource Person: Ms. Miller-Nelson

5.1. Singer/Baker moved for approval of two Major Change Proposals

Administration requested approval of these two Major Change Proposals that were presented for consideration on December 16: <> High School IB English AND <> Literacy, Option A or Option B. The cost of each proposal included all anticipated expense such as curriculum development, staff development, and staff or student materials. Expenses for the total implementation were described in the Major Change Proposal, which was available in the office of the associate superintendent or from the proposer. As accepted, the changes will be incorporated into the student enrollment procedures for the 2020-21 school year. Upon approval, the implementation of these changes will be dependent upon the budget. Motion carried unanimously.

6. FINANCE, FACILITIES AND OPERATIONS

Study Committee Chair: Ms. Fredell; Staff Resource Person: Mr. Brutyn

6.1. Finance, Facilities & Operations Study Committee Minutes from January 13, 2020 were read aloud by Ms. Fredell. Members Present: Mary Fredell (chair), Scott McFarland, Pam Singer, Mike Sharrow, Brian Brutyn. Guests Present: Daryl Dombrow (via phone) and Rick Vanderpoel from Barton Malow. Summer 2020 Bond Work Bid Package #2: Representatives from Barton Malow presented bid results and award recommendations for Summer 2020 work. The recommendations will be brought to the full Board at the January meeting. Mr. Sharrow and Mr. Brutyn discussed the following topics with the committee:

1. November Financials: Revenues and expenses are proportionately higher due to increased enrollment and corresponding services provided.
2. Maintenance & Transportation Building Improvements: Bids were solicited for paint, door, block repair, & signage work on the Maintenance & Transportation Building. Administration will recommend the award to Wobig Construction at the January Board of Education meeting.
3. 2019-20 Budget Amendment #1: The first of three scheduled amendments was presented to the committee. This amendment reflected predicted enrollment numbers, state aid modifications, and corresponding revenue & expenditure adjustments. The 2nd amendment is scheduled to occur in March.

6.2. Fredell/Lauderbach moved for approval of gifts totaling $50,380.00

<> $ 5,000.00 from Ms. Shirley Ann Baker for Midland High Yearbook and Focus
<> $10,180.00 from Woodcrest Elementary PTO for Teacher Wish List Items
<> $35,200.00 from Arthur C. Frock Endowment Fund at the Midland Area Community Foundation for Vape Sensors at middle schools, high school and PATHS

Motion carried unanimously.

6.3. Gifts totaling $20,173.20 were presented for information.

<> $ 200.00 from Midland Citivan Club for Special Olympics Basketball Tournament
<> $ 600.00 from The ARC of Midland for Special Olympics Events
<> $ 500.00 from an Anonymous Donor for Food Service Scholarships
<> $ 200.00 from Mr. and Mrs. Matthew Morden for Food Service Scholarships
<> $ 210.00 Women of Aldersgate Methodist Church for Food Service Scholarships
<> $ 358.10 from JPAC for Jefferson Cheer Uniforms
<> $1,000.00 from CommunityGives Youth Service Program at MACF for Dow High Wrestling Mats
<> $ 50.00 from Mr. & Mrs. Scott LaVasseur for Dow High Robotics
<> $ 50.00 from Lynn & Maureen Schefsky for Dow High Robotics
<> $ 50.00 from Mr. & Mrs. John Jones for Dow High Robotics
<> $ 50.00 from Mr. & Mrs. James Crissman for Dow High Robotics
6. 4. These Gift of Items were received for information:
<< Reclamation Office Furniture from Dow Inc. for the MPS Administration Center.
<< Set of books for each MPS Elementary Media Center for the 2019-20 Battle of the Books from the Grace A. Dow Library
<< Books for Central Park Elementary Media Center for the 2019-20 Battle of the Books from Central Park Elementary PTO
<< Northeast Middle School Clothes Closet Items from Carol Moore Miller

7. HUMAN RESOURCES
Study Committee Chair: Mr. Lauderbach; Staff Resource Person: Mr. Brutyn

7. 1. Human Resources Study Committee Minutes from December 12, 2019, were read aloud by Mr. Lauderbach. Members present: Scott McFarland, Jon Lauderbach, Phil Rausch, Mike Sharrow, Brian Brutyn, Kyle Kowalski.
Mr. Sharrow, Brutyn, and Kowalski discussed the following topics with the committee:
1. Non-Affiliated Employee Wages: Wage scale adjustments for non-affiliated employee groups were presented to the committee for consideration and feedback.
2. Administration Center: Alterations to the support structure at the Administration Center were presented to the committee for consideration and feedback.

7. 2. The following staff members announced their retirement as of these dates:
<< Ms. Brenda Frazier, Teacher, Woodcrest, June 12, 2020
<< Colette Hertel, Paraprofessional, Midland High School, December 20, 2020
<< Edie Serrato, Paraprofessional, Midland High School, June 11, 2020
<< Elaine Tobey, Paraprofessional, Plymouth Elementary, June 11, 2020
<< Dawn Wallace, Bus Driver, Transportation, June 11, 2020

7. 3. The Board and Staff extended their deepest sympathy to the families of:
<< Bessie Brown, who passed away on December 30, 2019. Ms. Brown was a bus driver in the Transportation Department for 26 years, retiring in 1990.
<< Thomas Campbell, who passed away on November 28, 2019. Mr. Campbell was a Teacher at Adams Elementary for 28 years, retiring in 1999.

8. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

8. 1. Letters from the Board of Education were presented to the Board for information:
Mr. and Mrs. Dawn Lacher, Mr. and Mrs. Ron Fetzke, Jefferson Parent Advisory Council, FIRST -- Great Lakes Bay Region, County of Midland/Bergstein Fund, Schweitzer Engineering Laboratories Inc., Mr. and Mrs. Andrew Thompson, Midland County ESA, James M. Hitt LLC, Snowday LLC, JSA Consulting Engineers, Garber Management Group, The Kendall Group, Kettering University, BW-Midland LLC, HH Dow High Music Boosters, Midland Area Community Foundation
8.2. Letter to the Board of Education from SmartProcure requested information regarding PO/Vendors was presented to the Board for information.

9. SCHEDULED ACTIVITIES--FOR INFORMATION:
All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 E. Carpenter, Midland) unless otherwise noted.
(* April 20 Meeting begins at 6:30 p.m.--Budget workshop with Regular meeting to follow)

10. STUDY DISCUSSION SESSION
This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

10.1. The floor was opened to Board members relative to points of clarification needed regarding anything discussed during this evening’s meeting or if there is anything the Board members would like to ask the Administration to study, review and report.
- Ms. Singer will travel to Lansing on January 24 for the Michigan Association of School Boards (MASB) Governance Conference. MASB is reaching out to local school district board of education members to look at what priorities should be focused on in Michigan. As you will remember, Gov. Snyder had a Top 10 in 10 initiative for Michigan. Governor Whitmer is looking at that as well and is seeking ideas and thoughts on implementing new priorities for our State. If you get an email from the State asking for your response to a survey, please respond or get your ideas to Ms. Singer before Friday and she will take them to Lansing with her.

10.2. Announcements from Superintendent Sharrow
- We anticipate implementing BoardBook Premier by September 2020. We will look at the new features and see what Board members want to utilize (such as the leader feature and polling).
- Some Board members met Dr. Beasley this evening when we met with students regarding Diversity, Equity and Inclusion. Dr. Beasley will be assisting MPS this year with Diversity, Equity and Inclusion (DEI). We thank Dow Inc. for their very generous assistance and support for our DEI initiative.
- Ms. Miller-Nelson and MPS Multi-Tiered Systems of Support (MTSS) coordinators will make a presentation to the Board in the spring as we prepare to move forward as a District with MTSS.
- Mr. Brutyn talked about the budget and budget cycle this evening. We feel the budget consensus we heard about a week or two ago is good news going forward. It looks like Gov. Whitmer is emphasizing roads and education, which we believe may be positive for MPS. The Governor’s Budget will come out in a couple of weeks and will set the ball rolling. We will then wait for the senate, house and committee. They are promising they will have the budget ready for us sometime in June, which will be good news.
- MPS had representatives at Kids Day at the Mall a week ago. It was an icy day and attendance was low, but we were still able to make good connections with parents with young children.

11. ADJOURNMENT
Rausch/Fredell moved to close the meeting at 8:34 p.m.

President: ___________________________ Secretary: ___________________________
Scott McFarland Phil Rausch

Approved by the Board of Education on:
C. Young February 17, 2020